## **Department of Public Works**

City Hall 730 Washington Ave. Racine, WI 53403 262.636.9121 - Public Works 262.636.9191 - Engineering



Commissioner of Public Works

Richard M. Jones, P.E.

Thomas M. Eeg, P.E. Asst. Comm. of Public Works/Operations

John C. Rooney, P.E Asst. Comm. of Public Works/Engineering

January 13, 2009

Ald. Gregory Helding Chairman, Public Works and Services Committee Racine, Wisconsin

Dear Alderman Helding:

Submitted for your review and approval is a proposal from Industrial Roofing Services, Inc, to provide professional services for analysis, design, specifications and project administration for Interior Insulation at the Solid Waste Garage at the not-to-exceed cost of \$7,000.00.

Funds for these professional services are available in Account 989.410.5010, Solid Waste Garage-Insulation.

Sincerely,

Thomas M. Eeg Asst. Comm. of Public Works/Operations

TME:das