



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Waterworks Commission

Tuesday, June 18, 2024

4:30 PM

City Hall, Room 303

The meeting was called to order by Commission President Tate II at 4:30 p.m.

ROLL CALL

PRESENT: 6 - John Tate II, Natalia Taft, Cory Mason, Terry McCarthy, Jens Jorgenson and Mollie Jones

EXCUSED: 1 - Stacy Sheppard

[0529-24](#)

Subject: Approval of Minutes for the May 21, 2024, Waterworks Commission Meeting

Recommendation: To Approve

Fiscal Note: N/A

A motion was made by Vice President Taft, seconded by Mayor Mason, that this file be Approved

[0408-24](#)

Subject: Review of the 2023 Water Utility Audit from Clifton Larsen Allen

Recommendation of the Waterworks Commission on 06/18/24: To Approve this Item

Recommendation of the Waterworks Commission on 05/21/24: To Defer this item as the Utility had not yet received a draft copy of the 2023 Audit to present to the Commission

Fiscal Note: N/A

Shannon Small, CPA, of Clifton Larsen Allen, presented audit results for the year 2023. It is the Auditor's unmodified (clean) opinion that the financial statements present fairly the financial position of the Utility in accordance with generally accepted accounting principles. Two significant deficiencies identified were the preparation of financial statements, and a lack of segregation of duties because of limited staff.

A motion was made by Vice President Taft, seconded by Alder McCarthy, that this file be Approved

[0410-24](#)

Subject: Change Order No. 1 on Contract W-20-7, Low Lift Pump VFD Replacement Project, Next Electric (Contractor)

Recommendation: To Approve

Fiscal Note: Contract change results in a net credit reduction of (\$180,951.00) bringing the total contract amount to \$1,289,049.00.

A motion was made by Alder McCarthy, seconded by Mayor Mason, that this file be Approved

[0411-24](#)

Subject: Final Pay Request on Contract W-20-7, Low Lift Pump VFD Replacement Project, Next Electric (Contractor)

Recommendation: To Approve

Fiscal Note: Contract W-20-7 is complete at a final cost of \$1,289,049.00.

The Water Utility Director submitted final payment request on Contract W-20-7, and recommended for approval that work performed by Next Electric be accepted and final payment authorized. The Racine Works Program labor hours component was 0%.

A motion was made by Alder McCarthy, seconded by Mayor Mason, that this file be Approved

[0416-24](#)

Subject: Memorandum of Understanding Regarding the Construction of Public Water Mains in Support of the Woodman's Food Market Development in Racine, WI

Recommendation: To Approve

Fiscal Note: The developer pays for all costs associated with the installation of the water main estimated at \$200,000.

The Water Utility Director presented a Memorandum of Understanding that has been reviewed by the City Attorney's Office. The project involves the installation of new private water service at Regency Mall from Durand Avenue and from Roosevelt Avenue. The private service would replace a portion of old public main surrounding the Mall area, with a new section of public main added to maintain the Mall loop.

A motion was made by Vice President Taft, seconded by Alder Jones, that this file be Approved

[0427-24](#)

Subject: Proposal from raSmith for Construction-Related Services Related to the Woodman's Food Market Development Project

Recommendation: To Approve

Fiscal Note: The total cost of the proposal is \$15,000 paid by the

developer

A motion was made by Mayor Mason, seconded by Alder McCarthy, that this file be Approved

CLOSED SESSION

A motion was made by Vice-President Taft , seconded by Alder Jones to enter into Closed Session

The motion PASSED by the following vote:

AYES: 6 - Tate II
Taft
Mason
McCarthy
Jorgenson
Jones

EXCUSED: 2 - Sheppard
Vornholt

It is intended that Waterworks Commission will convene in closed session pursuant to Wisconsin Statutes section 19.85(1)(e), to address matters that, for competitive or bargaining reasons, require a closed session.

[0550-24](#)

Subject: Communication from Mayor Mason requesting to discuss water services and agreements involving the City of Racine and the Village of Mount Pleasant

Recommendation: To Receive & File

Fiscal Note: N/A

Closed Session Discussion

[0551-24](#)

Subject: Communication from Waterworks Commission President Tate requesting that the City Attorney address the Waterworks Commission regarding the City of Racine's Notice of Potential Material Change in Circumstances, dated June 6, 2024, and the Waterworks Commission's responsibilities flowing therefrom

Recommendation: To authorize the Chair of the Waterworks Commission to provide written notice, at the Chair's discretion, of a meeting of representatives of the parties, pursuant to Paragraph 31 of the 2004 Intergovernmental Retail Water Service Agreement between the City of Racine and the Village of Mount Pleasant

Fiscal Note: NA

Closed Session Discussion

OPEN SESSION

A motion was made by Vice-President Taft, seconded by Alder Jones, to enter into Open Session

The motion PASSED by the following vote:

AYES: 6 - Tate II
Taft
Mason
McCarthy
Jorgenson
Jones

EXCUSED: 2 - Sheppard
Vornholt

A motion was made by Vice-President Taft, seconded by Alder Jones, that Item #0550-24 be Received and Filed. The motion PASSED by a Voice Vote.

A motion was made by Vice-President Taft, seconded by Alder Jones, for item #0551-24 to authorize the Chair of the Waterworks Commission to provide written notice, at the Chair's discretion, of a meeting of representatives of the parties, pursuant to Paragraph 31 of the 2004 Intergovernmental Retail Water Service Agreement between the City of Racine and the Village of Mount Pleasant. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to address, the meeting was adjourned at 5:59 p.m.