



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, February 11, 2013

5:00 PM

City Hall, Room 301

Call To Order & Roll Call

PRESENT: 5 - Chairman Shakoor, II, Vice Chairman McCarthy, Ronald D. Hart, Dennis Wiser and O. Keith Fair

Approval of Minutes for the January 21, 2013 Meeting.

to Approve the Minutes

1. [13-8606](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer requesting authorization to accept a Fund for Lake Michigan Grant for the Root River Stabilization and Riparian Habitat Restoration Project - Grant Control No. 2012-036. (Res. No. 13-0063)

Recommendation of the Finance & Personnel Committee on 2-11-13: Permission be granted for the Assistant Commissioner of Public Works/City Engineer to accept a Fund for Lake Michigan Grant for the Root River Stabilization and Riparian Habitat Restoration Project. (Grant Control # 2012-036)

Fiscal Note: The City share is \$224,800. Funding is available in Account # 104.992.5470 - Lincoln Park Streambank and the 2013 Storm Water Utility Budget.

Attachments: [13-8606 Accept Fund for Lake Michigan](#)

Tom Eeg, Assistant Commissioner of Public Works - Operations, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [13-8532](#)

Subject: Communication from the Police Chief, requesting to apply for and accept the Wisconsin DOT 2013 Pedestrian Safety Enforcement grant (grant control # 2013-001). (Res. No. 13-0064)

Recommendation of the Finance & Personnel Committee on

2-11-13: Permission be granted for the Police Chief to apply for and accept the Wisconsin DOT 2013 Pedestrian Safety Enforcement grant (Grant Control # 2013-001).

Fiscal Note: The grant is in the amount of \$4,000, with a 25% soft match of \$1,000.

Attachments: [LEGISTAR ID 13-8532](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [13-8533](#)

Subject: Communication from the Police Chief, requesting to apply for and accept the Wisconsin DOT 2013 Bicycle Safety grant (grant control # 2013-002). (Res. No. 13-0065)

Recommendation of the Finance & Personnel Committee on

2-11-13: Permission be granted for the Police Chief to apply for and accept the Wisconsin DOT 2013 Bicycle Safety grant (Grant Control # 2013-002).

Fiscal Note: The grant is in the amount of \$2,000, with a 25% soft match of \$500.

Attachments: [LEGISTAR ID 13-8533](#)

Arthel Howell, Chief of Police, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [13-8579](#)

Subject: Communication from the Fire Chief requesting Section 38-22 of the City Ordinance be repealed and recreated.

Recommendation of the Finance & Personnel Committee on

2-11-13: To direct the City Attorney's Office to adjust the wording of section 38-22 of the City Ordinance to change the ambulance fees to be more in line with surrounding communities.

Fiscal Note: N/A

Attachments: [update ambulance billihng structure 1 31 13](#)

Lieutenant Angelo Puma appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice

Vote.

5. [13-8544](#) **Subject:** Approval Request from the General Manager Regarding a Contract with the Village of Caledonia for Extended Water Service (Res. No. 13-0066)

Recommendation of the Waterworks Commission on 1/29/13: To Approve

Recommendation of the Finance & Personnel Committee on 2-11-13: That the Mayor and City Clerk be authorized and directed to enter into an agreement and petition with the Village of Caledonia for extended water service in accordance with City ordinances for such matters.

Fiscal Note: The Village of Caledonia will participate financially in their share of the cost of regional water utility infrastructure required to meet the needs of the local communities east of I-94.

Attachments: [intgovt water svc agrmt caledonia.pdf](#)

Attorney Joseph Muratore appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [13-8571](#) **Subject:** Communication from the Director of Parks, Recreation & Cultural Services requesting permission to accept grant funds of \$25,000.00 from the Wisconsin Department of Natural Resources for tree inventory (Grant Control # 2011-027). (Res. No. 13-0067)

Recommendation of the Finance & Personnel Committee on 2-11-13: Permission be granted for the Director of Parks, Recreation & Cultural Services to accept grant funds of \$25,000 from the Wisconsin Department of Natural Resources for tree inventory (Grant Control # 2011-027).

Fiscal Note: A 100% match was required. The match was made available through the 2012 CIP Budget account 992.700.5150 (\$45,000.00). These grant funds will be deposited into the Urban Forestry Grant account 786.020.5850 (\$25,000.00).

Attachments: [Accept Grant - Tree Inventory 1-24-13](#)

Tom Molbeck, Director of Parks, Recreation & Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [13-8583](#) **Subject:** Communication from the Public Health Administrator requesting permission to enter into a contract and to accept funds of \$6,000 from the Wisconsin Department of Agriculture Trade and Consumer Protection for the semi-annual prescription drug collection events hosted by the Health Department. (Grant Control # 2013-005) (Res. No. 13-0068)

Recommendation of the Finance & Personnel Committee on 2-11-13: That the Mayor and City Clerk be authorized and directed to enter into a contract and to accept funds of \$6,000 from the Wisconsin Department of Agriculture Trade and Consumer Protection for the semi-annual prescription drug collection events hosted by the Health Department. (Grant Control # 2013-005)

Fiscal Note: There is a City match of \$2,000 required.

Attachments: [2013 DATCP \(Clean Sweep - Med Collect\)](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

8. [13-8585](#) **Subject:** Communication from the Public Health Administrator requesting permission to accept a donation of \$4,000 from United for a Cure Cancer Prevention for the Racine County Breast and Cervical Health Fund which is facilitated by the City of Racine Health Department.

Recommendation of the Finance & Personnel Committee on 2-11-13: Permission be granted for the Public Health Administrator to accept a donation of \$4,000 from United for a Cure Cancer Prevention for the Racine County Breast and Cervical Health Fund which is facilitated by the City of Racine Health Department.

Fiscal Note: There is no City match required.

Attachments: [2013 Racine Co Breast and Cervical Health fund donation](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

9. [13-8586](#) **Subject:** Communication from the Public Health Administrator requesting permission to enter into a contract agreement and to

accept funding in the amount of \$6,956 from the State of Wisconsin Division of Public Health for the Preventive Health and Health Services Block Grant for 2013. (Grant Control # 2013-004) (Res. No. 13-0069)

Recommendation of the Finance & Personnel Committee on

2-11-13: That the Mayor and City Clerk be authorized and directed to enter into a contract agreement and to accept funding in the amount of \$6,956 from the State of Wisconsin represented by its Division of Public Health Services. (Grant Control #2013-004)

Fiscal Note: There is no City match required.

Attachments: [2013 Consolidated Preventive Block](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

10. [13-8587](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a contract agreement and to accept funds of \$6,000 from the Department of Health Services for the support of the Racine County Medical Reserve Corps. (Grant Control # 2013-007) (Res. No. 13-0070)

Recommendation of the Finance & Personnel Committee on

2-11-13: That the Mayor and City Clerk be authorized and directed to enter into a contract agreement and to accept funds of \$6,000 from the Department of Health Services for the support of the Racine County Medical Reserve Corps.

Fiscal Note: There is no City match required.

Attachments: [2013 Dept of Health Svcs - MRC](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

11. [13-8588](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a contract agreement and to accept funding in the amount of \$4,000 from the National Association of County and City Health Officials (NACCHO) for support of the Racine County Medical Reserve Corps in 2013. (Grant Control # 2013-008) (Res. No. 13-0071)

Recommendation of the Finance & Personnel Committee on

2-11-13: That the Mayor and City Clerk be authorized and directed to enter into a contract agreement and to accept funding in the amount of \$4,000 from the National Association of County and City Health Officials (NACCHO) for support of the Racine County Medical Reserve Corps in 2013. (Grant Control # 2013-008)

Fiscal Note: There is no City match required.

Attachments: [2013 NACCHO - MRC](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

12. [13-8589](#)

Subject: Communication from the Public Health Administrator requesting permission to accept funding in the amount of \$13,000 from the State of Wisconsin Division of Public Health for HIV Prevention Partner Services. (Grant Control # 2013-006) (Res. No. 13-0072)

Recommendation of the Finance & Personnel Committee on

2-11-13: Permission be granted for the Public Health Administrator to accept funding in the amount of \$13,000 from the State of Wisconsin Division of Public Health for HIV Prevention Partner Services. (Grant Control #2013-006)

Fiscal Note: There is no City match required.

Attachments: [2013 HIV Partner Services](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

13. [13-8590](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into a Contract Agreement and to accept funding in the amount of \$167,339 from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs for the continuation of programs. (Grant Control # 2013-003) (Res. No. 13-0073)

Recommendation of the Finance & Personnel Committee on

2-11-13: That the Mayor and City Clerk be authorized and directed to

enter into a contract agreement and to accept funding in the amount of \$167,339 from the Department of Health Services for the Local Public Health Departments Performance Consolidated Programs for the continuation of programs. (Grant Control # 2013-003)

Fiscal Note: There is a soft match of \$18,752 required of the City for Maternal Child Healthcare.

Attachments: [2013 Consolidated](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

14. [13-8580](#)

Subject: Communication from the City Attorney submitting the claim of Sears Holding Corporation for 2012 real estate taxes for consideration.

Recommendation of the Finance & Personnel Committee on 2-11-13: Defer the item until the next scheduled Finance & Personnel Meeting.

Fiscal Note: N/A

Attachments: [sears_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

15. [13-8581](#)

Subject: Communication from the City Attorney submitting the claim of Donna Hrenak and Martin Hrenak for consideration.

Recommendation of the Finance & Personnel Committee on 2-11-13: The claim of Donna Hrenak and Martin Hrenak claiming damages in an amount in excess of \$746.00 for injuries allegedly sustained during Mrs. Hrenak's arrest on September 16, 2012 be denied.

Fiscal Note: N/A

Attachments: [hrenak_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice

Vote.16. [13-8538](#)

Subject: Communication from the City Attorney requesting authorization to represent various City employees in the matter of Janet Venegas v City of Racine, et al, Racine County Case No. 12-CV-2726. (Res. No. 13-0074)

Recommendation of the Finance & Personnel Committee on 2-11-13: Authorization be granted for the City Attorney to represent various City employees in the matter of Janet Venegas v. City of Racine, et al, Racine County Case No. 12.CV-2726.

Fiscal Note: N/A

Attachments: [venegas lawsuit_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

17. [12-8422](#)

Subject: (Direct Referral) Communication from the Purchasing Agent requesting to discuss the results of Official Notice #15, Request for Proposal, Cable Access Racine (Car 25) Operation and Management.

Recommendation of the Finance & Personnel Committee on 12-10-12: Defer the item to the next scheduled Finance & Personnel Committee meeting

Recommendation of the Finance & Personnel Committee on 1-7-13: Defer the item to the February 11, 2013 Finance & Personnel Committee meeting

Recommendation of the Finance & Personnel Committee on 2-11-13: To award a contract to Skies Fall Media Group for the operation and management of Cable Access Racine (CAR 25) for a one year period.

Fiscal Note: Funds are available in Fund 203 Car 25.

Attachments: [cabel access bid](#)

Alderman Keith Fair; Paul Ancona, Director of Management Information Systems; Alderman Ray Dehahn, Alderman Ron Hart and Lawrence Gregg, Cable Commission member appeared before the Committee to speak on the item.

A motion was made by Ronald D. Hart, seconded by Dennis Wiser, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:16 p.m. The next scheduled meeting of the Committee is at 5:00 p.m. on Monday, February 25, 2013 at City Hall, Room 301.

Respectfully Submitted,

Ald. Q.A. Shakoor, II, Chairman
Finance & Personnel Committee