



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Transit and Parking Commission

Wednesday, May 16, 2018

4:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 4:30 P.M.

Present: Dustan Balkcom, Mark Kowbel, Raymond DeHahn, John Heckenlively
Excused: Deborah Ganaway

Also Present: Mike Maierle, Willie McDonald, Mark Yehlen

Approval of Minutes for the March 21, 2018 Meeting

The minutes of the March 21, 2018 meeting were approved as printed. Passed unanimously.

New Business

[0463-18](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization for the Mayor and City Clerk to sign the Spring 2018 contract for providing public transit service to the Racine Unified School District after review by the City Attorney - Contract 20180058.

Recommendation of the Transit and Parking Commission on 05-16-18: The Mayor and City Clerk be authorized and directed to sign the Spring 2018 contract for providing public transit service to the Racine Unified School District after review by the City Attorney - Contract 20180058.

Fiscal Note: Revenue of \$179,000.00.

This contract covers the Spring 2018 semester. It is a one-time bridge as we convert from contracting for calendar years to academic years. The previous contract fee was prorated for the number of days in the Spring 2018 semester. The next contract will be for the Fall 2018 / Spring 2019 school year. Planning and negotiating for the next contract has already started. The entire draft agreement is in the Commission files.

Motion made by Kowbel, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

[0465-18](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization for the Mayor and City Clerk to sign the Urban Mass Transit Assistance - Operating 2018 Program Grant Agreement per Wis. Stats. 85.20 between WisDOT and the City of Racine - Contract 20180057.

Recommendation of the Transit and Parking Commission on

05-16-18: The Mayor and City Clerk be authorized and directed to sign the Urban Mass Transit Assistance - Operating 2018 Program Grant Agreement per Wis. Stats. 85.20 between WisDOT and the City of Racine - Contract 20180057.

Fiscal Note: Revenue of \$4,714,429.00.

The Transit and Parking System Manager distributed a memo with all amounts compared to last year and other peer transit agencies. The Fed/State percentage share is down 0.5%. Racine collects more farebox revenue than any other "Tier B" transit agency. (Tier B comprises the 24 largest transit agencies after Milwaukee and Madison.) Memo is in the Commission files.

Motion made by Heckenlively, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

[0466-18](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization for the Mayor and City Clerk to sign the 2018 Urban Mass Transit Paratransit Assistance Contract between WisDOT and the City of Racine - Contract 20180056.

Recommendation of the Transit and Parking Commission on

05-16-18: The Mayor and City Clerk be authorized and directed to sign the 2018 Urban Mass Transit Paratransit Assistance Contract between WisDOT and the City of Racine - Contract 20180056.

Fiscal Note: Revenue of \$85,518.00.

Motion made by Balkcom, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

[0514-18](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager requesting a discussion on the extension of the First Transit contract.

Recommendation of the Transit and Parking Commission on

05-16-18: Approve extending the existing contract to July 31, 2018, so attorneys can conclude their review and acceptance of a newly redrafted contract.

Fiscal Note: N/A

Motion made by Balkcom, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval**General Manager's Operations Report**

Comparing 2018 to 2017 for March fixed route ridership was down 4.4%, revenue up 8.4%. Paratransit was up 5.2%, revenue down 8.5%.

Comparing 2018 to 2017 for April fixed route ridership was up 1.3%, revenue up 8.4%. Paratransit was up 24.4%, revenue up 27.3%.

Comparing 2018 to 2017 for the 1st Quarter, fixed route ridership was down 5.3%, revenue down 4.9%. Paratransit was up 9.4%, revenue up 3.7%.

Overtime will come down with the addition of three new drivers.

Motion made by Balkcom, seconded by Kowbel to receive and file. Passed unanimously.

Transit and Parking System Manager's Report

RYDE received a \$360,000 grant to pay for 80% of a full size bus. We were one of seven Tier B transit agencies that received funding for a vehicle; one agency got two vehicles. The balance of the 24 Tier B agencies received no capital grant. Funds are administered through our ongoing Federal agreement.

Service changes went into effect on April 30, 2018. Service by request-only on Route #27 to Goodwill on International Dr. is popular. Route #20 now also serves Goodwill. Both Goodwill and Mt. Pleasant were pleased.

The June Commission meeting will cover several parking issues.

Motion made by Heckenlively, seconded by Kowbel to receive and file. Passed unanimously.

Adjournment

The meeting adjourned at 5:10 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.