



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Gregory Holding, Alderman Raymond DeHahn,
Alderman Sandy Weidner, Alderman Jeff Coe, Alderman
Michael D. Shields*

Tuesday, December 14, 2010

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 5 - Gregory Holding, Raymond DeHahn, Sandy Weidner, Jeff Coe and Michael Shields

Also present: Tom Eeg, John Rooney, Tom Friedel, Brian O'Connell, Tom Karkow-WRJN

Approval of Minutes for the November 30, 2010 Meeting.

1. [10-5805](#) **Subject:** Communication from Ben LaForest on behalf of Great Atlantic & Pacific Tea Company offering to donate 1936 Edgewood Avenue to the City of Racine.

Recommendation of the Public Works and Services Committee on 12-14-10: That the donation of 1936 Edgewood Avenue be accepted with the stipulation that the City of Racine covers the 2010 taxes.

Fiscal Note: The appraised value of this property is \$39,000.00 and the City of Racine will be waiving \$1,344.81 in taxes owed on this lot.

Tom Eeg read a letter from Great Atlantic & Pacific Tea Company offering to donate the land at 1936 Edgewood Avenue to the City of Racine. He noted that the property had been used for the mulch pile in the past along Yout Street. He recommended that the city accept the land and waive any taxes owed on the property.

Brian O'Connell noted that the taxes on this parcel based on the value of the property is \$800.00 per year.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

2. [10-5909](#) **Subject:** (Direct Referral) Communication from the City Administrator requesting approval of preliminary plans to upgrade the Laurel Clark Memorial Fountain.

Recommendation of the Public Works and Services Committee on 12-14-10: That the City of Racine accept the donation of design services from SC Johnson, A Family Company, for upgrades to the Laurel Clark Memorial Fountain.

Fiscal Note: There will be no cost to the City of Racine for these services.

Tom Friedel appeared before the committee and described the renovation of the Laurel Clark Memorial Fountain. He gave some history on the changes in state regulations as it relates to what is now considered a splash pad. He noted a new building would be constructed in close proximity that could serve as a dual purpose providing restrooms and a shower for the fountain and boat launch area. He noted that approximately \$100,000.00 in CIP funds were available and could be used towards the bathrooms from the boat launch project. He stated that S.C. Johnson will be funding the design for the renovations for this project. He asked that the City of Racine accept the donation design services from S.C. Johnson and that there will be no cost to City of Racine for these services.

Motion was made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

3. [10-5808](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting to extend the existing Building Complex Janitorial Contract with MJI, Inc.

Recommendation of the Public Works and Services Committee on 12-14-10: That the agreement with MJI, Inc., Franksville, WI, for janitorial service for the building complex, which ends March 31, 2011, be approved for a one (1) year extension at the current rate of \$106,800.00.

Further recommend that funding to defray the cost of these professional services are available in Account 404.000.560, Building Complex, Professional Services.

Fiscal Note: This contract was authorized by Resolution 08-1748, dated March 20, 2008, and will result in no increase in cost for the 2010 calendar year.

Tom Eeg submitted a request to extend the building complex janitorial services with MJI Incorporated. He noted that there was no increase from last year's prices. He recommended the extension.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously

Recommended For Approval

4. [10-5861](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations submitting the 2011 lease agreements for office

space.

Recommendation of the Public Works and Services Committee on 12-14-10: The Mayor and City Clerk be authorized and directed to enter into lease agreements for 2011 for rental of office space in the City Hall, City Hall Annex and Safety Building at the rental rates as submitted.

Fiscal Note: Rental rates will increase in 2011 due to the 2010 Consumer Price Index increasing by 1.6%. These leases will generate a total annual revenue of approximately \$87,927.04.

Tom Eeg submitted the 2011 lease agreements for office space for various groups that use city property. He noted that the rental rate would increase approximately 1.6% due to the 2010 consumer price index.

Motion by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

5. [10-5890](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 to Contract 1-10 (K0-001), Racine Public Library - 2nd Floor Remodeling, Absolute Construction Enterprises, Inc., contractor.

Recommendation of the Public Works and Services Committee on 12-14-10: That Change Order No. 2 on Contract 1-10 (K0-001), Racine Public Public Library-Second Floor Remodeling, Absolute Construction Enterprises, Inc., contractor, be approved in the amount of \$3,183.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 255.699.5020, Remodel 2nd Floor (Trust).

Fiscal Note: Funds are available as herein delineated.

Tom Eeg submitted Change Order No. 2 on Contract 1-10 for the library second floor remodeling project. He requested that the change order be approved and noted that funding is available.

Motion was made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

6. [10-5892](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 1-10 (K0-001), Racine Public Library - 2nd Floor Remodeling, Absolute Construction Enterprises, Inc., contractor.

Recommendation of the Public Works and Services Committee

on 12-14-10: Defer

Tom Eeg requested that the final payment be deferred on Contract 1-10.

Motion made by DeHahn, seconded by Weidner to defer. Passed unanimously.

Deferred

7. [10-5871](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Change Order No. 2 on Contract 10-10 (K0-010), 2010 Republic Avenue Reconstruction CDBG, A.W. Oakes and Son, contractor.

Recommendation of the Public Works and Services Committee

on 12-14-10: That Change Order No. 2 on Contract 10-10 (K0-010), 2010 Republic Avenue Reconstruction CDBG, A.W. Oakes & Son, Inc., contractor, as submitted, be approved in the deduct amount of \$20,855.31.

Further recommends that the funding accounts be adjusted by the following amounts:

(\$14,058.31) - Account 890.030.5540, 2010 Street Resurfacing
(\$ 1,360.00) - Account 287.990.5310, Sanitary Sewer Var. Locations
(\$ 5,437.00) - Account 104.990.5420, Storm Sewer Misc. Locations
(\$20,855.31) - Total

Fiscal Note: Change Order No. 2 will result in a decrease in contract price.

John Rooney submitted Change Order No. 2 on Contract 10-10. He noted that this is a rectifying change order for the Republic Avenue CDBG reconstruction project. He noted the amount of the deduct change order and asked for approval.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

8. [10-5875](#)

Subject: (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 10-10 (K0-010) 2010 Republic Avenue Reconstruction C.D.B.G., A.W. Oakes & Sons, Inc., contractor.

Recommendation of the Public Works and Services Committee

on 12-14-10: That the work done by A.W. Oakes & Son, Inc. under Contract 10-10 (K0-010), 2010 Republic Avenue Reconstruction C.D.B.G., be accepted and final payment authorized for a total contract amount of \$452,805.57.

Fiscal Note: Contract was authorized under Resolution No. 10-1964,

dated April 19, 2010.

John Rooney submitted final payment on Contract 10-10.

Motion made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

9. [10-5888](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 2 to Contract 21-10 (K0-024), Professional Services - Festival Hall and Mound Cemetery AC, Graef-USA, Inc., consultant.

Recommendation of the Public Works and Services Committee on 12-14-10: That Amendment No. 2 to Contract 21-10 (K0-024), Professional Services - Festival Hall and Mound Cemetery AC, Graef-USA, Inc., consultant, as submitted, be approved in the amount of \$14,300.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 108.991.5010, Festival Hall Air Handler.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg submitted Amendment No. 1 on Contract 21-10. He noted that the work was for additional design services for the AC units at Festival Hall.

A motion was made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

10. [10-5889](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 1 to Contract 22-10 (K0-025), Professional Services - Design Services for City Hall Facilities Plan Implementation-Phase III, Butterfield, Rudie & Seitz, consultant.

Recommendation of the Public Works and Services Committee on 12-14-10: That Amendment No. 1 to Contract 22-10 (K0-025), Professional Services - Design Services for City Hall Facilities Plan Implementation-Phase III, Butterfield, Rudie & Seitz, consultant, as submitted, be approved in the amount of \$8,700.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 777.050.5720, Infrastructure Expenses.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg submitted Amendment No. 1 to Contract 22-10. He noted that the amendment was for additional design services for the City Hall facility plan Phase III implementation. He noted this request was from the Health Administrator and he noted that the design costs would be WIC funded.

A motion was made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

11. [10-5840](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Amendment No. 1 to Contract 54-10 (K0-069), Professional Services - Review HVAC System at Racine Public Library, Arnold & O'Sheridan, consultant.

Recommendation of the Public Works and Services Committee on 12-14-10: That Amendment No. 1 to Contract 54-10 (K0-069), Professional Services - Review HVAC System at Racine Public Library, Arnold & O'Sheridan, consultant, as submitted, be approved in the amount of \$9,800.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 255.989.5010, Library HVAC Energy Audit.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg submitted Amendment No. 1 on Contract 54-10 for the design of a new fire alarm system at the Public Library.

A motion was made by DeHahn, seconded by Weidner. Passed unanimously.

Recommended For Approval

12. [10-5891](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 to Contract 17-10 (K0-017), State Street Bridge Repairs, Zenith Tech, Inc., contractor.

Recommendation of the Public Works and Services Committee on 1-12-10: That Change Order No. 2 on Contract 17-10 (K0-017), State Street Bridge Repairs, Zenith Tech, Inc., contractor, be approved in the amount of \$44,075.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 930.077.5810, State Street Lift Bridge Repairs.

Fiscal Note: Funds are available as herein delineated and are fully reimbursable by the State of Wisconsin.

Tom Eeg submitted Change Order No. 2 on Contract 17-10. He noted that this was for additional repairs and priming and painting after sand blasting revealed more defects on some of the bridge members. He noted that this was 100% reimbursable from the WISDOT Lift Bridge Program.

A motion was made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

13. [10-5868](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 on Contract 50-10 (K0-064), Generator Replacement-Racine Radio Tower, Great Lakes Electric, contractor.

Recommendation of the Public Works and Services Committee on 12-14-10: That Change Order No. 1 on Contract 50-10 (K0-064), Generator Replacement-Racine Radio Tower, Great Lakes Electric, contractor, be approved in the amount of \$1,520.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 266.991.5010, Radio Communications Generator.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg submitted Change Order No. 1 on Contract 50-10. He noted this cost was to remove the existing generator. He asked that it be approved.

A motion was made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Approval

14. [10-5893](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting a proposal from AECOM Technical Services, Inc. for 2011 Information Technology Consulting.

Recommendation of the Public Works and Services Committee on 12-24-10: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services, Inc. for 2011 Information Technology Consulting, in the not-to-exceed amount of \$25,000.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 101.130.5610, Professional Services.

Fiscal Note: Funds are available as herein delineated.

John Rooney submitted the 2011 Information Technology Consulting professional services agreement for AECOM. He noted this was a not-to-exceed amount of \$25,000.00 and funding would be used as it is needed to provide assistance for our GIS software system to the Public Works and Engineering Department.

A motion was made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Acceptance as a Professional Services Agreement

15. [10-5895](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineer submitting a proposal for Professional Services - Mound Avenue Underground Storm Water Treatment System.

Recommendation of the Public Works and Services Committee on 12-24-10: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services, Inc. for Design Services for Mound Avenue Underground Stormwater Treatment System, in the not-to-exceed amount of \$33,800.00.

Further recommends that funds to defray the cost of these professional services be appropriated from the following accounts:

\$18,800.00 - Account 104.991.5420, Storm Sewer, Misc. Locations
\$15,000.00 - Grant Control No. 2010-021
\$33,800.00 - Total

Fiscal Note: Funds are available as herein delineated.

John Rooney submitted a professional services agreement from AECOM for design services for the Mound Avenue Underground Stormwater Treatment System. He noted that a grant application was approved earlier in the year for funding for this project. He noted that the City Engineer's office received grant approval notice from the Wisconsin DNR in the amount of \$150,000.00. He noted that \$15,000.00 of this grant could be used for design services. He noted that this project will help in reaching our goals of TSS reduction per our WPDES stormwater discharge permit. He noted the amount of the proposal and that funding was available.

A motion was made by DeHahn, seconded by Weidner to approve. Passed unanimously.

Recommended For Acceptance as a Professional Services Agreement

Adjournment

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.

