



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Public Works and Services Committee

Chairman Terry McCarthy
Vice Chairman Melissa Lemke
Alderman Henry Perez
Alderman Mollie Jones
Alderman Jason Meekma

Tuesday, December 13, 2016

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:35 P.M.

PRESENT: 3 - Melissa Lemke, Henry Perez and Mollie Jones

EXCUSED: 2 - Terry McCarthy and Jason Meekma

Also Present: Mark Yehlen, Tom Eeg, John Rooney, Alderman Shields, Alderman Smetana, Ken Plaski, Mike Lechner, Kara Kading, Steven Rogstad, Tom Martin, Mr. Kilpatrick

Approval of Minutes for the November 29, 2016 Meeting.

The minutes of the November 29, 2016 meeting were approved as printed. Passed unanimously.

[0975-16](#)

Subject: Communication from Kara Kading requesting to use City right-of-way for the St. John's Lutheran School Spirit Run on Saturday, September 16, 2017.

Recommendation of the Public Works and Services Committee on 12-13-16: That St. John's Lutheran School be granted permission to use City right-of-way for a run/walk on Saturday, September 16, 2017.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour

signs.

F. If required, sponsor shall provide a detour plan for the closure of all State connecting Highways, arterial and collector streets to the City Engineer for approval.

G. If required, sponsor is responsible for cleaning the streets.

H. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg explained this was an annual event.

Kara Kading outlined the details of the run.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1065-16](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a request to partially rescind Resolution 14-0228, dated June 3, 2014, specifically that part of Resolution 14-0228 as to Portland Cement Concrete Paving for Lake Avenue from Ninth Street to Tenth Street.

Recommendation of the Public Works and Services Committee on 12-13-16: Partially rescind Resolution 14-0228, dated June 3, 2014, only as to Portland Cement Concrete Paving for Lake Avenue from Ninth Street to Tenth Street. Sewer and Water for Lake Avenue from Ninth Street to Tenth Street remains as an assessment.

Fiscal Note: Assessments paid for this will be reimbursed to the abutting property owner. There are funds in the 2017 CIP to cover the cost of this assessable project.

John Rooney outlined the details of the request.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1066-16](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a request to

partially rescind Resolution 15-0187, dated May 19, 2015, specifically that part of Resolution 15-0187 as to Franklin Street from Thirteenth Street to Fourteenth Street.

Recommendation of the Public Works and Services Committee on 12-13-16: Partially rescind Resolution 15-0187, dated May 19, 2015, only as to Franklin Street from Thirteenth Street to Fourteenth Street.

Fiscal Note: Assessments paid for this will be reimbursed to the abutting property owner. There are funds in the 2017 CIP to cover the cost of this assessable project.

John Rooney outlined the details of the request.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1058-16](#)

Subject: Final Payment on Contract 20150059, PS - Sanitary Sewer I/I Investigation, SEH, Inc., consultant.

Recommendation of the Public Works and Services Committee on 12-13-16: That the work done by SEH, Inc., be accepted and final payment authorized for a total contract amount of \$68,000.

Fiscal Note: Contract was authorized under Resolution 15-0410, dated November 3, 2015.

John Rooney stated the work was complete and recommended final payment.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1070-16](#)

Subject: (Direct Referral) Change Order No. 1 on Contract 20160002, 2016 Concrete Reconstruct (R1), LaLonde Contractors, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-13-16: That Change Order No. 1 on Contract 20160002, 2016 Concrete Reconstruct (R1), LaLonde Contractors, Inc., contractor, as submitted, be approved in the amount of \$40,017.15.

Further recommends that funding to defray the cost of the change order be appropriated from the below Org-Objects:

\$38,307.82 - Org-Object 45040-57500, DPW Paving
(\$ 1,388.47) - Org-Object 45040-57530, DPW Traffic Control
\$ 4,327.80 - Org-Object 60484-57570, Storm Sewers
(\$ 1,230.00) - Org-Object 22640-57560, Sanitary Sewers

\$40,017.15 - Total

Fiscal Note: Funds are available as herein delineated.

John Rooney outlined the details of the change order.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1071-16](#)

Subject: Final Payment on Contract 20160002, 2016 Concrete Reconstruct (R1), LaLonde Contractors, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-13-16: That the work done by LaLonde Contractors, Inc., be accepted and final payment authorized for a total contract amount of \$1,031,753.33.

Fiscal Note: Contract was authorized under Resolution 0106-16, dated April 6, 2016.

John Rooney stated the work was complete and recommended final payment.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1073-16](#)

Subject: (Direct Referral) Assessment rates established for 2017 Public Hearings for 2018 construction.

Recommendation of the Public Works and Services Committee on 12-13-16: The proposed special assessment rates for public hearings in 2017 for 2018 construction for Portland Cement concrete paving and curb and gutter be as follows:

Residential Paving (7-Inch) - 14' Flange to Flange - \$33.00/Front Foot

Residential Paving (7-Inch) - 26' Flange to Flange - \$65.00/Front Foot

Residential Paving (7-Inch) - 30' Flange to Flange - \$67.00/Front Foot

Residential Paving (7-Inch) - 32' Flange to Flange - \$70.00/Front Foot

Residential Paving (7-Inch) - 46' Flange to Flange - \$115.00/Front Foot

Commercial Paving (8-Inch) - 32' Flange to Flange - \$75.00/Front Foot

Industrial Paving (9-Inch) - 32' Flange to Flange - \$85.00/Front Foot

Industrial Paving (9-Inch) - 42' Flange to Flange - \$100.00/Front Foot

Industrial Paving (9-Inch Doweled) - 44' Flange to Flange -

\$115.00/Front Foot

Industrial Paving (10-Inch Doweled) - 44' Flange to Flange -
\$125.00/Front Foot

New Curb & Gutter (30-Inch) - 7" Pavement - \$22.00/Front Foot

New Curb & Gutter (30-Inch) - 8" Pavement - \$24.00/Front Foot

New Curb & Gutter (30-Inch) - 9" Pavement - \$26.00/Front Foot

Sewer (6") & Water (1") Services - \$10,500.00/Each

Sewer (6") & Water (2") Services - \$12,000.00/Each

Alley Paving (10 Foot ROW) - 7" Pavement - \$35.00/Front Foot

Alley Paving (11-15 Foot ROW) - 7" Pavement - \$45.00/Front Foot

Alley Paving (16-20 Foot ROW) - 7" Pavement - \$55.00/Front Foot

Alley Paving (21-25 Foot ROW) - 7" Pavement - \$65.00/Front Foot

Fiscal Note: These rates are established so that the abutting property owner pays 100% of the cost of such street improvements.

John Rooney outlined the details of the 2017 assessment rates.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1062-16](#)

Subject: (Direct Referral) Ordinance 06-16 - To repeal, amend and recreate various sections of Article IV. - Electric Code, in Chapter 18 - Buildings and Building Regulations, of the Municipal Code of the City of Racine, Wisconsin.

Recommendation of the Public Works and Services Committee on 12-13-16: That Ordinance 06-16 be adopted.

Fiscal Note: N/A

Ken Plaski outlined the details of the ordinance.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1063-16](#)

Subject: (Direct Referral) Ordinance 07-16 - To repeal, amend and recreate various sections of Article III. - Plumbing Code, in Chapter 18 - Buildings and Building Regulations, of the Municipal Code of the City of Racine, Wisconsin.

Recommendation of the Public Works and Services Committee on 12-13-16: That Ordinance 07-16 be adopted.

Fiscal Note: N/A

Ken Plaski outlined the details of the ordinance.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1059-16](#)

Subject: (Direct Referral) Change Order No. 1 on Contract 20160022, Construct Home - 1801 Grand Avenue, Double D Construction, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-13-16: That Change Order No. 1 on Contract 20160022, Construct Home - 1801 Grand Avenue, Double D Construction, Inc., contractor, as submitted, be approved in the amount of \$2,300.00.

Further recommends that funding to defray the cost of the change order be appropriated from Org-Object 20004-57400, 1801 Grand Avenue.

Fiscal Note: Funds are available as herein delineated.

Mike Lechner outlined the details of the change order.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1060-16](#)

Subject: Final Payment on Contract 20160022, Construct Home - 1801 Grand Avenue, Double D Construction, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-13-16: That the work done by Double D Construction, Inc., be accepted and final payment authorized for a total contract amount of \$227,675.00.

Fiscal Note: Contract was authorized under Resolution 0178-16, dated May 17, 2016.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1064-16](#)

Subject: (Direct Referral) Ordinance 11-16 - To amend Sec. 82-32 - Depositing Rubbish of the Municipal Code of the City of Racine, Wisconsin.

Recommendation of the Public Works and Services Committee on 12-13-16: That Ordinance 11-16 be adopted.

Fiscal Note: N/A

Tom Eeg outlined the details of the ordinance.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[0957-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations submitting the 2017 lease agreements for office space. (Res No. 0404-16)

Recommendation of the Public Works and Services Committee on 11-29-16: That the Mayor and City Clerk be authorized and directed to enter into lease agreements for 2017 for rental of office space in City Hall, City Hall Annex and the Safety Building at the rental rates as submitted.

Recommendation of the Public Works and Services Committee on 12-13-16: That the Mayor and City Clerk be authorized and directed to enter into lease agreements for 2017 for rental of office space in City Hall, City Hall Annex and the Safety Building at the rental rates as submitted. Racine Symphony, Choral Arts Society, Root-Pike Watershed, Women's Resource Center and Neighborhood Watch will not pay increased rentals rates for 2017.

Fiscal Note: This will result in \$121,609.06 in lease fees for 2017.

Tom Eeg outlined the details of the lease agreements. He showed details on what this lease fee covers, which included utility cost, CIP items and the maintenance activities for this facility. He stated that City Departments are paying a fee of \$8.81 per square foot and that not raising the 2017 lease agreement fee to \$4.52 per square foot would be inconsistent with the past practice on the annual fee. He also stated that if only the non-profit groups do not get a lease fee increase, it would be inconsistent with the fee increase of all other renters and reduce the City lease revenue by \$361 in 2017.

Alderman Perez stated he understands that some non-profit groups may be paying a higher fee elsewhere, but he believed the City maintaining the current fee would assist these non-profit groups in continuing their public services more economically.

Alderman Lemke stated she disagreed with providing non-profit groups with a lower rate.

Motion made by Perez, seconded by Jones to not raise the fees for the Racine Symphony, Choral Arts Society, Root-Pike Watershed, Women's Resource Center and Neighborhood Watch.

*Members voting aye: Perez, Jones
Members voting naye: Lemke
Motion approved 2:1*

Recommended For Approval

[1028-16](#)

Subject: Final Payment on Contract 20160030, Samuel Myers Park Renovations - Phase III, A.W. Oakes & Son, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-13-16: That the work done by A.W. Oakes & Son, Inc., be accepted and final payment authorized for a total contract amount of \$78,989.00. Final Payment to include retainage.

Fiscal Note: Contract was authorized under Resolution 0251-16, dated July 5, 2016.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1029-16](#)

Subject: Final Payment on Contract 53-14 (K4-053), PS - City Hall Renovations, Phase VII, ARC Architectural Group, LLC., consultant.

Recommendation of the Public Works and Services Committee on 12-13-16: That the work done by ARC Architectural Group, LLC., be accepted and final payment authorized for a total contract amount of \$28,522.00.

Fiscal Note: Contract was authorized under Resolution 14-0467, dated November 18, 2014.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1061-16](#)

Subject: Final Payment on Contract 20150004, PS - Roof Specifications, MLK Community Center, Solid Waste Garage, Street Maintenance Garage; Survey and Maintenance Repair Specifications (Various Locations), Industrial Roofing Services, Inc., consultant.

Recommendation of the Public Works and Services Committee on 12-13-16: That the work done by Industrial Roofing Services, Inc., be accepted and final payment authorized for a total contract amount of \$15,435.00.

Fiscal Note: Contract was authorized under Resolution 15-0011,

dated January 20, 2015.

Tom Eeg stated the work was complete and recommended final payment.

Motion made by Jones, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

[1033-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting permission to waive formal bidding procedures for the purchase of budgeted loader vehicles.

Recommendation of the Public Works and Services Committee on 12-13-16: The request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase one Case 621F Wheel Loader with 4-in-1 bucket and snow plow for the approximate price of \$194,500 and one unloader for the approximate price of \$50,000, from Miller-Bradford and Risberg, Inc., they being the sole source provider of this equipment.

Fiscal Note: Funding to defray the cost of these materials is available in Org-Object 45140-57311, DPW-Equipment Vehicles-Highway (\$194,500) and Org-Object 45150-57300, Parks-Unloader (\$50,000).

Tom Eeg outlined the details of the request.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1039-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding for the purchase of LED light fixtures.

Recommendation of the Public Works and Services Committee on 12-13-16: That the request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase LED light fixtures from Cree Industries, Racine, WI, for an indeterminate sum at this time, they being the sole source

provider of this equipment.

Fiscal Note: Funding to defray the cost of these materials is available in Org-Object 14012-53200, Street Light Work Supplies.

Tom Eeg outlined the details of the request.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1040-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding procedures for the purchase of materials for the Johnson Controls Metasys System.

Recommendation of the Public Works and Services Committee on 12-13-16: That the request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the necessary materials from Johnson Controls, for an indeterminate sum at this time, they being the sole source provider of this equipment.

Fiscal Note: Funding to defray the cost of these services is available in Org-Object 70240-54200, Equipment Repairs & Maintenance-Building Complex.

Tom Eeg outlined the details of the request.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

[1041-16](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting to waive formal bidding procedures for the purchase of the City lock and key system.

Recommendation of the Public Works and Services Committee on 12-13-16: That the request of the Purchasing Agent to waive formal bidding procedures be approved in accordance with Racine Municipal Code Section 46-28 that allows for the waiving of formal public bids for purchases over \$25,000 for the purpose of maintaining uniformity of equipment and services.

Further recommends that the Purchasing Agent be authorized and directed to purchase the necessary materials from Apex Key and Lock,

for an indeterminate sum at this time, they being the sole source provider of this equipment.

Fiscal Note: Funding to defray the cost of these services is available in Org-Object 45040-57200, DPW-Building Improvements.

Tom Eeg outlined the details of the request.

Motion made by Perez, seconded by Jones to approve. Passed unanimously.

Recommended For Approval

Public Comment

Steve Rogstad stated with the trash/recycling schedule for the holidays he will have no trash pickup for 3 weeks.

Alderman Shields stated he prefers improvements in garbage pickup. He also stated the parking lot by Hilldale should be opened up for parking this year.

Adjournment

The meeting adjourned at 7:09 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.