



City of Racine, Wisconsin
AGENDA BRIEFING MEMORADUM

AGENDA DATE:

March 22, 2018

SUBJECT:

FY 2017 CDBG Contract Extension for Racine Vocational Ministry

PREPARED BY:

Laura Detert, Manager of Housing and Community Development

EXECUTIVE SUMMARY:

Racine Vocational Ministry is requests contract extension until September 30, 2018.

BACKGROUND & ANALYSIS:

The Racine Vocational Ministry (RVM) Community Development Block Grant (CDBG) FY 2017 Contract states:

- I. *RETENTION OF SERVICES. The CITY hereby agrees to engage the CONTRACTOR and the CONTRACTOR hereby agrees to perform the services hereinafter set forth, all in accordance with the terms and conditions of this Agreement to begin no earlier than **January 1, 2017** and continue through **June 30, 2018**.*

Racine Vocational Ministry (RVM) has requested an extension of their 2017 CDBG contract until **September 30, 2018** to fully spend their 2017 CDBG funds. During the first few months of 2017, RVM focused on spending down other grants on expenses which are normally covered by CDBG. Due to the timing of multiple other grants and the delay of CDBG funds until October 2017, RVM needs more time to fully spend its CDBG funds.

BUDGETARY IMPACT:

The total FY 2017 CDBG budget Racine Vocational Ministry will remain \$48,962.

RECOMMENDED ACTION:

Approve an extension of the Racine Vocational Ministry contract until September 30, 2018.