



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Cemetery Commissioners

*Sharon Baldukas
Jim Fiene
Kristine Reisdorf
Sandy Weidner*

Monday, March 17, 2014

4:30 PM

City Hall Annex, Room 130

1. Call To Order

Chairman Baldukas called the meeting to order at 4:30 p.m.

Staff Present: Director Molbeck, Cemetery Supervisor Bedard, and Kellie Ptaschinski.

PRESENT: 4 - Sharon Baldukas, Jim Fiene, Kristine Reisdorf and Sandy Weidner

2. Approval of Minutes for January 20, 2014 Meeting

A motion was made by Chairman Baldukas and seconded by Jim Fiene to Approve the Minutes. The motion PASSED by a voice vote.

3. Public Comment

No Public Comment

4. Cemetery Supervisor Report

Supervisor Bedard reports that revenue is down by \$23,000.

Alderman Weidner enters the meeting at 4:33 p.m.

A motion was made by Jim Fiene and seconded by Alderman Weidner to receive and file the Cemetery Supervisor Report. The motion passed by a voice vote.

5. Cemetery Fees & Charges

After discussing the fees & charges, it was agreed upon to review the pricing list, which includes how non-resident pricing is structured. The item was deferred to next month's meeting.

6. Maintenance Contract Update

Director Molbeck reports that a rough draft of the contract will be turned in to Kathy Kasper in Finance by Friday. A bids release will go out in June. A walk through will occur in mid-July. By the end of July, bids will be accepted in time for August 15th contract end.

It has been requested that the contract be split into four parts: Grounds &

*Landscaping Maintenance, Snow Removal, Burial Operations, and Management.
Bidders can bid on part or all of the contract.*

Alderman Weidner exits the meeting at 6:08 p.m.

7. CIMS Update

The CIMS project is being presented at the March 18, 2014 Council meeting for final approval. PRCS Staff will then contact CIMS.

Supervisor Bedard states that the goal for CIMS is to have every area clearly defined, and every inch platted.

8. Adjournment

Chairman Baldukas adjourned the meeting at 6:18 p.m.

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