



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg  
Vice Chair Q.A. Shakoor, II  
Alderman Robert Anderson  
Alderman Michael Shields  
Alderman Terry McCarthy*

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Monday, October 12, 2009

5:00 PM

City Hall, Room 301

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### Call To Order and Roll Call

### Approval of Minutes for the September 21, 2009 Meeting. to Approve the Minutes

1. [09-4164](#) **Subject:** Submittal of the Report of the Finance Committee of the Racine Wastewater Commission Regarding year 2010 Wastewater Utility Operation and Maintenance Budget and the 2010-2014 Capital Improvements Budget Recommending Adoption

**Recommendation of the Racine Wastewater Commission of  
9-29-09:** To adopt. Refer to the Finance and Personnel Committee.

**Recommendation of the Finance & Personnel Committee on  
10-12-09:** To adopt and refer to the Committee of the Whole.

**Fiscal Note:** N/A  
**Recommended For Further Consideration**

2. [09-4171](#) **Subject:** Submittal of the Report of the Finance Committee of the Racine Waterworks Commission Regarding Year 2010 Water Utility Operation and Maintenance Budget and the 2010-2014 Capital Improvements Budget Recommending Adoption

**Recommendation of the Racine Waterworks Commission of  
9-29-09:** To adopt. Refer to the Finance and Personnel Committee.

**Recommendation of the Finance & Personnel Committee on  
10-12-09:** To adopt and refer to the Committee of the Whole.

**Fiscal Note:** N/A  
**Recommended For Further Consideration**

3. [09-4245](#) **Subject:** Communication from the Police Chief, requesting authorization to accept a private donation of a 1999 armored car.

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** Permission be granted for the Police Chief to accept a private donation of a 1999 armored car.

**Recommendation of the Public Safety and Licensing Committee**

**on 10-12-09:** That the Police Chief be granted authorization to accept a donation of a 1999 armored car.

**Fiscal Note:** N/A

**Attachments:** [LEGISTAR 09-4245\\_001](#)

*Alderman McCarthy spoke on behalf of Kurt Wahlen, Chief of Police. The armored car is for a program called Operation Armadillo which is adopted from another city. The armored car will be parked in front of known troubled homes in an effort to deter crime.*

**Recommended For Approval**

4. [09-4248](#)

**Subject:** A communication from the Fire Chief wishing to discuss transferring funds from Station 7 Roof Replacement to Building Repairs and Upgrades.

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** \$40,000 be transferred from Account 989.300.5040, Station 7 Roof Replacement (Building Complex Project), with \$27,000 being placed in Account 989.300.5050, Fire Station Driveway Replacements, \$6,000 being placed in Account 989.300.5060, 5" Fire Hose, and \$7,000 being placed in Account 989.300.5070, Fire Department Video Conferencing System.

**Fiscal Note:** There are sufficient funds available for the transfer, the expenditures are allowable uses of bond proceeds and the Department of Public Works has no objection to the transfer.

**Attachments:** [Transferring Funds from Station 7 Roof Replacement to Building Repairs and](#)

*Chief Hansen appeared before the Committee to request the transfer of excess funds from the Station 7 roof replacement account to pay for the replacement of concrete driveways at stations 7 and 8, to replace a fire hose and to complete the fire department video conferencing system which is used for video conference training.*

**Recommended For Approval**

5. [09-4240](#)

**Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting to transfer funds in the amount of \$4,000.00 from various accounts to account # 101.710.5550 to purchase a "Big Belly" solar" trash collector.

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** \$1,373 be transferred from Account 988.710.5090, Ball Diamond Bleachers, \$788 be transferred from account 988.680.5010,

Bryant Exterior Painting , with \$2,161 being placed in Account 988.700.5160, Big Belly Solar Trash Compactor. Further recommend that \$1,839 be transferred from Account 989.680.5010, Bryant Center Replace Floor Tile, to Account 989.700.5160, Big Belly Solar Trash Compactor.

**Fiscal Note:** There are sufficient funds available for the transfer and the expenditure is an allowable use of bond proceeds.

**Attachments:** [Big Belly - transfer](#)

*Dave Brown, Director of Finance, spoke on behalf of Donnie Snow, Director of Parks, Recreation and Cultural Services. Donnie Snow would like approval to purchase two Big Belly containers which he feels will help with the trash at North Beach. The containers are trash compactors and they do not leak.*

**Recommended For Approval**

6. [09-4224](#)

**Subject:** Communication from the Interim Public Health Administrator requesting permission for the Mayor and City Clerk to enter into a contract agreement and to accept grant funds of \$50,087 from the State of Wisconsin represented by its Division of Public Health of the Department of Health Services. (Grant Control #2009-062)

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** The Mayor and City Clerk be authorized and directed to enter into a contract agreement and to accept grant funds of \$50,087 for public health emergency response to the Novel Influenza Virus, from the State of Wisconsin represented by its Division of Public Health of the Department of Health Services. (Grant Control #2009-062)

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [PHER Accept 09-10.pdf](#)

*Marcia Fernholz, Acting Public Health Administrator, appeared before the Committee requesting to accept grant funds which would help with planning and supplies for mass vaccination clinics in the community.*

**Recommended For Approval**

7. [09-4225](#)

**Subject:** Communication from the Interim Public Health Administrator requesting permission for the Mayor and City Clerk to enter into a contract agreement and to accept grant funds of \$32,965 from the State of Wisconsin represented by its Division of Public Health of the Department of Health Services. (Grant Control #2009-063)

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** The Mayor and City Clerk be authorized and directed to enter into a contract agreement and to accept grant funds of \$32,965 for Public Health Preparedness and Response to Bioterrorism -Cities

Readiness Initiative, from the State of Wisconsin represented by its Division of Public Health of the Department of Health Services. (Grant Control #2009-063)

**Fiscal Note:** No match required on the part of the City.

**Attachments:** [CRI Accept 09-10.pdf](#)

*Marcia Fernholz, Acting Public Health Administrator, appeared before the Committee requesting to accept grant funds which would pay for planning and a portion of an employee's salary for bioterrorism.*

**Recommended For Approval**

8. [09-4226](#)

**Subject:** Communication from the Interim Public Health Administrator requesting permission for the Mayor and City Clerk to enter into a fee-for-service contract with the Department of Children and Families, Division of Family and Economic Security for up to \$14,250.

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** The Mayor and City Clerk be authorized and directed to enter into a fee-for-service contract with the Department of Children and Families, Division of Family and Economic Security for up to \$14,250.

**Fiscal Note:** The contract covers the period of October 1, 2009 through September 31, 2010. Actual fees received will depend on the number of clients served.

**Attachments:** [Refugee Accept 09-10.pdf](#)

*Marcia Fernholz, Acting Public Health Administrator, appeared before the Committee requesting to enter into a fee-for-service contract which would fund refugee health services up to \$14,250.*

**Recommended For Approval**

9. [09-3612](#)

**Subject:** Communication from City Attorney's Office regarding transfer of land between City of Racine and Racine Unified School District.

**Recommendation of the Public Works and Services Committee on 6-9-09:** Defer

**Recommendation of the Public Works and Services Committee**

**on 6-30-09:** The Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Nielsen, Madsen & Barber, SC, for the preparation of deed descriptions for the city properties which were to be transferred to the Racine Unified School District when the school district was formed, for a not-to-exceed cost of \$18,460.00.

Further recommend that since funds for this activity were not budgeted

for in 2009, that this item be referred to the Finance and Personnel Committee for determination of funding.

**Fiscal Note:** N/A

**Recommendation of the Finance & Personnel Committee on 07-13-09:** Defer the item.

**Fiscal Note:** N/A

**Recommendation of the Finance & Personnel Committee on 10-12-09:** To receive and file.

**Fiscal Note:** N/A

**Attachments:** [09-3612](#)

*Dave Brown, Finance Director, explained to the Committee that the recording for the transfer of the land from the City of Racine to Racine Unified could not be found. It has now been discovered that the transfer was recorded, it was just difficult to find.*  
**Recommended to be Received and Filed**

10. [09-4087](#)

**Subject:** Communication from the City Attorney submitting the claim of Auto Club Insurance Association, by TransPaC Solutions, (L. Haas) for consideration.

**Recommendation of the Finance & Personnel Committee on 10-13-09:** The claim of Auto Club Insurance Association, by TransPaC Solutions, PO BOX 36220, Louisville, KY, in the amount of \$5,222.15, for repair of Lawrence Haas' vehicle after an alleged accident involving a DPW solid waste vehicle at the intersection of Lake Avenue and 6th Street on June 16, 2009, be denied.

**Fiscal Note:** N/A

**Attachments:** [TransPaC\\_001](#)

*Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim of Auto Club Insurance Association, by TransPaC Solutions for repair of Lawrence Haas' vehicle after an alleged accident involving a DPW solid waste vehicle on June 16, 2009. The City denies liability.*  
**Recommended For Denial**

11. [09-4088](#)

**Subject:** Communication from the City Attorney submitting the claim of Lula McLain and Darquan Patton-McLain for consideration.

**Recommendation of the Finance & Personnel Committee of 10-12-09:** The claim of Lula McLain and Darquan Patton-McLain, 1720 Grand Avenue, for reimbursement in an amount in excess of

\$6,830.78 for damages after an accident at the intersection of 18th Street and Center Street on July 27, 2009 where the stop sign was allegedly missing, be denied.

**Fiscal Note:** N/A

**Attachments:** [McLain 001](#)

*Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim of Lula McLain for damages after an accident at the intersection of 18th Street and Center Street on July 27, 2009 where the stop sign was allegedly missing. The City denies liability.*

**Recommended For Denial**

12. [09-4132](#)

**Subject:** Communication from the City Attorney submitting the claim of Janetta Henderson for consideration.

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** The claim of Janetta Henderson, 1033 Hilker Place, for reimbursement in the amount of \$2,392.84 for repairs to her car which she claims was caused by driving on the City's alleged bad roads, be denied.

**Fiscal Note:** N/A

**Attachments:** [Henderson 001](#)

*Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim of Janetta Henderson for repairs to her car which she claims was caused by driving on the City's alleged bad roads. The City denies liability.*

**Recommended For Denial**

13. [09-4133](#)

**Subject:** Communication from the City Attorney submitting the claim of Luz Madrigal for consideration.

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** The claim of Luz Madrigal, 3636 St. Clair Street for reimbursement in the amount of \$1,000 for expenses incurred to replace the public sidewalk which was allegedly dislodged by the roots of the tree in the parkway in front of her home, be denied.

**Fiscal Note:** N/A

**Attachments:** [Madrigal 001](#)

*Nicole Loop, Assistant City Attorney, appeared before the Committee requesting to deny the claim of Luz Madrigal for reimbursement for expenses incurred to replace the public sidewalk which was allegedly dislodged by the roots of the tree in the parkway in front of her home. The City denies liability.*

**Recommended For Denial**14. [09-4253](#)

**Subject:** The Director of City Development submitting a communication from the West Racine Business Improvement District #2 for its proposed 2010 Operating Plan and special assessments.

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** To approve the 2010 Operating Plan and proposed special assessments for the West Racine Business Improvement District.

**Fiscal Note:** It is estimated \$21,427.60 will be raised through BID assessments to be placed into the West Racine revenue account.

**Attachments:** [West Racine BID#2 2010 Operating Plan Request](#)  
[West Racine BID#2 2010 Operating Plan](#)

*Kristin Niemiec, Community Development Manager of the Racine County Economic Development Corporation, appeared before the Committee requesting approval of the 2010 operating plan and proposed special assessments for the West Racine Business Improvement District.*

**Recommended For Approval**

15. [09-4254](#)

**Subject:** The Director of City Development submitting a communication from the Uptown Business Improvement District for its proposed 2010 Operating Plan and special assessments.

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** To approve the 2010 Operating Plan and proposed special assessments for the Uptown Business Improvement District.

**Fiscal Note:** It is estimated that \$39,397.38 will be raised through BID assessments to be placed into the Uptown revenue account.

**Attachments:** [Uptown BID 2010 Operating Plan request](#)  
[Uptown BID 2010 Operating Plan](#)  
[Uptown BID Assessment List](#)  
[Uptown BID Boundaries](#)

*Kristin Niemiec, Community Development Manager of the Racine County Economic Development Corporation, appeared before the Committee requesting approval of the 2010 operating plan and proposed special assessments for the Uptown Business Improvement District.*

**Recommended For Approval**

16. [09-4193](#)

**Subject:** Communication from the Finance Director wishing to meet with the Finance & Personnel Committee to discuss refunding the City's outstanding 2009 Note Anticipation Notes.

**Recommendation of the Finance & Personnel Committee on**

**10-12-09:** To defer the item.

**Attachments:** [2009 Note anticipation Notes](#)

*Dave Brown, Director of Finance, asked that the item be deferred until the next meeting of the Finance & Personnel Committee.*

**Deferred**

**Miscellaneous Business**

*None*

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 5:33 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, October 26, 2009 at City Hall, Room 301.**

**Respectfully submitted,**

**Ald. James Spangenberg, Chairman  
Finance & Personnel Committee**