



City of Racine, Wisconsin

AGENDA BRIEFING MEMORADUM

AGENDA DATE:

May 12, 2025 – Finance and Personnel Committee

May 20, 2025-Common Council

SUBJECT: Item #0343-25 Communication sponsored by Mayor Mason to modify Racine Charter Ordinances section 2-2 and 2-206; and Racine Code of Ordinances section 2-361, 42-185, 46-26, 46-27, 46-28, 46-29, 46-30, 46-31, 46-32, 46-38, 46-39, 46-40, and 46-41, as necessary to reflect the current operations of the City.

PREPARED BY: Kathleen Fischer, Finance Director

SUMMARY:

The amendment requested to the City ordinance is for the purpose of more accurately reflecting the operations of the Finance Department, of which the purchasing role is a part of.

BACKGROUND:

In several instances our code of ordinances is antiquated, dating back to the 1970's, and does not properly reflect the current operations of the City of Racine. One of the those instances relates specifically to the reference to the purchasing function throughout the code of ordinances.

Since **2004**, the purchasing function has been a part of the finance department, with the purchasing "agent" reporting to either the Assistant Finance Director or the Finance Director over the last 20+ years. The ordinance relating to the purchasing agent, also includes verbiage that was crafted back in the 1970's relating to the position being an "appointed" position. This position, prior to 2004, was an administrative manager position and thus would have been logical to be an "appointed" position. Since this position has not been an administrative manager for 20+ years, and works under a director that IS appointed, it is not appropriate nor necessary for this position to be an "appointed" position and the language associated with it is antiquated.

I have attached the Finance Departments current organizational chart for reference.

RECOMMENDATION:

That ordinances be amended as denoted to reflect the current operations of the City.

FISCAL NOTE: None