

December 30, 2008

Alderman Q.A. Shakoor, II
Public Safety and Licensing Committee
City Hall

SUBJECT: Direct Referral: Final payment for engineering services for Masonry Restoration at
Graceland Cemetery War Memorial by Industrial Roofing Services Inc.

Dear Alderman Shakoor II:

I would like to appear at the next Public Safety and Licensing Committee meeting to discuss the
above noted.

It is recommended that this work be accepted and authorization for final payment be approved
for a total contract amount of \$3,100.00 from funds heretofore appropriated.

This contract was approved by Resolution # 08-0659 of March 4, 2008.

Sincerely,

Donnie Snow
Director