Transition Plan Cybersecurity Risk Review
1. Attend a virtual kickoff meeting to discuss and collect financial and billing software transition plans and security audit prepared by others.
2. Review and evaluate the OWNER's proposed transition plans and the completed financial security audit, with attention to data cybersecurity.
3. Participate in a virtual review meeting with OWNER to discuss the transition plans and security audit.
4. Identify potential cybersecurity risks to OWNER regarding data ownership, access, and reporting, and provide potential mitigation considerations.
5. Prepare a draft letter summarizing the findings.
6. Participate in a virtual meeting with OWNER to review the draft letter.
7. Finalize the letter, incorporating OWNER comments, as appropriate.

Fiber Optic Extension Review
1. Attend a virtual meeting to discuss and collect OWNER's fiber use plan at the water treatment plant (WTP).
2. Evaluate the OWNER's fiber use plan for nearby cameras and potentially connecting to the WTP.
3. Provide up to two alternatives, while identifying potential cybersecurity risks, for proceeding with a fiber network connecting the WTP to the OWNER's fiber network.
4. Prepare a draft letter summarizing the findings.
5. Participate in a virtual meeting with OWNER to review the draft letter.
6. Finalize the letter, incorporating any OWNER comments, as appropriate.