



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Alderman Raymond DeHahn,
Alderman Sandy Weidner, Alderman Jeff Coe, Alderman
Michael D. Shields*

Tuesday, May 11, 2010

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 p.m.

Members Present: Ald. Greg Holding, 11th District, (Chairman); Ald. Ray DeHahn, 7th District; Ald. Sandy Weidner, 6th District; Ald. Michael Shields, 3rd District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner of Public Works/Operations

Staff: Rick Heller, Building Department

Others: Jessica MacPhail; Reverend Mills; Aden Smith; Mary Wackerhagen; David Mann

Approval of Minutes for the April 27, 2010 Meeting.

On a motion by DeHahn, seconded by Weidner, the minutes were approved as printed.

1. [10-5075](#)

Subject: Communication from the Pastor of Wayman A.M.E. Church requesting permission to close the alleys behind 424 N. Memorial Drive for their annual Wayman Fest on July 24, 2010 and July 25, 2010.

Recommendation of the Public Works and Services Committee on 5-11-10: Wayman African Methodist Episcopal Church be granted permission to close the north-south alley behind 424 N. Memorial Drive, for their annual festival on Saturday and Sunday, July 24 and 25, 2010, in accordance with their request.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety,

to implement this event.

Fiscal Note: There will be nominal costs incurred on a regular shift basis to implement this event.

Reverend Wayman appeared and requested to close the two alleys. Rick noted this is an annual event and requested it be approved. The fees and usual stipulations were explained.

On a motion by DeHahn, seconded by Weidner, the Committee approved the request.

Recommended For Approval

2. [10-5061](#)

Subject: Communication from Real Racine requesting the use of the Walker Site for use as a parking lot and storage facility for several large events.

Recommendation of the Public Works and Services Committee on 5-11-10: That permission be granted to Real Racine to use the city owned property commonly known as the Walker Site for special event parking on June 19 and 20, July 18, and July 31, 2010, and for the storage of equipment and supplies for the Ironman race event from July 6-21, 2010 with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor pay the City \$1.50 for each car which is allowed to park on this public property.

Fiscal Note: The City of Racine will share a percentage of the proceeds which Real Racine obtains through charging for parking on this property.

Rick read the communication and noted it has been approved in the past. There is a \$5.00 charge with \$1.50 going to the City. Gravel exists on the south side of the site.

On a motion by DeHahn, seconded by Weidner, the Committee approved the request.

Recommended For Approval

3. [10-5077](#)

Subject: Communication from Real Racine requesting to use the parking lot at the end of Barker Street for the World Series of Watercross on June 19 and 20, 2010.

Recommendation of the Public Works and Services Committee on 5-11-10: That permission be granted to Real Racine to use the parking lot at the end of Barker Street along the south right-of-way line

for the World Series of Watercross on June 19 and 20, 2010, with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.

Further recommends that this item be referred to the Board of Parks, Recreation and Cultural Services.

Fiscal Note: N/A

Rick read the communication and noted this has been approved in the past. There is a platform area for racers to park trailers.

On a motion by DeHahn, seconded by Weidner, the Committee approved the request.

Recommended For Approval

4. [10-5076](#)

Subject: Communication from Real Racine requesting to use the Gateway Parking Lot for the Gus Macker Tournament on August 21 and 22, 2010.

Recommendation of the Public Works and Services Committee on 5-11-10: That permission be granted to Real Racine to utilize the Gateway parking lot for the Gus Macker Tournament on August 21 and 22, 2010, with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.

Fiscal Note: N/A

Adam Smith appeared and explained there will be 300 teens present ages 8 and above and requires 40 basketball courts. This event benefits Racine Youth Sports.

On a motion by DeHahn, seconded by Weidner, the Committee approved the request subject to the usual stipulations.

Recommended For Approval

5. [10-5073](#)

Subject: Communication from the Friends of the Wind Point Lighthouse requesting permission to place a sign on the Racine Public Library to recognize it as the original site of the Racine lighthouse.

Recommendation of the Public Works and Services Committee on 5-11-10: That the City of Racine accept the donation from the

Friends of the Wind Point Lighthouse of a historical marker regarding the original Racine lighthouse which occupied the current site of the Racine Public Library.

Further recommends that the Mayor send a letter of gratitude acknowledging this donation.

Fiscal Note: There is no cost to the City of Racine.

Mary Wackerhagen appeared and stated the original Lighthouse is where the Library exists now. Racine was a busy port on the Great Lakes historically, so the lighthouse was needed in 1839. They would like to place a sign on the site and label it as the first lighthouse in the area.

On a motion by DeHahn, seconded by Weidner, the Committee approved accepting the donation and sending a letter of thanks.

Recommended For Approval

6. [10-5084](#)

Subject: (Direct Referral) Communication from Batten International Airport requesting to relocate a fence and remove sidewalk at 2908 Jean Avenue.

Recommendation of the Public Works and Services Committee on 5-11-10: The property owner of 2908 Jean Avenue be granted permission to remove the sidewalk abutting their property along Jean Avenue in accordance with the City's policy regarding sidewalks and their removal.

Fiscal Note: The cost of removing the sidewalk will be borne by the property owner.

David Mann indicated the intent is to remove the house and build fencing to secure the area. Rick noted it was appropriate to remove the sidewalk as it fits all the criteria. Rick Heller noted the fence is an issue in that it must be 25' back from the right-of-way due to zoning.

On a motion by DeHahn, seconded by Weidner, the Committee approve the request.

Recommended For Approval

7. [10-5114](#)

Subject: (Direct Referral) Communication from 304 Main LLC requesting to place a projecting sign over public right-of-way at 304 Main Street.

Recommendation of the Public Works and Services Committee on 5-11-10: The property owner of 304 Main Street be granted permission to install stationary, projecting sign, as requested, with the stipulation that a hold harmless agreement be executed, in accordance with State Statute 66.0425, Privileges in Streets.

Further recommends that the property owner be charged a \$50.00 fee to cover administrative costs associated with filing this item with the Register of Deeds office.

Fiscal Note: There will be no cost to the City of Racine.

Rick read the communication and noted it has been approved by the Downtown Racine Committee. Rick Heller noted there was no problem with it.

On a motion by DeHahn, seconded by Weidner, the Committee approved the request.

Recommended For Approval

8. [10-5069](#)

Subject: Communication from the Chief Building Inspector/Chief Electrical Inspector to repeal Chapter 18, Article IV., Division 2, Board of Electrical Appeals.

Recommendation of the Public Works and Services Committee on 5-11-10: That Sections 18-626, 18-627 and 18-628 regarding the Board of Electrical Appeals be repealed.

Fiscal Note: There will be no cost to the City of Racine by eliminating the Board of Electrical Appeals.

Rick Heller appeared and noted this will unify the licensing requirements for all workers, so the Board of Electrical Appeals can be removed.

On a motion by DeHahn, seconded by Weidner, the Committee approved eliminating the Board of Electrical Appeals.

Recommended For Approval

9. [10-5094](#)

Subject: Resolution 10-2001, of May 4, 2010, relating to street improvements:

PORTLAND CEMENT CONCRETE PAVING

Blaine Avenue from Durand Avenue to Pierce Boulevard

Emstan Hills Road from Oakwood Drive to Monarch Drive

Biscayne Avenue from Sovereign Drive to Southwood Drive

Monarch Drive from Taylor Avenue to Biscayne Avenue

Oakwood Drive from Biscayne Avenue to Emstan Hills Road

Alden Court from Lathrop Avenue to the Cul-de-sac

Emstan Hills Road from Victorian Drive to the Dead end

CURB AND GUTTER

Emstan Hills Road from Oakwood Drive to Monarch Drive

Biscayne Avenue from Sovereign Drive to Southwood Drive

Monarch Drive from Taylor Avenue to Biscayne Avenue

Alden Court from Lathrop Avenue to the Cul-de-sac

Emstan Hills Road from Victorian Drive to the Dead end

SEWER AND WATER

Emstan Hills Road from Victorian Drive to the Dead end

Recommendation of the Public Works and Services Committee on 5-11-10: That Resolution No. 10-2001, of May 4, 2010, be amended to delete:

PORTLAND CEMENT CONCRETE PAVING

Biscayne Avenue from Sovereign Drive to Southwood Drive
Alden Court from Lathrop Avenue to the Cul-de-sac
Emstan Hills Road from Victorian Drive to the Dead end

CURB AND GUTTER

Biscayne Avenue from Sovereign Drive to Southwood Drive
Alden Court from Lathrop Avenue to the Cul-de-sac
Emstan Hills Road from Victorian Drive to the Dead end

SEWER AND WATER

Emstan Hills Road from Victorian Drive to the Dead end

Further recommend that the following be added to Resolution No. 10-2001:

BITUMINOUS CONCRETE PAVING

Alden Court from Lathrop Avenue to the Cul-de-sac

and, as amended , Resolution No. 10-2001, of May 4, 2010, be adopted.

Fiscal Note: Funds will be appropriated in the 2011 C.I.P. for these street improvements, and special assessments will be paid by the abutting property owners for the street improvements.

Rick went down the list of streets and on a motion by Coe, seconded by DeHahn, Blaine Avenue was approved. On a roll call vote there were 3 Ayes and 2 Nays, (Helding and Weidner). Motion passed. On a motion by DeHahn, seconded by Coe, Emstan Hills Road was approved, with Weidner voting No. On a motion by Coe, seconded by DeHahn, the Committee moved to amend Biscayne Avenue to asphalt. On a roll call vote, members voting Nay, Weidner, Shields and Helding, so failed . On a motion by Weidner, seconded by DeHahn, the Committee moved to delete Biscayne Avenue with Coe voting No. On a motion by DeHahn, seconded by Weidner, the Committee approved Monarch Drive from Taylor to Biscayne. On a motion by DeHahn, seconded by Coe, the Committee moved to approve Oakwood Drive. Oakwood Drive passed. On motion by Coe, seconded by DeHahn, the Committee moved to amend Alden Court to asphalt with no curb and gutter. Motion passed. On a motion by Coe, seconded by DeHahn, the Committee moved to approve Emstan Hills Road, with Weidner, Shields and Helding voting Nay. On a

motion by Weidner, seconded by DeHahn, the Committee deleted Emstan Hills Road paving, curb and gutter and sewer and water from Victorian Drive to the dead end.

On a motion by DeHahn seconded by Weidner the Committee approved the resolution as amended.

Recommended For Approval

10. [10-5111](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer requesting that the City of Racine become partners with the U.S. Environmental Protection Agency through its Energy Star program.

Recommendation of the Public Works and Services Committee on 5-11-10: That the Commissioner of Public Works/City Engineer be authorized and directed to take the necessary steps for the City of Racine to join the EPA's Energy Star program.

Fiscal Note: There will be no cost to the City of Racine to join the EPA's Energy Star program. The requirements of the program are already being met by the City in the maintenance of its facilities. Joining the program may facilitate the obtaining of additional grant funds.

Rick explained the Federal Energy Star Program and noted it entails item we already do and could be beneficial.

On a motion by DeHahn, seconded by Weidner, the Committee approved entering into the program.

Recommended For Approval

11. [10-5110](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer reporting on bids taken by the State of Wisconsin for the State Street reconstruction project.

Recommendation of the Public Works and Services Committee on 5-11-10: That the communication be received and filed.

Fiscal Note: This project is administered by the State of Wisconsin Department of Transportation and includes work on State Street (STH38) from LaSalle Street to N. Memorial Drive. Work is expected to begin after July 4, 2010 and optimistically anticipated to be completed by Thanksgiving.

Rick noted that LaLonde Contractors was the low bidder on the reconstruction of the State Street project with a bid of \$2,483,192.38.

This was informational only and no action needs to be taken.

Recommended to be Received and Filed

12. [10-5105](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 24-10 (K0-029), Street Lighting Improvements.

Recommendation of the Public Works and Services Committee on 5-11-10: That Contract 24-10 (K0-029), Street Lighting Improvements, be awarded to Outdoor Lighting Construction Co., Inc., Milwaukee, WI, at their bid price of \$68,263.03, they being the only responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$17,091.44 - Account 989.590.5010, Replace City Circuits
\$21,903.35 - Account 990.590.5010, Replace City Circuits
\$ 4,367.82 - Account 989.908.5210, Asphalt Street Paving
\$24,900.42 - Account 989.908.5220, Asphalt Resurfacing
\$68,263.03 - Total

Fiscal Note: Funds are available as herein delineated.

Rick noted that Outdoor Lighting was the low bidder with a bid of \$68,263.03 and recommended entering into a contract.

On a motion by DeHahn, seconded by Weidner, the Committee approved the low bidder and authorized the Mayor and City Clerk to enter into an agreement.

Recommended For Award of Bid

13. [10-5106](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 25-10 (K0-030), CCTV Services and Manhole Inspection.

Recommendation of the Public Works and Services Committee on 5-11-10: That Contract 25-10 (K0-030), CCTV Services and Manhole Inspection, be awarded to Green Bay Pipe & TV, Green Bay, WI, at their bid price of \$262,407.96, they being the only responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the following accounts:

\$127,927.32 - Account 287.990.5310, Sanitary Sewers, Var. Loc.
\$134,480.64 - Account 104.990.5420, Storm Sewers, Misc. Loc.
\$262,407.96 - Total

Fiscal Note: Funds are available as herein delineated.

Rick noted there was only one (1) bidder on this project and they were below the estimate with a bid of \$262,407.96.

On a motion by DeHahn, seconded by Weidner, the Committee approved entering into a contract with the lowest bidder.

Recommended For Award of Bid

14. [10-5107](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 31-10 (K0-039), Roof Replacement-1511 Washington Avenue.

Recommendation of the Public Works and Services Committee on 5-11-10: That Contract 31-10 (K0-039), Roof Replacement-1511 Washington Avenue, be awarded to Carlson Racine Roofing & Sheet Metal, Inc., Racine, WI, at their bid price of \$89,915.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from Account 976.000.5110, 1511 Washington Avenue.

Fiscal Note: Funds are available as herein delineated.

Tom noted Carlson Racine Roofing & Sheet Metal was the lowest responsible bidder with a bid of \$89,915.

On a motion by DeHahn, seconded by Weidner, the Committee approved entering into a contract with the low bidder.

Recommended For Award of Bid

15. [10-5093](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting an update on Contract 21-10 (K0-024), Professional Services-Festival Hall and Mound Cemetery AC, Graef-USA, Inc., consultant.

Recommendation of the Public Works and Services Committee on 5-11-10: That the communication be received and filed.

Fiscal Note: N/A

Tom explained the Graef-USA submitted a report on the use of this location and noted that it was not the ideal location for the backup site and agreed to withdraw using this site as a server room.

On a motion by DeHahn, seconded by Weidner, the Committee received and filed the communication.

Recommended to be Received and Filed

16. [10-5103](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 to Contract 64-09 (K9-065), 2009 LED Building Lights, EECBG,

Beta Lighting, contractor.

Recommendation of the Public Works and Services Committee on 5-11-10: That Change Order No. 2 on Contract 64-09 (K9-065), 2009 LED Building Lights, EECBG, Beta Lighting, contractor, be approved in the amount of \$115.25.

Further recommends that funding to defray the cost of this change order be appropriated from Account 282.030.5350, Exterior Renovations - Safety Building.

Fiscal Note: Funds are available as herein delineated.

Tom explained the change order is to amend the quantity of LED lights delivered for City buildings and adds \$115.25 to the contract.

On a motion by DeHahn, seconded by Weidner, the Committee approved the change order.

Recommended For Approval

17. [10-5127](#)

Subject: (Direct Referral) Communication from Steve Stanbrook, 3063 Michigan Boulevard, requesting an amendment to the easement on the north side of their property.

Recommendation of the Public Works and Services Committee on 5-11-10: That the easement agreement approved by Resolution 09-1746, of December 15, 2009, be amended to allow a brick fence with iron gates to encroach upon the easement with the stipulation that the City may, without warning, remove said brick fence and iron gates, at no cost to the City, to effect necessary repairs or reconstruction to the storm sewer.

Furthermore, any damage caused to said brick fence and iron gates, for any reason, by the storm sewer condition or the City activities to maintain, improve, replace or enlarge such storm sewer, shall be done at no cost to the City of Racine and that the property owner shall bear all risk associated with the placement of this brick fence and iron gates within the existing easement.

Further recommends that the property owner be charged a \$50.00 fee to cover administrative costs associated with filing this item with the Register of Deeds office.

Fiscal Note: The property owner shall bear responsibility for maintenance of this brick fence and iron gates at no expense to the City.

Rick explained the building owner wants to add a wing wall over an easement area and wouldn't hold the City liable for damages to the wall due to sewer repairs.

On a motion by DeHahn, seconded by Weidner, the Committee approved the request.

Recommended For Approval

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at (262) 636-9121 at least 48 hours prior to this meeting.