

**Department of City Development**

Brian F. O'Connell, AICP  
Director of City Development

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May 12, 2006

Mayor Gary Becker  
Members of the Common Council  
c/o Janice Johnson-Martin, City Clerk

Subject: Request of Project New Life for an amendment to its 2005 Emergency Shelter Grant contract.

Dear Mayor Becker and Honorable Aldermen:

I have received the attached letter from Project New Life requesting an amendment to its 2005 Emergency Shelter Grant contract.

Because the amendment would create a new line item in the project budget, it is necessary to have the amendment approved by the Common Council. I respectfully ask that this item be referred to the Community Development Committee for its review and recommendation.

Sincerely,

A handwritten signature in black ink, which appears to read "Brian F. O'Connell", is positioned above the typed name.

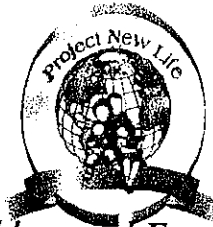
Brian F. O'Connell  
Director of City Development

Attachment

C: Pastor Elliott Cohen, Project New Life  
File

BFO:BFO:bfo

# PROJECT NEW LIFE



*"Empowering Children and Families to Excel in Life"*

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April 27, 2006

Brian O'Connell  
Director of City Development  
730 Washington Avenue Room 306  
Racine, WI 53403

Dear Mr. O'Connell:

Project New Life, CDC would like to request an amendment to the 2005 Emergency Shelter Grant per our conversation with Terri Maier in Finance. The reason that we need to submit this request is that we have sold the building at 1801 Douglas Avenue and we are currently leasing the space and will no longer need Liability Insurance or be responsible for the Maintenance & Repairs of the building.

This letter is a request for you to change the line item from \$1,000 in Liability Insurance to \$0 and transfer the \$1000.00 to a new line item Rent. We would like to change the line item from \$2,800 in Maintenance & Repairs to \$0 and transfer the \$2,800 to the new line item Rent and last but not least, we would like to change the line item from \$2000 in Furnishings to \$1000 and transfer the remaining \$1000 to the new line Rent.

If you have any questions, please contact our Administrative Office at (262) 898-3268. Thank you for your time and consideration in this matter!

Sincerely Yours,

Elliott K. Cohen  
Project New Life, CDC-Executive Director

Cc: James Luelloff