

# Department of Public Works

City Hall  
730 Washington Ave.  
Racine, WI 53403  
262.636.9121 - Public Works  
262.636.9191 - Engineering



Richard M. Jones, P.E.  
Commissioner of Public Works

Thomas M. Eeg, P.E.  
Asst. Comm. of Public Works/Operations

John C. Rooney, P.E.  
Asst. Comm. of Public Works/Engineering

January 13, 2009

Alderman Greg Holding  
Chairman, Public Works  
and Services Committee  
Racine, Wisconsin

Dear Alderman Holding:

CAR25 currently utilizes 531 square feet of office space in Room 13 of the City Hall Annex. At the current internal rate of \$8.95 per square foot, their existing annual rental rate is \$4,751.00.

They are seeking additional space for televising events and we currently have the former Pre-Apprenticeship Program space in Room 313 of this building available. This area currently consists of 1,263 square feet of office space, or an increase of 732 square feet. Based on the current internal rate of \$8.95 per square foot, this would put the annual rental rate at \$11,303.85, an increase of \$6,552.85 over their existing expense.

We currently do not have any potential renters for this office area, so I do not see a problem with them relocating to this area.

Sincerely,

A handwritten signature in black ink that reads "Thomas M. Eeg".

Thomas M. Eeg  
Asst. Comm. of Public Works/Operations

TME:dab