



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Draft Public Works and Services Committee

*Chairman Gregory Holding, Vice Chair Ronald D. Hart, Alderman Sandy Weidner,  
Alderman Jeff Coe, Alderman Raymond DeHahn*

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Tuesday, February 24, 2009

5:30 PM

City Hall, Room 301

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### Call To Order

*The meeting was called to order at 5:34 p.m.*

*Members Present: Ald. Greg Holding, 11th District, Chairman; Ald. Ron Hart, 14th District; Ald. Sandy Weidner, 6th District; Ald. Ray DeHahn, 7th District; Richard Jones, Commissioner of Public Works; Tom Eeg, Asst. Commissioner/Operations; John Rooney, Asst. Commissioner/Engineering*

*Others: Robbin Church*

### Approval of Minutes for the February 10, 2009 Meeting.

*On a motion by Hart, seconded by Weidner, the Committee approved the minutes as printed.*

1. [09-3151](#) **Subject:** Communication from Robbin E. Church, 3945 Wood Lane, requesting that sidewalks be installed in front of Dr. Jones Elementary School.

**Recommendation of the Public Works and Services Committee on 2-24-09:** That consideration be given to the construction of a sidewalk on the north side of Chicory Road fronting Dr. Jones Elementary School for the 2010 construction season and that a preliminary resolution be introduced.

**Fiscal Note:** The cost of this sidewalk would be assessed to the abutting property owner.

*Robbin Church appeared and noted issues with student drop off and pick up at the school. She distributed pictures of the confusion with the motorist and pedestrians. She spoke with the Safety Director of Racine Unified and that individual thought sidewalks would be a good addition and possibly crosswalks marked as well to get to the south side of the road. Rick stated a public hearing would be needed to install sidewalk. A sidewalk request was made by the Public Works and Engineering Department as part of the assessable project, but it was turned down.*

*On a motion by Hart, seconded by Weidner, the Committee approved a preliminary resolution for a public hearing for sidewalk improvements.*

### Recommended For Approval

2. [08-2735](#) **Subject:** Communication from Mike Matson requesting permission to install an awning over city right-of-way at 107 Fourth Street.

**Recommendation of the Public Works and Services Committee on 2-24-09:** The property owner of 107 Fourth Street be granted permission to install a stationary, projecting awning over street right-of-way, as requested, with the following stipulations:

A. That a hold harmless agreement be executed, in accordance with State Statute 66.0425, Privileges in Streets,

B. That the property owner be charged a \$50.00 fee to cover administrative costs associated with filing this item with the Register of Deeds office,

C. That all building and electrical permits be secured through the Building Department and that all applicable fees be paid to the Building and Electrical departments.

**Fiscal Note:** There will be no cost to the City of Racine in the granting of this request.

*Rick read the request and noted this could be approved subject to the appropriate permits being received from the Building Department and all other usual stipulations.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request.*

**Recommended For Approval**

3. [09-3256](#)

**Subject:** Communication from the Downtown Racine Corporation requesting permission to use city right-of-way on Saturday, March 14, 2009, for a St. Patrick's Day Parade.

**Recommendation:** Permission be granted to the Downtown Racine Corporation to close Main Street from State Street to 8th Street, on Saturday, March 14, 2009, for a St. Patrick's Day Parade, with the following stipulations:

A. A hold harmless agreement be executed;

B. A liability insurance certificate be filed prior to this event;

C. Any overtime costs incurred by any City department be charged to the sponsor;

D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

E. The sponsor shall pay a \$700.00 special event fee.

Further recommends that the Commissioner of Public Works/City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**FISCAL NOTE:** There will be nominal costs to various City

departments, on a regular shift basis, in implementing this event.

*Rick went over the request and noted this request is slightly different from last year, in that it is going to utilize a portion of 6th Street as well as Main Street. He noted the route and the fee would be \$700.*

*On a motion by Hart, seconded by Weidner, the Committee approved the request subject to the usual stipulations.*

**Recommended For Approval**

4. [09-3225](#)

**Subject:** Communication from the Purchasing Agent submitting bids for Official Notice #1 for Two (2) Dump Trucks with Snowplows and Tailgate Spreaders.

**Recommendation of the Public Works and Services Committee on 2-24-09:** That the contract for Two (2) 35,000 GVW 5 Cubic yard Diesel Dump Trucks with Snowplows and Tailgate Material Spreaders be awarded to Lakeside International Trucks, Janesville, WI, at their bid price of \$178,224.00 with trade-ins, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of these services be appropriated from Account 101.630.5780, Licensed Vehicles.

**Fiscal Note:** Funds are available as herein delineated.

*Rick submitted bids received by the Purchasing Agent and noted Lakeside International Trucks were the low bidder.*

*On a motion by Hart, seconded by Weidner, the Committee approved the bid of Lakeside International.*

**Recommended For Award of Bid**

5. [09-3224](#)

**Subject:** Communication from Kapur & Associates, Inc. notifying the City of residual groundwater contamination within the street right-of-way of 749 Erie Street.

**Recommendation of the Public Works and Services Committee on 2-24-09:** The communication be received and filed.

**Fiscal Note:** N/A

*On a motion by Hart, seconded by Weidner, the Committee received and filed the communication.*

**Recommended to be Received and Filed**

6. [09-3253](#)

**Subject:** Ordinance No. 5-09 to amend Sec. 98-304 (2) of the Municipal Code of the City of Racine, Wisconsin relating to Utilities; Construction Site Erosion - Applicability and Jurisdiction.

**Recommendation of the Public Works and Services Committee on 2-24-09:** That Ordinance No. 5-09 to amend Sec. 98.304 (2) of the Municipal Code of the City of Racine, Wisconsin relating to Utilities; Construction Site Erosion - Applicability and Jurisdiction, be adopted.

**Fiscal Note:** Not applicable.

*On a motion by Hart, seconded by Weidner, the Committee approved adoption of Ordinance 5-09 and to amend Section 98-304(2) of the Municipal Code.*

**Recommended For Approval**

7. [09-3248](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting bid results on Contract 2-09 (K9-002), 2009 Parking Ramp Repairs.

**Recommendation of the Public Works and Services Committee on 2-24-09:** That Contract 2-09 (K9-002), 2009 Parking Ramp Repairs, be awarded to SPS Infrastructure, Inc., St. Paul, MN, at their bid price of \$109,881.88, they being the lowest responsible bidder.

Further recommends that funding to defray the cost of this public works project be appropriated from Account 106.987.5120, Ramp Improvements.

**Fiscal Note:** Funds are available as herein delineated.

*Rick submitted bid results and noted SPS Infrastructure, Inc., was the low bid at \$109,881.88 and recommended we enter into a contract with SPS.*

*On a motion by Hart, seconded by Weidner, the Committee approved entering into the contract and authorized the Mayor and City Clerk to enter into a agreement.*

**Recommended For Award of Bid**

8. [09-3257](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a proposal from AECOM Technical Services, Inc. for professional services to digitize the City's easement file onto the GIS system on a time and material basis at the not-to-exceed amount of \$20,000.00.

**Recommendation of the Public Works and Services Committee on 2-24-09:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services to digitize the City's easement file onto the GIS system on a time and material basis in the not-to-exceed amount of \$20,000.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 101.130.5830,

Computer Software GIS Layers.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the proposal is in the not to exceed amount of \$20,000 and is to digitize the City's easement file of the GIS system. Several utility easements the City has are not recorded on the GIS and has caused problems, particularly when issuing building permits on private property, which has City utilities on the property in easement.*

*On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

9. [09-3258](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a proposal for professional services for the migration of the Casual User Interface to a .NET programming language at the not-to-exceed cost of \$8,000.00.

**Recommendation of the Public Works and Services Committee on 2-24-09:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services for the Casual User Interface Migration to .NET (Phase I Specifications), on an as-needed basis, in the not-to-exceed amount of \$8,000.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 101.130.5830, Computer Software GIS Layers.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the proposal is for assistance with the migration with the Casual User Interface to a .NET programming language in the not to exceed amount of \$8,000. He noted AECOM would be assisting the MIS Department in this change for the Casual User Interface. Funding is available in Account No. 101130.5830, Computer Software GIS Layers.*

*On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

10. [09-3247](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 17-08 (K8-018), CCTV Services and Manhole Inspection, Green Bay Pipe & TV, contractor.

**Recommendation of the Public Works and Services Committee on 2-24-09:** The work done by Green Bay Pipe & TV, under Contract 17-08 (K8-018), 2008 CCTV Services and Manhole Inspections, be

accepted and final payment authorized for a total contract amount of \$354,421.66.

**Fiscal Note:** Contract was authorized under Resolution No. 08-0732, dated April 2, 2008.

*John explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$354,421.66.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

11. [09-3249](#)

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works/City Engineer submitting a request for final payment on Contract 18-08 (K8-019), Storm Sewer Investigation - CCTV and Manhole Inspection, Green Bay Pipe & TV, contractor.

**Recommendation of the Public Works and Services Committee on 2-24-09:** The work done by Green Bay Pipe & TV, under Contract 18-08 (K8-019), Storm Sewer Investigation - CCTV and Manhole Inspection, be accepted and final payment authorized for a total contract amount of \$191,685.36.

**Fiscal Note:** Contract was authorized under Resolution No. 08-0733, dated April 2, 2008.

*John explained the contractor has satisfactorily completed the work and is requesting final payment in the amount of \$191,685.36.*

*On a motion by Hart, seconded by Weidner, the Committee approved final payment.*

**Recommended For Approval**

12. [09-3222](#)

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting a proposal from AECOM for 2009 Information Technology Consulting.

**Recommendation of the Public Works and Services Committee on 2-24-09:** That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services for the 2009 Information Technology Consulting, on an as-needed basis, in the not-to-exceed amount of \$15,000.00.

Further recommends that funds to defray the cost of these professional services be appropriated from Account 101.130.5610, Professional Services.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the proposal is for 2009 IT Consulting in the not to exceed amount of \$15,000. This is for On-Call Services for the GIS and CUI.*

*On a motion by Hart, seconded by Weidner, the Committee approved the proposal and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Acceptance as a Professional Services Agreement**

13. [09-3259](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Change Order No. 2 on Contract 22-08 (K8-026), 2008 City Resurfacing, A.W. Oakes & Son, contractor.

**Recommendation of the Public Works and Services Committee on 2-24-09: Defer**

*John requested this item be deferred.*

*On a motion by Hart, seconded by Weidner, the Committee deferred the item.*

**Deferred**

14. [09-3250](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Change Order No. 1 on Contract 46-08 (K8-054), Victorian Drive Stormwater Improvements, G. B. Johnson Company, Inc., contractor.

**Recommendation of the Public Works and Services Committee on 2-24-09:** That Change Order No. 1 on Contract 46-08 (K8-054), Victorian Drive Stormwater Drainage, G.B. Johnson Co., contractor, as submitted, be approved in the deduct amount of \$20,265.30.

**Fiscal Note:** Change Order No. 1 will result in a decrease in contract price.

*John explained the change order is a rectifying change order and also has a deduct for liquidated damages for the contractor working beyond his completion date.*

*On a motion by Hart, seconded by Weidner, the Committee approved the change order.*

**Recommended For Approval**

15. [09-3251](#) **Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/ Engineering submitting Amendment No. 1 on Contract 14-09 (K9-014), PS - Design of Parks Paving Project, Nielsen, Madsen & Barber, consultant.

**Recommendation of the Public Works and Services Committee on 2-24-09:** That Amendment No. 1 on Contract 14-09 (K9-014), Professional Services - Design of Parks Paving Project, Nielsen, Madsen & Barber, consultant, as submitted, be approved in the amount of \$12,440.00.

Further recommends that funding to defray the cost of these professional services be appropriated from Account 101.130.5010, Salaries.

**Fiscal Note:** Funds are available as herein delineated.

*John explained the amendment is to investigate options with cost estimates for the repair of the retaining wall along 9th Street, west of Center and south of the City Hall Annex. Another row of photovoltaic cells were going to be placed in this location and the deteriorating retaining wall needed to be addressed. He noted NM &B were going to come up with some options and then perform plan, specifications and estimates in a not to exceed amount based on the option chosen by the City of Racine. He noted those options could include replacing the entire retaining wall, modifying portions of the wall, putting in modular block retaining wall with a tiered system and slope grading with low maintenance vegetation.*

*On a motion by Hart, seconded by Weidner, the Committee approved the amendment and authorized the Mayor and City Clerk to enter into the agreement.*

**Recommended For Approval**

### **Miscellaneous Business**

*Rick Jones provided a settlement statement with John's Concrete, for signature to members of the Public Works & Services Committee.*

### **Adjournment**

*The meeting adjourned at 6:11 p.m.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at (262) 636-9121 least 48 hours prior to this meeting.**