



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Vice Chair Ronald D. Hart, Alderman Sandy Weidner,  
Alderman Jeff Coe, Alderman Raymond DeHahn*

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Tuesday, January 27, 2009

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:30 p.m.*

*Members Present: Ald. Greg Holding, 11th District, Chairman; Ald. Ron Hart, 14th District; Ald. Sandy Weidner, 6th District; Ald. Ray DeHahn, 7th District; Richard Jones, Commissioner of Public Works; Tom Eeg, Assistant Commissioner of Public Works/Operations; John Rooney, Assistant Commissioner of Public Works/Engineering*

*Staff: Brian O'Connell; Gary Alvarato, CAR25; Dan Schultz, Library*

*Others: James DuRocher*

### Approval of Minutes for the January 13, 2009 Meeting.

*On a motion by Hart, seconded by Weidner, the Committee approved the minutes as printed.*

1. [09-3079](#)

**Subject:** Communication from the Rotary Foundation of Racine West, Inc., requesting permission to utilize various parks for the 6th annual Great Midwest Dragon Boat Festival, on July 10 and 11, 2009, for the use of selling beverages, beer, food items and providing live entertainment, to close city streets and parking lanes for a parade and race administration and to utilize the parking lot at the south end of Pershing Drive. Also, sponsoring organizations request permission to place posters on or about city streets and parks regarding this free event.

**Recommendation of the Public Works and Services Committee on 1-27-09:** Permission be granted to the Rotary Foundation of Racine West, Inc. to use the City-owned parking lot east of Gateway Technical College and the gravel area immediately east of the Gateway parking lot between Pershing Park Drive and Lake Michigan for the sixth annual Great Midwest Dragon Boat Festival, to be held July 10-11, 2009.

Further recommends that the parking lane along the east side of Main Street from 11th Street to 14th Street be closed during the event.

Further recommends that no parking be allowed along the west side of Main Street from 14th Street to 16th Street during the event and that

traffic be shifted to the west half of the roadway.

Further recommends that permission be granted to the sponsor to use certain city streets on Friday, July 10, 2009, and to close the following streets:

6th Street from Library Drive to Pershing Park Drive  
Pershing Park Drive from 6th Street to 11th Street  
11th Street from Main Street to Pershing Park Drive

Further recommends, that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed;
- B. A liability insurance certificate be filed prior to the event;
- C. Any overtime costs incurred by any City department be charged to the sponsor;
- D. The sponsor shall pay a \$350.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer, Chief of Police, and Director of Parks, Recreation and Cultural Services provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Rick read the request and noted this is an annual event. James DuRocher appeared on behalf of the festival and stated his requests. Rick noted this is similar to past events and recommended approval.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

2. [09-3105](#)

**Subject:** Communication from Reefpoint Marina requesting permission to close the Christopher Columbus Causeway for the Racine Boat Show from August 3, 2009 through August 9, 2009.

**Recommendation of the Public Works and Services Committee on 1-27-09:** That Reefpoint Marina be granted permission to close the Christopher Columbus Causeway, from Lake Avenue east to the water's edge, from 8:00 a.m. on August 3, 2009 to 10:00 p.m. on August 9, 2009, for the Racine Boat & RV Show.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

*Rick read the request and noted it has been approved in the past.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

3. [09-3143](#)

**Subject:** (Direct Referral) Communication from Visu-Sewer, Inc. requesting permission to store equipment and materials at the former Walker site in conjunction with a Caledonia Force Main Repair project on Michigan Boulevard.

**Recommendation of the Public Works and Services Committee on 1-27-09:** The Mayor and City Clerk be authorized and directed to enter into an agreement with Visu-Sewer, Inc. for the use of the Walker Site for the storage of construction materials for the Caledonia Force Main Repair-Michigan Boulevard project, from February 4, 2009 to June 1, 2009, with the following stipulations:

- A. A Hold Harmless Agreement be executed;
- B. A Liability Insurance Certificate be filed; and
- C. Visu-Sewer, Inc. restores the property to its original condition.

**Fiscal Note:** Not applicable.

*Rick read the communication and noted other contractors have been approved to use this facility and has no objections to the request.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

4. [08-2962](#)

**Subject:** Request that Adams Outdoor Advertising be granted permission for its sign at 1301 West Sixth Street to project over public right-of-way.

**Recommendation of the Public Works and Services Committee**

**on 12-9-08, 1-13-09 and 1-27-09: Defer**

**Fiscal Note:** N/A

*John requested the item be deferred as the survey is not completed.*

*On a motion by Hart, seconded by Weidner, the Committee deferred the item.*

**Deferred**

5. [08-2974](#)

**Subject:** Request by K. Singh & Associates for permission to apply for PECFA Reimbursement for Walker Manufacturing site.

**Recommendation of the Public Works and Services Committee  
on 12-9-08, 1-13-09 and 1-27-09: Defer**

**Fiscal Note:** N/A

*Brian O'Connell requested the item be deferred.*

*On a motion by Hart, seconded by Weidner, the Committee deferred the item.*

**Deferred**

6. [08-3044](#)

**Subject:** Communication from CAR25 requesting additional space at the City Hall Annex.

**Recommendation of the Public Works and Services Committee  
on 1-27-09:** That CAR25 be granted permission to utilize Room 313 of the City Hall Annex, consisting of 1,263 square feet, and that they pay their current rental rate for the remainder of 2009.

Further recommends that the City of Racine's normal rental rate be charged beginning January 1, 2010 for the entire amount of square footage being utilized by CAR25.

**Fiscal Note:** The move to a larger quarters will increase their rent by approximately \$6,500.00 in 2010.

*Gary Alvarato appeared and requested to move to a new location in the Annex that has additional space. Rick noted the rent could remain the same through the end of the year, however, as of January 1, 2010, the appropriate rent would be charged for the space as allocated by DPW.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request.*

**Recommended For Approval**

7. [09-3149](#)

**Subject:** Ordinance No. 2-09 to repeal and recreate Section 46-36 and to repeal Secs. 46-38 and 46-40 of the Municipal Code of the City of Racine, Wisconsin relating to Public works contracts.

**Recommendation of the Public Works and Services Committee**

**on 1-27-09:** That Ordinance No. 2-09 to repeal and recreate Section 46-36 and to repeal Secs. 46-38, 46-39 and 46-40 of the Municipal Code of the City of Racine, Wisconsin relating to public works contracts, be adopted.

**Fiscal Note:** Not applicable.

*Rick noted the ordinance change was to conform to state statutes regarding keeping accurate records by contractors and furnishing the same upon Public Works request. He noted the change makes the ordinance consistent with state statute regarding the records needing to be kept by the contractor.*

*On a motion by Hart, seconded by Weidner, the Committee approved the new ordinance.*

**Recommended For Approval**

8. [09-3088](#)

**Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 02-07 (K7-002), 2007 Public Works Technology Consulting, Earth Tech, consultant.

**Recommendation of the Public Works and Services Committee on 1-27-09:** The professional services provided by Earth Tech under Contract 2-07 (K7-002), 2007 Public Works Technology Consulting, be accepted and final payment authorized for a total contract amount of \$34,492.30.

**Fiscal Note:** Contract was authorized under Resolution No. 3747, dated December 20, 2006.

*John explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$34,492.30.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

9. [09-3134](#)

**Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting final payment on Contract 49-07 (K7-057), PS - Storm Sewer Design for DeKoven Avenue and Hickory Grove Avenue, Earth Tech, consultant.

**Recommendation of the Public Works and Services Committee on 1-27-09:** The professional services provided by Earth Tech under Contract 49-07 (K7-057), Professional Services-Storm Sewer Design for DeKoven Avenue and Hickory Grove Avenue, be accepted and final payment authorized for a total contract amount of \$73,193.06.

**Fiscal Note:** Contract was authorized under Resolution No. 07-0273, dated June 19, 2007.

*John explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$73,193.06.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

10. [09-3122](#)

**Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 26-08 (K8-030), Curb and Gutter Repair, C.D.B.G., D.C. Burbach, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 1-27-09:** The work done by D.C. Burbach, Inc. under Contract 26-08 (K8-030), Curb and Gutter Repair, C.D.B.G., be accepted and final payment authorized for a total contract amount of \$219,474.43.

**Fiscal Note:** Contract was authorized under Resolution No. 08-0840, dated May 15, 2008.

*John explained the Contractor has satisfactorily completed the work and is requesting final payment in the amount of \$219,474.43.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

11. [09-3135](#)

**Subject:** Direct Referral. Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 28-08 (K8-032), PS - Evaluate Osborne Boulevard Elevated Sanitary Sewer, Earth Tech, consultant.

**Recommendation of the Public Works and Services Committee on 12-9-08:** The professional services provided by Earth Tech under Contract 28-08 (K8-032), Professional Services - Evaluate Osborne Boulevard Elevated Sanitary Sewer, be accepted and final payment authorized for a total contract amount of \$19,431.92.

**Fiscal Note:** Contract was authorized under Resolution No. 08-0713, dated March 18, 2008.

*John explained the consultant has satisfactorily completed the work and is requesting final payment in the amount of \$19,431.92.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

12. [09-3148](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 to Contract 53-08 (K8-061), City Hall Renovations - Phase II (R1), Absolute Construction Enterprises, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 1-27-09:** That Change Order No. 2 on Contract 53-08 (K8-061), City Hall Renovations-Phase II (R1), Absolute Construction Enterprises, Inc., contractor, be approved in the amount of \$10,721.00.

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$ 1,429.00 - Account 987.100.5030, IS Renovations  
\$ 9,292.00 - Account 989.100.5010, City Hall-Facilities Plan  
Implementation  
\$10,721.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*Tom explained the change order is for additional revisions to the work and is in the amount of \$10,721 and funding is available.*

*On a motion by Hart, seconded by Weidner, the Committee approved the change order.*

**Recommended For Approval**

13. [08-3072](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Ayres Associates for professional services for repairs to the State Street Bridge.

08-3072

**Recommendation of the Public Works and Services Committee on 1-13-09 and 1-27-09:** Defer

*Tom requested the item be deferred.*

*On a motion by Hart, seconded by Weidner, the Committee deferred the item.*

**Deferred**

14. [08-3073](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from HNTB for professional services for repairs to the Main Street Bridge.

*Tom requested the item be deferred.*

*On a motion by Hart, seconded by Weidner, the Committee deferred the item.*

**Deferred**

15. [09-3157](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from

Architectural Associates, Ltd. for professional services for library renovation design services.

**Recommendation of the Public Works and Services Committee on 1-27-09:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Architectural Associates, Ltd. for professional services for library renovation design services, at a price not-to-exceed \$58,308.75.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 255.699.5020, Library-Remodel 2nd Floor.

**Fiscal Note:** Funds are available as herein delineated.

*Tom explained the proposal is for design of remodeling the upper level of the library. It is in the not-to-exceed amount of \$53,308.75 and funding is available.*

*On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

16. [09-3136](#)

**Subject:** Direct Referral. Communication from the Assistant Commissioner of Public Works/ Engineering submitting a proposal from the Town of Bristol for Root-Pike WIN to provide a 2-year public outreach, education and public participation project.

**Recommendation of the Public Works and Services Committee on 1-27-09:** That the Mayor and City Clerk be authorized and directed to enter into an agreement with the Root-Pike WIN to provide Public Outreach Education and Public Participation to meet the requirements of the City of Racine's Storm Water Permit as issued by the Wisconsin Department of Natural Resources. The agreement is based upon providing 2 years of these services at a cost of \$4,200.00 for the first year and the second year at \$4,410.00.

Further recommend that funds to defray the cost of these services be appropriated from Account 104.000.5350, Public Participation and Info.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the proposal is to provide a two-year public outreach, education and public participation project. The Town of Bristol will act as the lead agency for the storm water group permit holders and Root-Pike WIN will do the work. The Town of Bristol would collect the payments from the group and pay Root-Pike WIN for their services.*

*On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*



**Recommended For Approval**

17. [09-3142](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting a proposal from Nielsen, Madsen and Barber for the design of Parks Department paving projects.

**Recommendation of the Public Works and Services Committee on 1-27-09:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Nielsen, Madsen and Barber for the design of Parks Department paving projects, at a price not-to-exceed \$24,850.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 988.700.5030, Lockwood Parking Lot.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the proposal is for design services for improvement projects for the Parks Department. He noted the Parks Department has a backlog of projects and asked the City Engineers Office for assistance in getting the projects ready for bid and construction this year. With the absence of a staff engineer, due to military leave, he requested NMB to submit a proposal for the design services. It is in the not-to-exceed amount of \$24,850 and funding is available.*

*On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

18. [09-3145](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting a proposal from Ayres Associates for design of plans and specifications for the West Sixth Street Bridge.

**Recommendation of the Public Works and Services Committee on 1-27-09:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Ayres Associates for the design of plans and specifications for the West Sixth Street Bridge, at a price not-to-exceed \$11,900.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 988.520.5010, Mound Avenue Bridge.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the proposal is for the plans, specifications and estimates for repairs to the West 6th Street Bridge. There are concrete repairs on the bridge, as well as railing and sidewalk areas that need to be addressed. It is in the not-to-exceed*

*amount of \$11,900 and funding is available.*

*On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

19. [09-3146](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting a proposal from Ayres Associates for design of plans and specifications for the north Horlick Drive Bridge.

**Recommendation of the Public Works and Services Committee on 1-27-09:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Ayres Associates for the design of plans and specifications for the north Horlick Drive Bridge, at a price not-to-exceed \$2,800.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 990.520.5010, Flood Bridge Repairs.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the proposal is for design, plans and specifications for the North Horlick Drive bridge. This work is to fix some scour holes that have developed under the bridge due to the flooding in 2008. It is in the not-to-exceed amount of \$2,800 and funding is available.*

*On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

20. [09-3147](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting a proposal from AECOM for professional services for Osborne Ravine Sanitary Sewer Abatement and Structural Repair.

**Recommendation of the Public Works and Services Committee on 1-27-09:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM for professional services for the Osborne Ravine Sanitary Sewer Abatement and Structural Repair, at a price not-to-exceed \$69,236.00.

Further recommends that funds to defray the cost of these professional services be appropriated from the following accounts:

\$51,236.00 - Account 287.988.5310, Sanitary Sewer-Variou  
Locations

\$18,000.00 - Account 104.900.5420, Storm Sewers-Misc. Locations  
\$69,236.00 - Total

**Fiscal Note:** Funds are available as herein delineated.

*John explained the proposal is for professional services for plans, specifications, estimates and contract documents for the Osborne Ravine Sanitary Sewer. It is in the not-to-exceed amount of \$69,236 and funding is available.*

*On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

### **Miscellaneous Business**

### **Adjournment**

*The meeting adjourned at 6:03 p.m.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.**