



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Waterworks Commission

*Mayor John Dickert*  
*Alderman James Morgenroth*  
*President James Spangenberg*  
*Vice President Kathy DeMatthew*  
*Secretary Terry McCarthy*  
*Thomas Friedel*  
*Thomas Bunker*  
*Ralph Schwarz*

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Tuesday, November 29, 2016

4:00 PM

City Hall Annex, Room 227

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#### Roll Call

*OTHERS PRESENT: K. Haas, M. Gitter, N. Sanders, K. Scolaro, C. Adamczyk, M. Klimek, R. Lui, M. Kosterman, M. Carr, A. Beyer, A. Bunkelman, J. Mandala, S. Cryer, A. Wheeler, C. Regalia*

**PRESENT:** 6 - John Dickert, James Spangenberg, Kathy DeMatthew, Terry McCarthy, Thomas Friedel and Thomas Bunker

**EXCUSED:** 2 - James Morgenroth and Ralph Schwarz

#### Approval of Minutes for the October 2016 Meeting

**A motion was made by Secretary McCarthy, seconded by Vice President DeMatthew, that this file be to Approve the Minutes**

[0983-16](#)

**Subject:** Budget Expenditures for October 2016 totaling \$1,351,617.05

**Recommendation:** Approve

**A motion was made by Vice President DeMatthew, seconded by Secretary McCarthy, that this file be Approved**

[0984-16](#)

**Subject:** Project Reports:

- A) December 2016 Commission Meeting - December 20
- B) Highway V Water Main Update
- C) Update on Lead Service Replacement
- D) Update on Roofing Project - Filter Building
- E) Update on Delinquent Accounts and Tax Roll Transfer
- F) Letter sent to Congressman Ryan supporting the Water Resources Development Act of 2016
- G) Safe Drinking Water Loan Closeout Process - High Lift Pump VFD
- H) Woods vs. Racine Water Utility

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**[0985-16](#)

**Subject:** Permission to fill vacancy of Meter Worker as a result of a resignation

**Recommendation:** Approve

*The Chief of Operations requested permission to fill the vacancy of Meter Worker as a result of a resignation and any subsequent vacancies that may result.*

**A motion was made by Bunker, seconded by Vice President DeMatthew, that this file be Approved**

[0986-16](#)

**Subject:** Permission to fill the vacancy of Surface Water Operator as a result of a retirement

**Recommendation:** Approve

*The Chief of Operations requested permission to fill the vacancy of a Surface Water Operator as a result of a retirement and any subsequent vacancies that may result.*

**A motion was made by Vice President DeMatthew, seconded by Secretary McCarthy, that this file be Approved**

[0987-16](#)

**Subject:** Claim of Gina Orta as a result of a vehicle accident with a Utility employee

**Recommendation:** Approve

*The General Manager noted that Water Utility employee was involved in an accident with a Water Vehicle and that a claim was submitted to the City from Gina Orta who was involved. The claim is in a settlement amount of \$9,000.00. The General Manager recommended approval.*

**A motion was made by Bunker, seconded by Vice President DeMatthew, that this file be Approved**

[0988-16](#)

**Subject:** Review and approval of policy manual changes as they relate to compensation for interns

**Recommendation:** Approve

*The Chief of Operations requested approval of policy manual changes relating to interns. He noted that the changes included increasing wages and allow interns to receive benefits after one year. He explained that this would give interns incentive to stay with the Water Utility until a vacancy becomes available.*

**A motion was made by Mayor Dickert, seconded by Secretary McCarthy, that this file be Approved**

[1023-16](#)

**Subject:** Approval to offer Local 732, Labor Association of Wisconsin (LAW), a wage adjustment in accordance with provisions of ACT 10

**Recommendation: Approve**

*The Chief of Operations requested approval to offer Local 732, Labor Association of Wisconsin (LAW), a wage increase in accordance with the provisions of ACT 10. He noted that the highest offer possible is a 0.68% increase and he recommended approval. The General Manager and Commission President should be authorized to sign the contract.*

**A motion was made by Mayor Dickert, seconded by Vice President DeMatthew, that this file be Approved**

[0989-16](#)

**Subject:** Permission to move forward with negotiations with Verizon Wireless for a cell tower antenna contract at the Broadway tower in Sturtevant

**Recommendation: Approve**

*The General Manager requested permission to move ahead with negotiations with Verizon Wireless for a cell tower antenna contract at the Broadway tower in Sturtevant.*

**A motion was made by Vice President DeMatthew, seconded by Mayor Dickert, that this file be Approved**

[0990-16](#)

**Subject:** Sole source procurement of a Wachs valve maintenance trailer and appurtenances

**Recommendation:** Approve waiving formal bidding procedures in accordance with State Statutes that allow for the waiving of public bids for the purpose of maintaining uniformity of equipment and services. Further recommends that the General Manager be authorized and directed to purchase the E. H. Wachs ERV750 with VITALS software, Kohler power pack, vacuum pump, pressure washer and debris tank from Water Utility Products for the price of \$58,375.00, they being the sole source provider for this equipment. Funding to defray the cost of this item is provided for in the approved 2017 budget.

*The General Manager explained that the Utility is in need of a valve maintenance trailer and appurtenances. He noted that staff did some research and came to the decision that Wachs equipment would be the best choice. The General Manager stated that the price of this equipment is \$58,375.00 and recommended approval.*

**A motion was made by Bunker, seconded by Vice President DeMatthew, that this file be Approved**

[1009-16](#)

**Subject:** Safe Drinking Water Loan Program (SDWLP), Loan 4887-05 closeout, Exhibit G, Wage Rate Compliance Document

**Recommendation of the Waterworks Commission on 11/29/16:**  
Approve

FURTHER RECOMMENDS THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE.

**Fiscal Note: N/A**

*The General Manager noted that the Utility is in the process of closing out Safe Drinking Water Loan 4887-05 and that one of the requirements of the Department of Natural Resources is to have a Wage Rate Compliance Certification signed by the City of Racine Mayor and City Clerk for submission.*

**A motion was made by Mayor Dickert, seconded by Secretary McCarthy, that this file be Recommended For Approval**

**Adjournment**

*There being no further business, Vice President DeMatthew made a motion, seconded by Dickert, to adjourn the meeting at 4:34 p.m. The motion passed unanimously.*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.**