



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Transit and Parking Commission

*John Heckenlively
Deborah Ganaway
Dustan Balkcom
Mark Kowbel
Alderman Raymond DeHahn*

Wednesday, September 20, 2017

4:30 PM

City Hall, Room 303

Call To Order

The meeting was called to order at 4:30 P.M.

PRESENT: 5 - John Heckenlively, Deborah Ganaway, Dustan Balkcom, Mark Kowbel and Raymond DeHahn

Also Present: Mike Maiерle, Mark Yehlen, Michelle Perri, Jill Hartmann

Excused: Willie McDonald

Approval of Minutes for the July 19, 2017 Meeting

The minutes of the July 19, 2017 meeting were approved as printed. Passed unanimously.

New Business

[930-17](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization to waive the fee for reserving or "bagging" less used meters for a special event on Monument Square.

Recommendation of the Transit and Parking Commission on

09-20-17: Approve waiving the fee for bagging 11 specific meters near Monument Square on October 20, 2017.

Fiscal Note: N/A

Commissioners don't want to set a precedent. Paid parking around Monument Square is important for both businesses and events. Staff identified 11 little used meters nearby due to a vacant building and lot.

Motion made by Kowbel, seconded by DeHahn to approve waiving the fee for bagging 11 specific meters near Monument Square on October 20, 2017. Passed unanimously.

Recommended For Approval

[789-17](#)

Subject: Communication from the Friends of the Racine Public Library requesting permission to pre-pay \$100.00 for all parking in the Library Lot and the Memorial Hall Lot from 8:00 A.M. to 1:00 P.M. on Saturday, November 11, 2017 for the Breakfast with the Authors annual meeting.

Recommendation of the Transit and Parking Commission on

09-20-17: Approve the request from the Friends of the Library to pre-pay \$100.00 for public parking in the Library Lot and memorial Hall Lot on November 11, 2017, from 8:00 A.M. to 1:00 P.M.

Fiscal Note: The agreement will generate \$100.00 for the Parking System.

Motion made by Heckenlively, seconded by Balkcom to approve. Passed unanimously.

Recommended For Approval

[927-17](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization for the Mayor and City Clerk to sign the Wis. Stats. 85.20 Urban Mass Transit Assistance - Operating, First Amendment for 2017 Program Grant Agreement.

Recommendation of the Transit and Parking Commission on

09-20-17: That the Mayor and City Clerk be authorized and directed to sign the Wis. Stats. 85.20 Urban Mass Transit Assistant - Operating, First Amendment for 2017 Program Grant Agreement.

Fiscal Note: The grant agreement amendment increases the Sec. 5307 grant allotment \$55,464 from \$2,580,064 to \$2,635,528 and decreases the Sec. 85.20 State assistance \$5,449 from \$2,073,819 to \$2,068,370 for a net increase of \$50,015.

Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

[928-17](#)

Subject: (Direct Referral) Communication from the Transit and Parking System Manager requesting authorization for the Mayor and City Clerk to sign the 2017 contract for BUS services to the Village of Caledonia, Village of Mount Pleasant, Village of Sturtevant and Town of Yorkville.

Recommendation of the Transit and Parking Commission on

09-20-17: That the Mayor and City Clerk be authorized and directed to sign the 2017 contract for BUS services to the Village of Caledonia, Village of Mount Pleasant, Village of Sturtevant and Town of Yorkville.

Fiscal Note: Additional revenue of \$22,500.

Proposed contracts call for an increase of \$22,500 from \$197,500 in year 2016 to \$220,000 in 2017 to cover a greater part of expenses for Dial-A-Ride-Transit complementary paratransit for persons with disabilities in the Village of Mount Pleasant. No increase for Village of Caledonia \$30,400, Village of Sturtevant \$42,600 and Town of Yorkville \$6,900.

Commissioners discussed the desirability of having a true partnership with the surrounding municipalities to serve the growing urban area and all municipalities paying their share of the local cost of public transit.

Motion made by DeHahn, seconded by Kowbel to approve. Passed unanimously.

Recommended For Approval

[929-17](#)

Subject: (Direct Referral) Communication from the Belle Urban System to issue a specific number of free day passes and 30-day passes as a price promotion for the bus system.

Recommendation of the Transit and Parking Commission on

09-20-17: Approve the issuing of 500 free day passes and 5 thirty-day passes as a price promotion for the bus system.

Fiscal Note: Decrease in revenue by \$1,200.

Specific proposal was for up to 500 day passes as part of RYDE to Work Week, October 9 - 13, 2017 and 5 thirty-day passes as prizes for media events.

Motion made by DeHahn, seconded by Heckenlively to approve. Passed unanimously.

Recommended For Approval

BUS General Manager's Operations Report

For July 2017 compared to 2016: Fixed route transit ridership was down 1%. Paratransit was down 5%; Revenue was down 2% for fixed route and down 5% for paratransit.

Overtime was up 57% in July compared to one year ago.

For August 2017 compared to 2016: Fixed route transit ridership was up 1%. Paratransit was up 7%; Revenue was down 2% for fixed route and up 8% for paratransit.

Overtime was up 94% in August compared to one year ago, but it is still low at just over a one week for the month.

Maintenance cost continues to run a little higher and overall expenditures a little lower than budgeted in both months. This is consistent with recent years' experience.

Transit and Parking System Manager's Report

The parking app is in the last days of preparing for opening day. The system has been tested and parking meter decals and signs have arrived. We just need to get everyone

trained.

RYDE to Work Week is October 9 – October 13, 2017. Commissioners helped staff identify people willing to ride to the Transit Center on Monday morning at 8:00 a.m. New posters and a Facebook page have been prepared.

Adjournment

The meeting was adjourned at 5:30 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works, (262) 636-9122, at least 48 hours prior to this meeting.