



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, June 25, 2012

5:00 PM

City Hall, Room 301

Call To Order & Roll Call

PRESENT: 3 - Chairman Shakoor, II, Ronald D. Hart and Dennis Wiser

EXCUSED: 2 - Vice Chairman McCarthy and O. Keith Fair

Approval of Minutes for the June 11, 2012 Meeting.

to Approve the Minutes

1. [12-7731](#) **Subject:** Presentation of the 2011 Audit from Clifton Larson Allen LLP
- Renee Messing Invited to the Meeting

Recommendation of the Waterworks Commission on 5/29/12: To adopt.

Recommendation of the Finance & Personnel Committee on 06/11/12: Defer the item until the next scheduled Finance & Personnel Committee meeting.

Recommendation of the Finance & Personnel Committee on 6-25-12: Receive, file and forward to the Finance Department for inclusion in the City wide financial statements.

Fiscal Note: N/A

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

2. [12-7741](#) **Subject:** Presentation of the 2011 Audit from Clifton Larson Allen LLP
- Renee Messing Invited to the Meeting

Recommendation of the Wastewater Commission on 5/29/12: To adopt.

Recommendation of the Finance & Personnel Committee on 06/11/12: Defer the item until the next scheduled Finance & Personnel

Committee meeting.

Recommendation of the Finance & Personnel Committee on 6-25-12: Receive, file and forward to the Finance Department for inclusion in the City wide financial statements.

Fiscal Note: N/A

A motion was made by Ronald D. Hart, seconded by Dennis Wiser , that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

3. [12-7817](#)

Subject: Communication from the Grants Facilitator requesting permission to apply for and accept a grant award from the Wisconsin Office of Justice Assistance to support initiatives provided by Racine Vocational Ministry, Racine Unified School District, Racine County Human Services and Why Gangs. (Grant Control #2012-020)

Recommendation of the Finance & Personnel Committee on 6-25-12: Permission be granted for the Grants Facilitator to apply for and accept a grant award from the Wisconsin Office of Justice Assistance to support initiatives provided by Racine Vocational Ministry, Racine Unified School District, Racine County Human Services and Why Gangs.

Fiscal Note: There is no City match required.

Attachments: [2012youthgangdiversion](#)

Deborah Embry, Grant Facilitator, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser , that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [12-7780](#)

Subject: (Direct Referral) Communication from the Executive Director requesting authorization to enter into a contract for small business development services with the Community Economic Development Corporation (CEDCO) and to fund the contract with intergovernmental revenue sharing funds.

Recommendation of the Redevelopment Authority on 6-4-12: That the Authority supports the use of \$55,000.00 from the intergovernmental sewer revenue sharing fund for minority business development services through CEDCO.

Recommendation of the Finance & Personnel Committee on 6-25-12: Authorization be granted for the Executive Director to enter into a contract for small business development services with the Community Economic Development Corporation (CEDCO) and to fund the contract with intergovernmental revenue sharing funds.

Fiscal Note: In the past, CEDCO has provided advising and training services to small start-up minority business enterprises, including operation of a micro-loan fund. CEDCO has been operating with volunteers and without paid staff. The \$55,000 is funding principally for a staff person to provide counseling for minority entrepreneurs. The funding would also help with restructuring CEDCO operations regarding the loan fund. Funds are available in the Intergovernmental Revenue Sharing (919) Account.

Attachments: [RDA Res. 12-03](#)

Brian O'Connell, Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [12-7781](#)

Subject: (Direct Referral) Communication from the Executive Director requesting authorization to provide matching funds for a VISTA volunteer for the Launch Box initiative from intergovernmental revenue sharing funds.

Recommendation of the Redevelopment Authority on 6-4-12: That the Authority supports the use of \$22,000.00 from the intergovernmental sewer revenue sharing fund for matching funds for VISTA volunteers for business development programs.

Recommendation of the Finance & Personnel Committee on 6-25-12: Authorization be granted for the Executive Director to provide matching funds for a VISTA volunteer for the Launch Box initiative from intergovernmental revenue sharing funds.

Fiscal Note: The Grant Facilitator has identified an opportunity for the city to obtain VISTA volunteers for two initiatives, the Launch Box business development initiative and Sustainable Edible Economic Development (SEED) (<http://www.rkcaa.org/RKCAA/SEED.htm>). The VISTA program requires a local match/stipend of \$11,000.00 per volunteer. Funds are available in the Intergovernmental Revenue Sharing (919) Account.

Attachments: [RDA Res. 12-04](#)

Brian O'Connell, Director of City Development and Deborah Embry, Grant Facilitator appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [12-7849](#)

Subject: (Direct Referral) Communication from the Assistant Finance Director requesting to discuss an amendment to the Belle Urban

System's operating budget for 2012.

Recommendation of the Finance & Personnel Committee on 6-25-12: To approve the amendment as proposed.

Fiscal Note: N/A

Attachments: [BUS](#)

Kathleen Fischer, Assistant Finance Director, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser , that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:36 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, July 9, 2012 at City Hall, Room 301.

Respectfully submitted,

Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee