



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Draft

Public Works and Services Committee

*Chairman Gregory Holding, Alderman Ronald D. Hart, Alderman Sandy Weidner,
Alderman Jeff Coe, Alderman Raymond DeHahn*

Tuesday, May 26, 2009

5:30 PM

City Hall, Room 205

PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR STREET IMPROVEMENTS

May 26, 2009

5:30 P.M.

Room 205, Council Chambers

PUBLIC WORKS AND SERVICES COMMITTEE MEETING

6:00 P.M.

Call To Order

The meeting was called to order at 6:00 p.m.

Members Present: Ald. Greg Holding, 11th District; Chairman; Ald. Sandy Weidner, 6th District; Ald. Jeff Coe, 1st District; Ald. Ray DeHahn, 7th District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering

Staff: Helen Fowler

Others: Sheila Pizzaro

Approval of Minutes for the May 12, 2009 Meeting.

On a motion by Weidner, seconded by DeHahn, the minutes were approved as printed.

1. [09-3558](#)

Subject: (Direct Referral) Communication from Iglesia Pentecostal Alarma Int requesting permission to close the 600 block of 17th Street for a church event on June 20, 2009. (Res.09-1428)

Recommendation of the Public Works and Services committee on 5-26-09: Iglesia Evangelica Pentecostal Alarma Int. be granted permission to close 17th Street, between Grand Avenue and Villa Street, on Sunday, June 20, 2009, from 10:00 a.m. to 8:00 p.m., for a church event.

Further recommends that permission be granted with the following

stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Rick explained the event and Sheila noted this is an annual event.

On a motion by Weidner, seconded by Coe, the Committee approved the request subject to the usual stipulations.

Recommended For Approval

2. [09-3627](#)

Subject: (Direct Referral) Communication from Rik Edgar, Executive Director Racine Civic Centre, requesting to reserve Lakefront Lot No. 4 and Lakefront Lot No. 5, and requesting to block off the turn arounds (circles) on the west and north side of Festival Park for the Jam for Uncle Sam event on July 4, 2009. (Res.09-1429)

Recommendation of the Public Works and Services Committee on 5-26-09: That the Racine Civic Centre be granted permission to close the turnarounds adjacent to Festival Park Drive and Christopher Columbus Causeway, on July 4, 2009, in accordance with their request.

Further recommends that permission be granted to close Festival Park Drive, from 5th Street to Sam Johnson Parkway.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City Department be charged to the sponsor.
- D. The sponsor shall pay a \$250.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Transit and Parking Commission

(05-27-09): The request to use Lakefront Lot No. 4 and Lakefront Lot No. 5 on July 4, 2009 be approved subject to lease costs for the parking lots in accordance with existing policies, and subject to the execution of a hold harmless agreement with the City.

Fiscal Note: The agreement will generate \$306 for the Parking System.

Rick read the communication and explained the request. He noted the turn around request for Columbus Causeway does not present a problem for traffic, however the request to close the turn around a Festival Park Drive and Fifth Street does and asked a street closure be permitted. He noted Fifth Street will be closed east of the parking ramp entrance and Festival Park Drive will be closed from Fifth Street to Sam Johnson Parkway. He noted the closure was to stage music equipment for bands.

On a motion by Weidner, seconded by DeHahn, the Committee approved the request subject to the usual stipulations.

Recommended For Approval

3. [09-3641](#)

Subject: Resolution No. 09-1399 of May 12, 2009 relating to proposed street improvements:

PORTLAND CEMENT CONCRETE PAVING

Ravine Drive from Crabapple Drive to Hickory Way

Ravine Drive from North Osborne Boulevard to Crabapple Drive

Harrington Drive from Spring Valley Drive to North Osborne Boulevard

Crabapple Drive from Ravine Drive to Hickory Way

Virginia Street from Ridgeway Avenue to 440' north of Ridgeway Avenue

Virginia Street from 440' north of Ridgeway Avenue to Thomas Street.

Recommendation of the Public Works and Services Committee

on 5-26-09: That Resolution No. 09-1399, of May 19, 2009, be adopted.

Fiscal Note: Funds will be appropriated in the 2010 Capital Improvement Program for these street improvements and special

assessments will be paid by the abutting property owners for the improvements.

John reviewed the streets for public hearing.

On a motion by Weidner, seconded by DeHahn, the Committee approved adopting Resolution 09-1399 as amended.

Recommended For Approval

4. [09-3611](#)

Subject: Communication from Commissioner of Public Works proposing that the alley bounded by Main, Wisconsin, Fourth and Fifth Street be paved and that a Public Hearing be held. (Res.09-1430)

Recommendation of the Public Works and Services Committee on 5-26-09: That a preliminary resolution be introduced for paving the alley bounded by Main Street, Wisconsin Avenue, Fourth Street and Fifth Street with portland cement concrete paving.

Fiscal Note: Not applicable at this time.

Rick reviewed photos of the alley and noted the condition of the improved alley has heavily deteriorated and noted that maintenance could no longer be performed by DPW. He asked a preliminary resolution be considered for public hearing.

On a motion by Weidner, seconded by DeHahn, the Committee approved a preliminary resolution.

Recommended For Approval

5. [09-3612](#)

Subject: Communication from City Attorney's Office regarding transfer of land between City of Racine and Racine Unified School District.

Rick noted that approximately 40 years ago school property was owned by the City of Racine and was transferred when the Racine Unified School District was established. Deeds were not registered and we need to get a proposal from a consulting firm to check over all the deeds and make sure they are correct so they may be filed with the Register of Deeds office. He requested the item be deferred until he can bring back a proposal for the work.

On a motion by Weidner, seconded by DeHahn, the Committee deferred the item.

Deferred

6. [09-3630](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Amendment No. 2 to Contract 14-09 (K9-014), PS - Design of Parks Paving Projects, Nielsen Madsen & Barber, consultant. (Res.09-1431)

Recommendation of the Public Works and Services Committee on 5-26-09: That Amendment No. 2 to Contract 14-09 (K9-014), Professional Services - Design of Parks Paving Projects, Nielsen Madsen & Barber, consultant, as submitted, be approved in the amount of \$2,500.00.

Further recommends that funding to defray the cost of these professional services be appropriated from the following accounts:

\$1,000.00 - Account 988.700.5020, Lincoln Parking Lot
\$1,250.00 - Account 107.000.5750, Johnson Parking Lot
\$ 250.00 - Account 106.989.5750, Parking Lot Repairs
\$2,500.00 - Total

Fiscal Note: Funds are available as herein delineated.

John explained the amendment was for work outside the scope of the original agreement. He noted the majority of the funding is for extra work for the Parks Dept. and a small amount for the Parking System. It's in the amount of \$2,500 and funding is available.

On a motion by Weidner, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

7. [09-3640](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Amendment No. 3 to Contract 14-09 (K9-014), PS - Design of Parks Paving Projects, Nielsen Madsen & Barber, consultants. (Res.09-1432)

Recommendation of the Public Works and Services Committee on 5-26-09: That Amendment No. 3 to Contract 14-09 (K9-014), Professional Services - Design of Parks Paving Projects, Nielsen Madsen & Barber, consultant, as submitted, be approved in the amount of \$18,800.00.

Further recommends that funding to defray the cost of these professional services be appropriated from the following accounts:

\$ 5,057.00 - Account 107.000.5750, Johnson Parking Lot
\$ 2,572.00 - Account 207.000.5750, Cemetery Roads & Walks
\$ 6,729.00 - Account 988.700.5030, Lockwood Parking Lots
\$ 1,091.00 - Account 988.740.5020, Zoo Asphalt Paths
\$ 963.00 - Account 988.700.5020, Lincoln Parking Lot
\$ 807.00 - Account 989.690.5010, Lakeview Basketball Court
\$ 829.00 - Account 786.000.5900, Lockwood Basketball Court
\$ 752.00 - Account 106.989.5750, Parking Lot Repairs
\$18,800.00 - Total

Fiscal Note: Funds are available as herein delineated.

John explained Amendment No. 3 is for engineering services and construction administration of the Parks Dept. paving projects as well as some Parking System projects. He noted without a staff engineer available to do the work, he asked Jack Schumann to hire a consultant to provide the service. Funding is available from both

the Parks Dept. and the Parking System.

On a motion by Weidner, seconded by DeHahn, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

8. [09-3642](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting Change Order No. 3 on Contract 2-08 (K8-002), Belle Urban System Administrative Office Expansion, Absolute Construction Enterprises, contractor. (Res.09-1433)

Recommendation of the Public Works and Services Committee on 5-26-09: That Change Order No. 3 on Contract 2-08 (K8-002), Belle Urban System Administrative Office Expansion, Absolute Construction Enterprises, contractor, as submitted, be approved in the deduct amount of \$15,504.00.

Fiscal Note: Change Order No. 3 will result in a decrease in contract price.

Rick explained the change order is in a credit amount of \$15,504.

On a motion by Weidner, seconded by DeHahn, the Committee approved the change order.

Recommended For Approval

9. [09-3643](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 2-08 (K8-002), Belle Urban System Administrative Office Expansion, Absolute Construction Enterprises, contractor. (Res.09-1434)

Recommendation of the Public Works and Services Committee on 5-26-09: The work done by Absolute Construction Enterprises under Contract 2-08 (K8-002), Belle Urban System Administrative Office Expansion, be accepted and final payment authorized for a total contract amount of \$489,877.00.

Fiscal Note: Contract was authorized under Resolution No. 08-0706, dated March 20, 2008.

Rick explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$489,877.

On a motion by Weidner, seconded by DeHahn, the Committee approved final payment.

Recommended For Approval

10. [09-3649](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 39-09 (K9-040), Asbestos Abatement - North Osborne Boulevard Ravine. (Res.09-1435)

Recommendation of the Public Works and Services Committee on 5-26-09: That Contract 39-09 (K9-040), Asbestos Abatement - North Osborne Boulevard Ravine, be awarded to Dirty Ducts Cleaning, Environmental, and Insulation, Inc., Madison, WI, at their bid price of \$53,560.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from Account 287.989.5310, Sanitary Sewer, Various Locations.

Fiscal Note: Funds are available as herein delineated.

Rick explained that Dirty Ducts Cleaning, Environmental & Insulation, Inc., was the lowest responsible bidder with a bid of \$53,560 and recommended we enter into a contract with them.

On a motion by Weidner, seconded by DeHahn, the Committee approved the bid of the lowest responsible bidder and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Award of Bid

11. [09-3652](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 40-09 (K9-041), 2009 Storm Sewer Rehabilitation (R1). (Res.09-1436)

Recommendation of the Public Works and Services Committee on 5-26-09: That Contract 40-09 (K9-041), 2009 Storm Sewer Rehabilitation (R1), be awarded to A.W. Oakes & Son, Inc., Racine, WI, at their bid price of \$419,764.00, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from the Account 104.900.5420, Storm Sewers, Miscellaneous Locations.

Fiscal Note: Funds are available as herein delineated.

John explained that A.W. Oakes & Son, Inc., was the lowest responsible bidder with a bid price of \$419,764 and recommended we enter into a contract with them.

On a motion by Weidner, seconded by DeHahn, the Committee approved entering into a contract with the lowest responsible bidder and authorized the Mayor and City Clerk enter into a contract.

Recommended For Award of Bid

12. [09-3653](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Route Smart Technologies for Routing System Software and Training for the Department of Public Works. (Res.09-1437)

Recommendation of the Public Works and Services Committee on 5-26-09: That the Director of Management Information Systems be authorized and directed to implement the purchase of RouteSmart software from RouteSmart Technologies, Inc. at a not-to-exceed cost of \$60,500.00.

Further recommend that funding to defray the cost of this purchase is available in the following accounts:

\$60,000.00 - Account 289.000.5830, Routing Software
\$ 500.00 - Account 101.090.5640, Training
\$60,500.00 - Total

Fiscal Note: Funds are available as herein delineated.

Tom explained the proposal is for routing system software and training for the Public Works Department. This software is used to determine the most economical routes for snow plowing, solid waste collection, recyclables, street sweeping and is used in conjunction with the City's GIS. Rick noted efficiencies are needed for the collection of solid waste because of the tipping fee increase by the State Legislature. The increase of \$225,000 will have to be provided for in the City budget. He noted any efficiencies in the collection of solid waste could be used to help offset those costs. Rick recommended a resolution for the next Common Council meeting should be prepared opposing the increase imposed by the State Legislature.

On a motion by Weidner, seconded by Coe, the Committee approved the proposal as submitted.

Recommended For Approval

13. [09-3613](#)

Subject: Communication from Assistant Commissioner of Public Works/Operations submitting revised AT&T agreement. (Res.09-1438)

Recommendation of the Public Works and Services Committee on 5-23-09: That Amendment No. 1 to the 5 year agreement with AT&T for centrex telephone service, previously approved under Resolution No. 08-2236, dated May 29, 2008, which will result in an estimated annual savings of \$2,400.00.

Fiscal Note: Amendment No. 1 will result in an estimated annual savings of \$2,400.00.

Tom explained the revised agreement with AT&T. He noted it would save the City about \$3,000 annually in regards to some of the centrex lines.

On a motion by Weidner, seconded by DeHahn, the Committee approved the revised agreement and authorized the Mayor and City Clerk to enter into the agreement.

Recommended For Approval

Miscellaneous Business

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact Department of Public Works, (262) 636-9121, at least 48 hours prior to this meeting.