

0238-19



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February 28, 2019

To: Public Works and Services Committee

From: Jessica MacPhail, Executive Director, Racine Public Library *JM*

Re: June 8, 2019

The library is requesting the use of the parking lot closest to the library from 9am to 5pm for a summer reading signup event. We are planning to have food trucks and many other activities from noon to 4pm, but will need the extra time for setup and takedown.

We are requesting that you waive any fee for this event.

Thank you!