

Department of Public Health

Dottie-Kay Bowersox, MSA
Public Health Administrator

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CITY OF RACINE, WISCONSIN
PUBLIC HEALTH DEPARTMENT
*Serving the City of Racine and the
Villages of Wind Point & Elmwood Park*

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August 1, 2018

Honorable Mayor and Members of the Common Council
City of Racine
Racine City Hall
730 Washington Avenue
Racine, WI 53403

Dear Mayor and Council Members:

I hereby request permission to allow the Finance Department to make a 2018 budget amendment allowing the transfer of \$14,000 from the Laboratory Department's Fund Balance Reserves account to the following accounts.

\$7,400.00 Lab Supplies (22720 53200)
\$3,700.00 Professional Services (22720 52100)
\$2,900.00 Repairs & Maintenance (22720 54200)

The funds will be used to replace the broken Laboratory refrigerator and offset the cost of the annual real-time beach testing program.

Respectfully submitted,

Dottie-Kay Bowersox
Public Health Administrator