



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Board of Park, Recreation and Cultural Services

*Chair Terry McCarthy, Joey LeGath, Pamala Handrow,
Michael Frontier, Keith Hemmig, Kristen Kaprelian, Amy
Schaal, Tom Rosholt, Ben Lehner, Kiana Johnson, Alderman
Krystyna Sarrazin*

Wednesday, February 13, 2013

5:15 PM

City Hall Annex, Room 130

Call To Order

Chair McCarthy called the meeting to order at 5:14 p.m.

Staff Present: Tom Molbeck, Mike Willis, Jena Kohlman & Kellie Ptaschinski

Guests: Heather Martinez & the Leadership of Racine Group, Kari Dawson & Dave Blank, Dottie-Kay Bowersox, Dr. Julie Kinzleman, AJ Koski and Todd Hoover

PRESENT: 9 - Terry McCarthy, Michael Frontier, Pamala Handrow, Kristen Kaprelian, Amy Schaal, Tom Rosholt, Keith Hemmig, Ben Lehner and Kiana Johnson

EXCUSED: 2 - Joey LeGath and Krystyna Sarrazin

13-8616

Subject: Approval of the January 9, 2013 Meeting Minutes

Attachments: [PRCS Meeting Minutes January 9, 2013](#)

The minutes were distributed.

A motion was made by Amy Schaal and seconded by Kristen Kaprelian to approve the minutes. The motion PASSED by Voice Vote.

Public Input

No Public Input

13-8612

Subject: Director's Report

Attachments: [Director's Report February 13, 2013](#)

Director Molbeck reports that Chuck Recuperero has filled the vacant position of Labor Supervisor I. The Marketing and Advertising position has also been filled by Jenni Guarascio.

Molbeck briefly discussed the on-going efforts to bring in play equipment, benches and trash receptacles at West Park. The play equipment that had been selected for the park has been approved. There are three other parks that will be receiving new play equipment.

Amy Schaal commented that it has been amazing working with the Parks, Recreation and Cultural Services Department in regards to West Park. She encourages others to become more involved with the department.

Vice Chair Kaprelian reports that the DeKoven pool will be closing. Director Molbeck will look into other locations for the Learn to Swim program.

A motion was made by Kristen Kaprelian and seconded by Pam Handrow to receive and file the report. The motion PASSED by Voice Vote.

13-8614

Subject: Approval of Minutes for the Cemetery Commissioners
January 21, 2013 Meeting

Attachments: [MeetingMinutes23-Jan-2013-11-04-30](#)

Director Molbeck commented that there will be new promotions and advertising going out in May and June.

A motion was made by Keith Hemmig and seconded by Tom Rosholt to approve the minutes. The motion PASSED by Voice Vote.

13-8615

Subject: Approval of the Golf Course Liaison Committee January 8,
2013 Meeting Minutes

Attachments: [Minutes-Golf Liaison Committee - January 8, 2013](#)

Molbeck commented that there will be work done at Johnson Park on various tees, a fairway & a green. The project is slated to start in August 2013.

A motion was made by Kristen Kaprelian and seconded by Keith Hemmig to approve the minutes. The motion PASSED by Voice Vote.

13-8613

Subject: Zoological Report

Attachments: [Zoological Report February 2013](#)

The Zoological Report was distributed.

A motion was made by Amy Schaal and seconded by Keith Hemmig to receive and file the report. The motion PASSED by Voice Vote.

Discussion: Myer's Park Design

Dr. Julie Kinzelman presented plans for the redesign of Myer's Park to restore it to a natural coastal habitat with ADA accessible pathways and observation decks with access to the lake and a non-motorized watercraft launch area. This would make the City of Racine the only city in Wisconsin with this type of outdoor arboretum.

Dr. Kinzelman reports that they have received \$80,000-\$100,000 of grant money for the project, which is proposed to cost around \$400,000. The project would start this spring and would not be complete until the remainder of the money is secured through grants, funding & volunteers to off set cost.

Tom Rosholt inquired if the City Forester, Matt Koepnick, was consulted regarding vegetation. Dr. Kinzelman said that Matt is aware of the plan. There will be minimal upkeep by the PRCS staff, as this is proposed to be a natural area.

Mike Frontier moved to approve the concept and plan as well as to continue to work with Parks Recreation and Cultural Services Department on the implantation of the redesign of Myers Park. Kristen Kaprelian seconded the motion. The motion passed by voice vote.

12-8480

Subject: Communication from Ron Britten of Racine Erickson Baseball Club requesting the contract lease agreement for the use of Humble southeast and Humble southwest baseball fields be extended in it's current state with the exception of the term to be changed to a renewable yearly lease. (Res. No. 13-0096)

Recommended by the Board of Parks, Recreation & Cultural Services on 2-13-13: To approve the communication from Ron Britten of Racine Erickson Baseball Club requesting the contract lease agreement for the use of Humble southeast and Humble southwest baseball fields be extended in its current state with the exception of the term to be changed to a renewable yearly lease.

Fiscal Note: N/A

Attachments: [Racine Erickson Baseball Club](#)

Todd Hoover requests the Racine Erickson Baseball Club's lease with the City of Racine be extended for one year. Director Molbeck agreed, and recommended revisiting the lease upon expiration next year.

A motion was made by Kristen Kaprelian and seconded by Pam Handrow to approve the communication from Ron Britten of Racine Erickson Baseball Club requesting the contract lease agreement for the use of Humble southeast and Humble southwest baseball fields be extended in its current state with the exception of the term to be changed to a renewable yearly lease. The motion PASSED by Voice Vote.

13-8515

Subject: Communication from Real Racine on behalf of The Color Run requesting permission to use city right-of-way, Pershing Park, parking ramps and the Gateway parking lot for their event from Thursday, May 23, 2013, to Saturday, May 25, 2013. (Res. Nos. 13-0035 and 13-0120) **Dave Blank invited to the meeting.**

Recommendation of the Public Works and Services Committee on 1-29-13: That permission be granted to Real Racine to close the following streets and to utilize certain other City streets, as indicated, on their race map, for The Color Run on Saturday, May 25, 2013:

Pershing Park Drive from 6th St to 11th Street
11th Street from Main Street to Pershing Park Drive
Main Street from 10th Street to 11th Street
10th Street from Main Street to Lake Avenue
Lake Avenue from 10th Street to State Street

6th Street from Pershing Park Drive to Center Street
7th Street from Lake Avenue to Center Street
Main Street from 7th Street to Main Street Bridge
Gaslight Drive from Lake Avenue to cul-de-sac
2nd Street from Main Street to Wisconsin Avenue
Wisconsin Avenue from 2nd Street to 3rd Street
3rd Street from Wisconsin Avenue to Main Street

with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid.
- B. Proof of liability insurance be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,700.00 special event fee.
- F. Sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval; and providing and removing all temporary traffic control devices and detour signs.
- G. Sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor shall pay \$750.00 for street sweeping.
- I. Sponsor shall pay \$6.25 per impacted parking meter.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Recommendation of the Board of Parks, Recreation & Cultural Services on 2/13/13: To approve the communication from Real Racine on behalf of the Color Run requesting permission to use City right-of-ways, Pershing Park, boat launch parking lot, parking ramps, the Gateway parking lot and overnight security for their event from Thursday, May 23 to Saturday, May 25, 2013.

Fiscal Note: Park Rental Fee & Deposit

Recommendation of the Transit and Parking Commission on 02-20-13: Approval granted for free public utilization of downtown

parking ramps and Lakefront Lot #5 along with bagging of 500 street meters for the Color Run on Saturday morning May 25, 2013 subject to a payment to the Parking Utility of \$4,776.84 to cover Parking Utility overtime costs, the loss of ramp, gate and meter revenue in addition to a hold harmless agreement to be executed and a \$62.50 processing fee be paid.

Fiscal Note: Parking Utility revenue credit in the amount of \$4,776.84.

Attachments: [Color Run.pdf](#)

Kari Dawson, representing Real Racine, discussed the Color Run event in Pershing Park. Last year they saw 5,200 registered runners. This year is projected to have 10,000 or more registered runners.

Set up will begin on Thursday, May 23, 2013. The Color Run will be securing overnight security for the duration.

The start line will begin near the boat ramp parking area. The run will begin at 8:00 a.m. and all of the runners should be through the start line no later than 9:00 a.m. There was concern of boaters/fisherman being able to enter or leave the boat launch parking area. Dawson stated they have been working with Molbeck. Communication will occur prior to the race in attempt to alert boaters/fisherman of the run. Dawson also stated they will allow entry and exit from the parking lot.

The Color Run will pay for all costs associated with the event, and will return the areas utilized back to the conditions they were in before the event.

A motion was made to approve the communication from Real Racine on behalf of the Color Run requesting permission to use city right-of-ways, Pershing Park, boat launch parking lot, parking ramps, the Gateway parking lot and overnight security for their event from Thursday, May 23 to Saturday, May 25, 2013. The motion PASSED by Voice Vote.

Presentation: Leadership Racine

The "Born Learning Trail" handout was distributed.

The Leadership Racine group demonstrated via PowerPoint presentation, the Born Learning campaign. The program encourages parents and caregivers to help foster education. The Born Learning Trail would consist of 10 stations utilizing existing pathways in Island and West Parks, as well as North Beach.

United Way is the sponsor for this event and would incur all costs to implement and maintain the trails. They would only ask that PRCS staff report any damage or upkeep issues and needs to United Way.

Keith Hemmig approved the concept & plans as well as to continue to work with the Parks, Recreation & Cultural Services Department. Pamala Handrow seconded the motion. The motion passed by voice vote.

Discussion: Board of Community Centers & Utilizing Resources

Ald. McCarthy started the discussion of forming the Board of Community Centers & Utilizing Resources, to which Keith Hemmig, Kiana Johnson, Amy Schaal, Ben Lehner, and Kristen Kaprelian indicated would like to be members. Chair McCarthy suggested the Committee meet in between the Board of Park, Recreation & Cultural Services meetings, starting immediately. Jena Kohlman will contact Ald. McCarthy to discuss further details.

Adjournment

There being no further business the meeting adjourned at 6:28 p.m.

If you are disabled and have accessibility needs or need information interpreted for you, please call the Parks, Recreation & Cultural Services Department at (262)636-9453 at least 48 hours prior to this meeting.