



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, March 25, 2013

5:00 PM

City Hall, Room 301

Call To Order and Roll Call

PRESENT: 4 - Chairman Shakoor, II, Ronald D. Hart, Dennis Wiser and O. Keith Fair

EXCUSED: 1 - Vice Chairman McCarthy

Approval of Minutes for the March 11, 2013 Meeting.

to Approve the Minutes

1. [13-8717](#)

Subject: (Direct Referral) Communication from Debra Karp, Director of Community Engagement, University of Wisconsin-Parkside, seeking reauthorization of matching funds for VISTA volunteers from the intergovernmental revenue sharing funds for the Launch Box initiative and the Department of City Development, and the Sustainable Edible Economic Development initiative.

Recommendation of the Redevelopment Authority on 3-4-13: That the Authority supports the use of \$22,000.00 from the Intergovernmental Sewer Revenue Sharing fund for matching funds for VISTA volunteers for business development programs.

Further recommends that this item be referred to the Finance and Personnel Committee for its review and approval.

Recommendation of the Finance & Personnel Committee on 3-25-13: That the Mayor and City Clerk be authorized and directed to enter into the agreement with the University of Wisconsin-Parkside for two VISTA volunteers to help staff economic development efforts.

Fiscal Note: The city has the opportunity to again obtain two VISTA volunteers. The volunteers would be utilized to support activities related to economic development initiatives. During this grant cycle, activities of the Launch Box business development initiative, the Department of City Development, and Sustainable Edible Economic Development (SEED) would be assisted. The VISTA program requires a local match/stipend of \$11,000.00 per volunteer. Funds are

available in the Intergovernmental Revenue Sharing (919) Account.

Attachments: [VISTA Redevelopment Authority ltr](#)
[RDA Res. 13-04](#)

Matthew Sadowski, Assistant Director of City Development; Debra Karp, Director of Community Engagement, University of Wisconsin-Parkside appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [13-8749](#)

Subject: Communication from the Director of City Development requesting the termination of Tax Incremental District No. 6 (Main - Lake).

Recommendation of the Finance & Personnel Committee on 3-25-13: Permission be granted to close Tax Incremental District No. 6 (Main - Lake). That the Mayor and City Clerk be authorized and directed to submit the necessary forms and reports to the Wisconsin Department of Revenue.

Fiscal Note: N/A

Attachments: [TID No. 6 Termination](#)

Matthew Sadowski, Assistant Director of City Development; David Brown, Finance Director appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [13-8750](#)

Subject: Communication from the Director of City Development requesting the termination of Tax Incremental District No. 7 (Gaslight Drive).

Recommendation of the Finance & Personnel Committee on 3-25-13: Permission be granted to close Tax Incremental District No. 7 (Gaslight Drive). That the Mayor and City Clerk be authorized and directed to submit the necessary forms and reports to the Wisconsin Department of Revenue.

Fiscal Note: N/A

Attachments: [TID No. 7 Termination](#)

Matthew Sadowski, Assistant Director of City Development; David Brown, Finance Director appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [13-8755](#)

Subject: Communication from the Director of Parks, Recreation &

Cultural Services requesting permission to apply and accept the Wal-Mart Foundation's Local Community Contribution/Hunger Outreach Grant Program in the amount of \$2,500.00 for Back to School fest. No match is required. (Grant Control #2013-009).

Recommendation of the Finance & Personnel Committee on

3-25-13: Permission be granted for the Director of Parks, Recreation & Cultural Services to apply and accept the Wal-Mart Foundation's Local Community Contribution/Hunger Outreach Grant Program in the amount of \$2,500.00 for Back to School fest. (Grant Control #2013-009)

Fiscal Note: There is no City match required.

Attachments: [Wal Mart Grant Back To School](#)

Tom Molbeck, Director of Parks, Recreation & Cultural Service, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser , that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [13-8753](#)

Subject: Communication submitting the claim of Target Corporation, based on the alleged excessive 2012 real estate assessment and taxes for property located at 5300 Durand Avenue, for consideration.

Recommendation of the Finance & Personnel Committee on

3-25-13: The claim for excessive 2012 real estate assessment and taxes filed by Target Corporation for property located at 5300 Durand Avenue be denied.

Fiscal Note: N/A

Attachments: [claim for 2012 tax year-130125](#)

Scott Lettney, Deputy City Attorney; Ray Anderson, Temporary Assessor, appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser , that this be Recommended For Denial. The motion PASSED by a Voice Vote.

6. [13-8754](#)

Subject: Communication submitting the claim of Racine Joint Venture II LLC, based on the alleged excessive 2012 real estate assessment and taxes for properties located at 5502 and 5700 Durand Avenue, for consideration.

Recommendation of the Finance & Personnel Committee on

3-25-13: The claim for excessive 2012 real estate assessment and taxes filed by Racine Joint Venture II LLC, for property located at 5502 and 5700 Durand Avenue be denied.

Fiscal Note: N/A

Attachments: [claim 2012-130115](#)

Scott Letteney, Deputy City Attorney; Ray Anderson, Temporary Assessor appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wisner, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

7. [13-8697](#)

Subject: (Direct Referral) Communication from the Human Resources Manager and Deputy City Attorney submitting the City of Racine Employee Handbook for consideration.

Recommendation of the Finance & Personnel Committee on

2-27-13: To defer the item with the intention of reviewing the City of Racine Employee Handbook by article. The meetings are scheduled for the following dates to review the articles:

Article 1 & 2, Second meeting of March, 2013

Article 3, First meeting of April, 2013

Article 4, Second meeting of April, 2013

Article 5, First meeting of May, 2013

Article 6 & 7, Second meeting of May, 2013

All Alderman will be made aware of the schedule for the meetings.

Fiscal Note: N/A

Attachments: [Employee Handbook - Draft - 2-27-2013](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

Deferred

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:48 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, April 8, 2013 at City Hall, Room 301.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**