



**City of Racine, Wisconsin**  
**Agenda BRIEFING MEMORADUM**

**AGENDA DATE:** 5/12/2025

**SUBJECT:**

Communication sponsored by Alder Land, on behalf of the Parks, Recreation and Cultural Services Department, submitting bid results of Official Notice #7-2025-Maintenance of Laurel Clark Memorial Fountain.

**DEPARTMENT:** Parks, Recreation and Cultural Services (PRCS)

**PREPARED BY:** Tom Molbeck, Director of PRCS

**EXECUTIVE SUMMARY:**

That the contract for Official Notice #7-2025-Maintenance of Laurel Clark Memorial Fountain be awarded to the lowest, responsive bidder, Absolute Mechanical & Plumbing LLC., in the amount of \$24,000/yr. (\$4,900/mo.) they being the lowest responsive, responsible bidder.

**BACKGROUND & ANALYSIS:**

All services shall be delivered in a thorough and professional manner in conformance with the accepted *"Best Industry Practices and Methods"* and in strict conformance with all applicable state and local codes, laws, ordinances, etc. as if such legal requirements were herein set forth in length.

Scope includes the following:

1. Spring start-up of fountain (May; prior to the Friday of Memorial Day Weekend)
2. Spring opening of restrooms (Mid - May)
3. Start -up of Park Place Irrigation system – Metering & BFP Only. (Mid-May)
4. Daily fountain maintenance – includes weekends and holidays
5. All emergency services and repairs
6. Fall shut down and winterizing of fountain (Mid-September)
7. Fall shut down and winterizing of restrooms (Mid-September)
8. Fall shut down and winterizing of Park Place Irrigation system – (Metering & BFP Only)
  - Mid-September
9. Daily recording of chemical readings must be turned in each month
10. Miscellaneous Maintenance

**BUDGETARY IMPACT:**

Funding is available in the following org-object: 15003 52200 -Park-Contracted Services-\$24,000.

**RECOMMENDED ACTION:** Communication sponsored by Alder Land, on behalf of the Parks, Recreation and Cultural Services Department, submitting bid results of Official Notice #7-2025-Maintenance of Laurel Clark Memorial Fountain, be approved.