



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chair Terry McCarthy
Alderman Dennis Wiser
Alderman Ronald Hart
Alderman Melissa Lemke

Monday, June 22, 2015

5:00 PM

City Hall, Room 307

Call To Order

Ald. Q.A. Shakoor II, Chairman, called the meeting to order at 5:00 p.m.

PRESENT: 5 - Chairman Q.A. Shakoor II, Vice Chair Terry McCarthy, Dennis Wiser, Ronald Hart and Melissa Lemke

Approval of Minutes for the June 8, 2015 Meeting.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be to Approve the Minutes

1. [15-00533](#)

Subject: Communication from the Fire Chief requesting to waive formal bidding to acquire a new Ford/Horton Medical Response Unit from Foster Coach of Sterling, Illinois.

Recommendation of the Finance & Personnel Committee on 6-22-15: That formal bidding be waived for a new Ford/Horton Medical Response Unit from Foster Coach of Sterling, Illinois.

Fiscal Note: \$160,000 is budgeted and budgetary estimate is \$150,000

Attachments: [New Med Unit](#)

Steve Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

2. [15-00579](#)

Subject: (Direct Referral) Communication from the Fire Chief requesting to waive formal bidding to sole source radio firmware upgrades from Motorola/Baycom.

Recommendation of the Finance & Personnel Committee: That formal bidding be waived for radio firmware upgrades from Motorola/Baycom.

Fiscal Note: Upgrade cost is \$63,000 and 90% of the cost is covered by the the Assistance to Firefighters Grant (AFG) with a local match of 10% which is available within the current fire department budget.

Attachments: [Firmware Flash Upgrade for Radios](#)

Steve Hansen, Fire Chief, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

3. [15-00519](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting to accept \$7,000 in grant funds from the Racine Dominican Mission Fund for the Dr. John Bryant Community Center performing arts program. (Grant Control No. 00025)

Recommendation of the Finance & Personnel Committee on 6-22-15: That permission be granted to the Director of Parks, Recreation & Cultural Services to accept \$7,000 in grant funds from the Racine Dominican Mission Fund for the Dr. John Bryant Community Center performing arts program. (Grant Control No. 00025)

Fiscal Note: There is no City match required.

Attachments: [Accept Racine Dominican Mission Fund - 00025](#)

Tom Molbeck, Director of Parks, Recreation and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

4. [15-00520](#)

Subject: Communication from Director of Parks Recreation & Cultural Services requesting permission to accept \$35,102 donation from the Racine Community Foundation for Lockwood Park.

Recommendation of the Finance & Personnel Committee on 6-22-15: That permission be granted to the Director of Parks Recreation & Cultural Services to accept \$35,102 donation from the Racine Community Foundation for Lockwood Park.

Fiscal Note: There is no City match required.

Attachments: [Lockwood Donation from RCF](#)

Tom Molbeck, Director of Parks, Recreation and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

5. [15-00525](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept donations totaling \$1,355.00 from various contributors to purchase drill team and pom pom uniforms for the Dr. John Bryant Community Center Performing Arts Program.

Recommendation of the Finance & Personnel Committee on 6-22-15: That permission be granted to the Director of Parks, Recreation & Cultural Services to accept donations totaling \$1,355.00 from various contributors to purchase drill team and pom pom uniforms for the Dr. John Bryant Community Center Performing Arts Program.

Fiscal Note: There is no City match required.

Attachments: [Perf Arts Donations from Various 6-5-15](#)

Tom Molbeck, Director of Parks, Recreation and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

6. [15-00508](#)

Subject: (Direct Referral) A request by the Assistant Executive Director of the Redevelopment Authority to accept a Wisconsin Coastal Management Grant for the Machinery Row stormwater/green infrastructure (hard costs) implementation.

Recommendation of the Redevelopment Authority on 6-1-15: That the Mayor, City Clerk, Executive Director of the Redevelopment Authority or their designee or authorized agent act on the behalf of the City and accept a \$75,000 grant from the Wisconsin Coastal Management Program to aid in the installation of stormwater/green infrastructure for the Machinery Row area, sign all documents, and take all necessary action to undertake, direct, and complete approved grant activities.

Recommendation of the Finance & Personnel Committee on 6-22-15: That the Mayor, City Clerk, Executive Director of the Redevelopment Authority or their designee or authorized agent act on the behalf of the City and accept a \$75,000 grant from the Wisconsin Coastal Management Program to aid in the installation of stormwater/green infrastructure for the Machinery Row area, sign all documents, and take all necessary action to undertake, direct, and complete approved grant activities.

Fiscal Note: There is a local match of \$45,000 which can come from a variety of sources including private sector investment, acquired grant funds, and eligible project plan line items from TID No. 18.

Attachments: [CSM](#)
[Machinery Row - Proposed Development Lots \(4.14.15\)](#)
[Rootworks Map](#)

Matt Sadowski, Assistant Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

7. [15-00568](#)

Subject: (Direct Referral) Request from the Assistant Director of City Development to accept additional funds from the Wisconsin Historical Society (WHS) to supplement a previously authorized acceptance of a WHS sub-grant for the Manree Park Reconnaissance Survey and Photographic Inventory.

Recommendation of the Finance & Personnel Committee on 6-22-15: That the Mayor and City Clerk enter into an amendment to an existing agreement with the Wisconsin Historical Society (WHS) through the Certified Local Government Subgrant program to accept \$4,000.00 in additional grant funds to enter into a consultant agreement to undertake the research, preparation, submittal and presentation of a historic district nomination to the WHS and the National Register of Historic Places for the proposed Orchard Street National Register Historic District. (Grant Control No. 2013-33)

Fiscal Note: There is no local match required for this grant. In addition to the previously accepted \$19,000.00 grant, WHS is offering supplemental funds in the amount of \$4,000.00 to fund the preparation of a historic district nomination to the National Register Historic Places. (Grant Control No. 2013-33)

Attachments: [Orchard Street District 001](#)

Matt Sadowski, Assistant Director of City Development, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

8. [15-00541](#)

Subject: (Direct Referral) Communication from the City Attorney requesting authorization to represent Chief Arthel Howell and officers Tredo, Rasmussen, plus unnamed others in the lawsuit, Kenya L. White v City of Racine, et al, US District Court Eastern District Case No. 14-CV-1122.

Recommendation of the Finance & Personnel Committee on

6-22-15: Permission be granted to the City Attorney to represent Chief Arthel Howell and officers Tredo, Rasmussen, plus unnamed others in the lawsuit, Kenya L. White v City of Racine, et al, US District Court Eastern District Case No. 14-CV-1122.

Fiscal Note: None at this time

Attachments: [white_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Recommended For Approval

9. [15-00542](#)

Subject: Communication from the City Attorney and Human Resources Manager requesting an appropriation of \$26,950 from the General Fund Contingency Account to fund a national search for a new City Administrator. (Consultants estimate of \$24,500 plus 10% contingency)

Recommendation of the Finance & Personnel Committee on

6-22-15: That the item be deferred.

Fiscal Note: N/A

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Deferred

10. [15-00543](#)

Subject: Communication from the Finance Director requesting an appropriation of \$11,600 from the General Fund Contingency Account to fund the anticipated fourth quarter salary increase that will be required in connection with the recruitment of a new City Administrator. (Consultants estimate a \$140,000 annual salary will be required for successful recruitment)

Recommendation of the Finance & Personnel Committee on

6-22-15: That the item be deferred.

Fiscal Note: N/A

Dave Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Deferred

11. [15-00571](#)

Subject: (Direct Referral) Communication from the Alderman of the 9th District recommending the implementation of a Paid Time Off program for all General Employees.

Recommendation of the Finance & Personnel Committee on 6-22-15: That the item be deferred until the July 27, 2015 Finance & Personnel Meeting.

Fiscal Note: None at this time

Terry McCarthy, Alderman of the 9th District, and Scott Letteny, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair McCarthy, seconded by Alderman Hart, that this file be Deferred

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:52 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, July 13, 2015 at City Hall, Room 307.

Respectfully submitted,

Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee