



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Waterworks Commission

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Tuesday, September 15, 2020

4:00 PM

City Hall Annex, Room 227

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#### Roll Call

*Jerry Nellesen*

**PRESENT:** 3 - Terry McCarthy, Thomas Bunker and Cory Mason

**EXCUSED:** 2 - James Spangenberg and Kathleen Fischer

#### Approval of Minutes for the August 18, 2020 Meeting

A motion was made by McCarthy, seconded by Secretary DeMatthew, that this file be to Approve the Minutes

#### Approval of Minutes for the September 2, 2020 Special Meeting of the Finance Committee of the Board of Waterworks Commissioners

A motion was made by Bunker, seconded by McCarthy, that this file be to Approve the Minutes

[0578-20](#)

**Subject:** Project Reports

- A) Water Rate Hearing September 30, 2020
- B) CCT Study Update
- C) Update on Verizon on Summit
- D) Water Main Construction Update
- E) Risk and Resiliency Study Update
- F) Lead & Copper Test Results 2020

**Recommendation:** Receive and File

*Project reports were given by staff.*

**Received and Filed**

[0572-20](#)

**Subject:** Election of Officers

**Recommendation:** Approve all Officers as Noted

*A motion was made by Bunker, seconded by DeMatthew, that Tate II be selected President and DeMatthew be selected Vice President. Discussion was held regarding selecting secretary. A motion was made by Bunker seconded by DeMatthew, suggesting Taft as secretary, motion passed.*

*President - Alder John Tate II  
Vice President - Kathleen DeMatthew  
Secretary - Alder Natalia Taft*

**A motion was made by Bunker, seconded by Secretary DeMatthew, that this file be Approved**

[0574-20](#)

**Subject:** Request for the General Manager of the Water Utility to be named the authorized representative for Private Lead Service Line (LSL) Replacement Program Application

**Recommendation of the Waterworks Commission on 09/15/20:**  
Approve

**Recommendation of the Finance and Personnel Committee on 09-21-2020:** To approve.

**Fiscal Note:** The Financial Assistance Agreement FAA will make available approximately \$400,000 in a principal forgiveness loan for lead service lateral replacements.

*The Water Utility is to submit an application to WDNR for a Safe Drinking Water Fund Loan (SDWFL) to be used for private LSL replacement. The application requires a resolution designating a loan authorized representative to submit loan information. The General Manager is to be so designated.*

**A motion was made by McCarthy, seconded by Mayor Mason, that this file be Approved and Referred to Finance and Personnel Committee**

[0575-20](#)

**Subject:** Permission to submit a funding application to WDNR for 2021 Private Lead Service Lateral Replacement

**Recommendation:** Approve

*The General Manager requested authorization to submit a funding application to WDNR for 2021 PLSL replacement program.*

**A motion was made by McCarthy, seconded by President Taft, that this file be Approved**

[0576-20](#)

**Subject:** Permission to submit a Priority Evaluation and Ranking Form (PERF) for Private Lead Service Lateral Program

**Recommendation:** Approve

*The General Manager requested authorization to submit an Intent to Apply and a PERF to the WDNR for private lead service replacement SDWFL funding.*

**A motion was made by Secretary DeMatthew, seconded by McCarthy, that this file be Approved**

[0570-20](#)

**Subject:** Communication from Ruckert Mielke submitting an amendment for their work effort on the 2020 Water Rate Case

**Recommendation:** Approve

*The General Manager explained the amendment for work preparing the 2020 Water Rate Case application is not to exceed \$16,500, which is in addition to the original \$90,000 contract. Due to numerous information requests by the PSC during the review process additional time was expended causing an increase in cost.*

**A motion was made by Bunker, seconded by Secretary DeMatthew, that this file be Approved**

[0584-20](#)

**Subject:** Change Order No. 1 on Contract W-20-9, Washington Avenue Water Main Replacement, Globe Contractors, Inc.

**Recommendation:** Approve

*The Chief of Operations submitted Change Order No. 1 on Contract W-20-9 in the amount of \$6,638.95, bringing the total contract amount to \$2,453,238.95 and recommended approval.*

**A motion was made by Secretary DeMatthew, seconded by Bunker, that this file be Approved**

[0615-20](#)

**Subject:** Change Order No. 3 on Contract W-19-11, 48-inch Perry to Newman Transmission Water Main, S.J. Louis Construction, Inc. (Contractor)

**Recommendation:** Approve

*The Chief of Operations submitted Change Order No. 3 on Contract W-19-11 in the amount of \$654,240.00, bringing the total contract amount to \$14,996,931.50 and recommended approval. It was noted that representatives from the Village of Mount Pleasant were aware of the of the change order and the amount.*

**A motion was made by Secretary DeMatthew, seconded by McCarthy, that this file be Approved**

[0600-20](#)

**Subject:** Change Order No. 4 on Contract W-19-19, Water Main Replacement - Phase 4, Willkomm Excavating & Grading, Inc

**Recommendation:** Approve

*The Chief of Operations submitted Change Order No. 4 on Contract W-19-19 in the amount of \$20,697.74, bringing the total contract amount to \$516,907.47 and recommended approval.*

**A motion was made by Secretary DeMatthew, seconded by Bunker, that this file be Approved**

[0601-20](#)

**Subject:** Change Order No. 5 on Contract W-19-19, Water Main Replacement - Phase 4, Willkomm Excavating & Grading, Inc

**Recommendation:** Approve

*The Chief of Operations submitted Change Order No. 5 on Contract W-19-19 in the*

amount of \$8,134.20, bringing the total contract amount to \$525,041.67 and recommended approval.

**A motion was made by Bunker, seconded by Secretary DeMatthew, that this file be Approved**

[0612-20](#)

**Subject:** Request for Final Payment on Contract W-19-19, Water Main Replacement - Phase 4, Willkomm Excavating & Grading, Inc. (Contractor)

**Recommendation:** Approve

*The Chief of Operations submitted final pay request on Contract W-19-19. He recommended that the work performed by Willkomm Excavating & Grading, Inc. (Contractor) be accepted and final payment be authorized for a total contract amount of \$525,041.67.*

**A motion was made by McCarthy, seconded by President Taft, that this file be Approved**

[0579-20](#)

**Subject:** Submittal of the Report of the Committee of the Racine Waterworks Commission regarding Year 2021 Water Utility Operations and Maintenance Budget and the 2021-2025 Capital Improvements Budget Recommending Adoption

**Recommendation of the Racine Waterworks Commission on 09/15/20:** To Adopt O&M as presented

FURTHER RECOMMEND, THE ITEM BE REFERRED TO THE COMMITTEE OF THE WHOLE

*The Chief of Operations presented the Operations and Maintenance Budget (O&M) and Capital Improvements Program Budget (CIP). No modifications were made and the budgets were accepted as approved by the Finance Committee.*

**A motion was made by Bunker, seconded by Secretary DeMatthew, to approve the O&M Budget and referred to the Committee of the Whole for incorporation into the city budget. Motion passed by voice vote.**

**A motion was made by DeMatthew, seconded by Bunker to approve the CIP budget and that this file be referred to the Committee of the Whole for incorporation into the city budget. Motion passed by voice vote.**

## Adjournment

*There being no further business, meeting adjourned at 5:02 p.m.*