



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Jim Kaplan
Vice Chairman Raymond DeHahn
Sandy Weidner
Michael Shields
Henry Perez*

Tuesday, February 10, 2015

5:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 4 - Chairman Kaplan, Raymond DeHahn, Michael Shields and Henry Perez

EXCUSED: 1 - Sandy Weidner

Present: Tom Eeg, Patrick Flynn, Gaylene Garcia, Scott Underwood

Excused: Mark Yehlen, John Rooney

Approval of Minutes for the January 27, 2015 Meeting.

The minutes of the January 27, 2015 meeting were approved as printed. Passed unanimously.

1. [15-00124](#)

Subject: (Direct Referral) Communication from Tristin Erickson/Patrick Flynn (5K Events) requesting to use additional City right-of-way on February 14, 2015 from 9:30 A.M. until 11:30 A.M. for the Be Mine 5K.

Recommendation of the Public Works and Services Committee on February 10, 2015: That Tristin Erickson/Patrick Flynn (5K Events) be granted permission to use City right-of-way on February 14, 2015 from 9:30 A.M. until 11:30 A.M. for the Be Mine 5K, and to close the following streets:

Dodge Street, south side, from N. Main Street to Michigan Blvd.
(parking lane only)

Michigan Blvd., east side, from Dodge Street to Reichert Court
(parking lane only)

Further recommends that this permission is granted with the following stipulations:

- A. A hold harmless agreement be executed for the parking lane and bike path areas and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.

- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- F. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- G. Sponsor is responsible for cleaning the streets.
- H. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event, and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City Departments, on a regular shift basis, to assist in implementing this event.

Patrick Flynn appeared before the Committee and outlined the request.

Tom Eeg stated the City was making an exception and allowing the use of parking lanes for this event at no charge, considering they are placing the cones and signs for this event. This is something the City needs to consider a fee for in all future events.

Motion made by DeHahn, seconded by Shields to approve.

Recommended For Approval

2. [15-00097](#)

Subject: Communication from Ilene Zinn requesting permission to install a projecting sign in the City right-of-way at 2051 Mead Street.

Recommendation of the Public Works and Services Committee on February 10, 2015: That the property owner of 2051 Mead Street be granted permission to install a stationary, projecting sign, as requested, with the stipulation that a hold harmless agreement be executed and a \$75.00 processing fee paid, in accordance with the State Statute 66.0425, Privileges in Streets, subject to City Development approval.

Further recommends that the property owner be charged a \$125.00 fee to cover administrative costs associated with filing this item with

the Register of Deeds.

Fiscal Note: There will be no cost to the City of Racine.

Scott Underwood appeared before the Committee and outlined the request. He stated this sign would replace the face on the existing overhead sign with their "Quality Care Day Center" sign.

Motion made by DeHahn, seconded by Perez to approve. Passed unanimously.

Recommended For Approval

3. [15-00107](#)

Subject: Communication from the Race Director of the Ragnar Relay Chicago 2015 race requesting permission to use City right-of-way on June 12 - 13, 2015.

Recommendation of the Public Works and Services Committee on February 10, 2015: Permission be granted to the sponsor of the Ragnar Relay Chicago 2015 Race to use certain City streets for the period of 12:00 A.M. to 9:00 A.M. on Saturday, June 13, 2015, and to use City right-of-way (sidewalks and parking lanes) along the following streets:

Start at Main St. and Three Mile Rd. (City limits)
South on Main St. to Carlton Dr.
West on Carlton Dr. to Erie St.
South on Erie St. to Melvin Ave.
East on Melvin Ave. to Main St.
South on Main St. to Goold St.
East on Goold St. to Michigan Blvd.
South on Michigan Blvd. to Dodge St.
West on Dodge St. to Main St.
South on Main St. to 16th St.
West on 16th St. to Wisconsin Ave.
South on Wisconsin Ave. to 21st St.
West on 21st St. to Roosevelt Park Dr.
South on Roosevelt Park Dr. to 24th St.
West on 24th St. to Racine St.
South on Racine St. to Durand Ave. (this portion located in County)
West on Durand Ave. to West Blvd. (pick up trail through Elmwood Park)

Further recommends that this permission be granted with the following stipulations:

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to

the sponsor.

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

E. The sponsor shall pay a \$250 special event fee.

F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.

G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.

H. Sponsor is responsible for cleaning the streets.

I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event, and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance in the interest of public safety to implement this event in accordance with these stipulations.

Fiscal Note: There will be nominal costs to the various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg outlined the request.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

4. [15-00108](#)

Subject: (Direct Referral) Communication from Gaylene Garcia, on behalf of the Racine Family YMCA - 725 Lake Avenue, requesting permission to close 8th Street, east of Lake Avenue, on Saturday, April 25, 2015 from 9:00 A.M. until 1:00 P.M. for Healthy Kids Day.

Recommendation of the Public Works and Services Committee on February 10, 2015: Permission granted to the YMCA to close 8th Street, east of Lake Avenue, on Saturday, April 25, 2015 from 9:00 A.M. until 1:00 P.M. for Healthy Kids Day, with the following stipulations:

A. A hold harmless agreement be executed and a \$75.00 processing fee paid.

B. A liability insurance certificate be filed prior to this event.

C. Any overtime cost incurred by any City department be charged to the sponsor.

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

- E. The sponsor shall pay a \$250 special event fee.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor is responsible for cleaning the streets.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least twenty-four (24) hours in advance of the event, and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: There will be nominal costs to various City Departments, on a regular shift basis, to assist in implementing this event.

Gaylene Garcia appeared before the Committee and described details of the event.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

5. [15-00115](#)

Subject: Ordinance 02-15

To recreate Section 114-260 - Large Vehicle Parking of the Municipal Code of the City of Racine, Wisconsin.

Recommendation of the Public Works and Services Committee on February 10, 2015: Defer

Motion made by Perez, seconded by Shields to defer. Passed unanimously.

Deferred

6. [15-00096](#)

Subject: Communication from the Assistant Commissioner of Public Works/Operations requesting to amend Resolution 15-0011 - Contract 04-15 (K5-004), PS - Roof Specifications - MLK Community Center, Solid Waste Garage, Street Maintenance Garage; Survey and Maintenance Repair Specifications (Var Loc).

Recommendation of the Public Works and Services Committee on February 10, 2015: That Resolution 15-0011, Contract 04-15 (K5-004), PS - Roof Specifications - MLK Community Center, Solid Waste Garage, Street Maintenance Garage; Survey and Maintenance Repair Specifications (Var Loc), be amended to remove Survey and

Maintenance Repair Specifications (Var Loc) from the contract.

Fiscal Note: This will decrease the price of the contract by \$19,575 for a total contract amount of \$19,110.

Tom Eeg explained the reason to amend the resolution.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

7. [15-00043](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 2 on Contract 02-14 (K4-002), HVAC Renovations - Street Maintenance Garage, Southport Heating Plumbing Geothermal, contractor.

Recommendation of the Public Works and Services Committee on February 10, 2015: That Change Order No. 2 on Contract 02-14 (K4-002), HVAC Renovations - Street Maintenance Garage, Southport Heating Plumbing Geothermal, contractor, as submitted, be approved in the amount of \$3,228.

Further recommends that funding to defray the cost of this change order be appropriated from Account 994.410.5010 (Org-Object 45040-57200, DPW Building Improvements).

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of the change order.

*Motion made by DeHahn, seconded by Perez to approve.
On a roll call vote, members voting aye: DeHahn, Shields
Members voting naye: Perez
Motion passed 2:1*

Recommended For Approval

8. [15-00044](#)

Subject: Communication from the Commissioner of Public Works submitting a request for final payment on Contract 02-14 (K4-002), HVAC Renovations - Street Maintenance Garage, Southport Heating Plumbing Geothermal, contractor.

Recommendation of the Public Works and Services Committee on February 10, 2015: That the work done by Southport Heating Plumbing Geothermal, under Contract 02-14 (K4-002), HVAC Renovations - Street Maintenance Garage, be accepted and final payment authorized for a total contract amount of \$261,403.00.

Fiscal Note: Contract was authorized under Resolution 14-0069,

dated February 18, 2014.

Tom Eeg stated the project is completed and recommended final payment.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

9. [15-00113](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 on Contract 48-14 (K4-048), Roof Replacement - Solid Waste & Park Service Garages, Kaschak Roofing, Inc., contractor.

Recommendation of the Public Works and Services Committee on February 10, 2015: That Change Order No. 1 on Contract 48-14 (K4-048), Roof Replacement - Solid Waste & Park Service Garages, Kaschak Roofing, Inc., as submitted, be approved in the amount of \$2,813.00.

Further recommends that funding to defray the cost of this change order be appropriated from the following accounts:

\$1,145.00 - Acct. 994.404.5010 (Org-Object 45050-57200, Park Service Center Roof)
\$1,668.00 - Acct. 994.410.5020 (Org-Object 45040-57200, SW Garage Roof Sec. 5,6)
\$2,813.00 - Total

Fiscal Note: Funds are available as herein delineated.

Tom Eeg outlined the details of this change order.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

10. [15-00114](#)

Subject: Communication from the Commissioner of Public Works submitting a request for final payment on Contract 48-14 (K4-048), Roof Replacement - Solid Waste & Park Service Garages, Kaschak Roofing, Inc., contractor.

Recommendation of the Public Works and Services Committee on February 10, 2015: That the work done by Kaschak Roofing, Inc. under Contract 48-14 (K4-048), Roof Replacement - Solid Waste & Park Service Garages, be accepted and final payment authorized for a total contract amount of \$159,013.00

Fiscal Note: Contract was authorized under Resolution 14-0403,

dated October 7, 2014.

Tom Eeg stated the project is completed and recommended final payment.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

11. [15-00099](#)

Subject: Communication from the Commissioner of Public Works submitting a request for final payment on Contract 33-14 (K4-033), PS - 2014 Capacity, Management, Operation & Maintenance Assessment, AECOM, consultant.

Recommendation of the Public Works and Services Committee on February 10, 2015: That the work done by AECOM, under Contract 33-14 (K4-033), PS - 2014 Capacity, Management, Operation & Maintenance Assessment, be accepted and final payment authorized for a total contract amount of \$4,897.88.

Fiscal Note: Contract was authorized under Resolution 14-0246, dated June 3, 2014.

Tom Eeg stated the project is completed and recommended final payment.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

12. [15-00100](#)

Subject: Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 34-14 (K4-034), PS - 2014 Future Sewer CCTV Priority Planning, AECOM, consultant.

Recommendation of the Public Works and Services Committee on February 10, 2015: That the work done by AECOM, under Contract 34-14 (K4-034), PS - 2014 Future CCTV Priority Planning, be accepted and final payment authorized for a total contract amount of \$4,264.79.

Fiscal Note: Contract was authorized under Resolution 14-0247, dated June 3, 2014.

Tom Eeg stated the project is completed and recommended final payment.

Motion made by DeHahn, seconded by Shields to approve. Passed unanimously.

Recommended For Approval

Public Comment

Adjournment

The meeting adjourned at 6:02 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.