



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Board of Park, Recreation and Cultural Services

*Chairman Terry McCarthy*  
*Kristen Kaprelian*  
*Amy Schaal*  
*Keith Hemmig*  
*Ben Lehner*  
*Joey LeGath*  
*Kiana Johnson*  
*Krystyna Sarrazin*  
*Pamala Handrow*  
*Christina Mueller*

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Wednesday, February 12, 2014

5:15 PM

City Hall Annex, Room 130

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### Call To Order

*The meeting was called to order at 5:19 p.m. by Chair McCarthy.*

*Staff Present: Matt Koepnick, Tom Molbeck & Jena Kohlman*

*Guests: Brett Neylan, Clint Wiedholz, Maggie Tarasewicz, Melissa Szejna, Joan Simon, Terrence Jones, Melissa Warner & Jay Christie*

**PRESENT:** 7 - Kristen Kaprelian, Joey LeGath, Terry McCarthy, Kiana Johnson, Krystyna Sarrazin, Pamala Handrow and Christina Mueller

**ABSENT:** 1 - Ben Lehner

**EXCUSED:** 2 - Amy Schaal and Keith Hemmig

14-9785

**Subject:** Approval of the January 8, 2014 Meeting Minutes

**Attachments:** [January 8, 2014 PRCS Board Meeting Minutes](#)

**A motion was made by Pam Handrow and seconded by Krystyna Sarrazin to approve the meeting minutes. The motion PASSED by voice vote.**

### Public Input

*No public input.*

14-9786

**Subject:** Director's Report

**Attachments:** [Director's Report February](#)

*Molbeck provided highlights to the board including the Boat Launch Repair Project. Last year an emergency repair had been completed to the launch site. This year, all eleven lanes will be repaired. A completion date has not yet been projected. After bids have been received and awarded, the department will have a better idea in*

regards to the timeline. Unlike last year, the boat launch will open on time. Two lanes will be available at all times throughout the duration of the project.

Also highlighted was the success of the Dr. John Bryant Community Center's Open House. Registration for the programs available at the Bryant Center has been overwhelming. There is concern there is not enough funding to support the high volume of registrations being received. Sarrazin inquired if it was possible to seek donations from those attending these programs.

**A motion was made by Kristen Kaprelian and seconded by Pam Handrow to receive and file the report. The motion PASSED by voice vote.**

**14-9787 Subject:** Approval of the Board of Cemetery Commissioner's January 20, 2014 Meeting Minutes

**Attachments:** [Meeting Minutes Jan 20, 2014](#)

**A motion was made by Kristen Kaprelian and seconded by Christina Mueller to approved the meeting minutes. The motion PASSED by voice vote.**

**14-9788 Subject:** Approval of the Golf Course Liaison Committee's January 15, 2014 Meeting Minutes

**Attachments:** [Golf Course Liaison Committee Minutes of January 15, 2014](#)

**A motion was made by Pam Handrow and seconded by Kristen Kaprelian to approved the meeting minutes. The motion PASSED by voice vote.**

**14-9789 Subject:** Zoological Report

**Attachments:** [Zoological Report February 2014](#)

*The report was distributed.*

**A motion was made by Kristen Kaprelian and seconded by Pam Handrow to receive and file the report. The motion PASSED by voice vote.**

### **Tree Inventory Update**

**Speaker: Matt Koepnick**

*Kiana Johnson arrived at 5:34 p.m.*

*City Forester, Matt Koepnick, briefed the board on the completion of the Tree Inventory Project that had taken place in 2012-2013.*

*The City had commissioned the Urban Forest Management Plan to report on the inventory findings, evaluate the current condition of the public trees, and to establish an effective planning and management program for this valuable resource. The executive summary of these findings were provided to the board with a handout as well as a verbal overview.*

*A correction to the handout was noted: A total of 23,315 publicly managed trees made up of 16,786 streets and 6,529 park trees.*

*Koepnick reviewed the percentages of trees species, population of young trees, condition of the public trees, maintenance requirements, and canopy cover. The benefits and value of public trees was also discussed.*

*Molbeck commented Koepnick has taken the Forestry Division to the next level over the past couple of years. He is very pleased with what has been accomplished in a short amount of time as well as the direction Koepnick is taking.*

## **River Parks Signage Presentation**

### **Given By: Leadership Racine**

*Brett Malon, along with his River Otters team of Leadership Racine, presented their signage design and implementation project to the board. A handout was also provided.*

*The project is aimed to increase public awareness and usage of the ten river parks in the City of Racine by creating park identification signs, transitional signs between the parks and directional signage on main road thoroughfares.*

*Identification signs would be the main identifier for the park and would be located at the entrances with the name of the park and the amenities that are present. Transitional signage would serve as identification to pedestrians on the Root River Pathway and the directional signage would be located on main thoroughfares to point the community and visitors in the direction of the park.*

*Leadership Racine is currently seeking to partner with RUSD and the City of Racine.*

## **Adjournment**

*There being no further business, the meeting was adjourned at 6:03 p.m.*