

**BOARD OF HEALTH MEETING
FEBRUARY 13TH, 2007
DEPARTMENTAL REPORTS**

DEPARTMENT: Public Health Administrator

REPORT FOR THE MONTH OF January, 2007

Highlights:

- Mayor Becker, Marcia Fernholz and I attended a media event in Kenosha where the Mayor accepted the HUD Lead Grant of almost 2 million dollars.
- The Mayor and City Administrator decided to close the clinical portion of the laboratory. The BOH had an emergency meeting to discuss the situation and created a communication to the Common Council asking for the rehire of existing positions.
- Management provided the “New Year’s/Holiday” luncheon for all staff of the department.

Productivity Measures

Productivity Measures	Monthly	YTD
Prepare for and attend Board of Health meetings	1	1
Attend Common Council/Committee of the Whole meetings (includes budget hearings)	1	1
Attend Finance and Personnel meetings	1	1
Attend License & Welfare meetings	0	0
Attend Community Development Block Grant meetings	1	1
Attend Healthcare Project Team Committee meetings	1	1
Attend Mayor’s Safety Committee meetings	0	0
Attend Mayor/City Administrator meetings	2	2
Conduct Health Department Management Team meetings	2	2
Conduct Quarterly Staff Meetings	0	0
Meet with the Health Department’s communication group	0	0
Meet with Health Department’s 2008 focus group	0	0
Meet with Health Department’s grants group	0	0
Meet with professional union quarterly/union negotiation	0	0
Meet with PHN union quarterly/union negotiation	0	0
Meet with Racine County Community Health Providers	1	1
Meet with Tri-County Bioterrorism Coalition (KRW)	1	1
Meet with southeast regional (WALHDAB)	0	0
Meet with family practice resident	1	1
Prepare for and attend EP/WP Board of Health meetings	0	0
Attend Tuesday Optimist’s Club meetings	0	0

CONFERENCES/TRAINING

Date	Conference/Training	Place	Purpose
1/04	RCCHP		Pandemic preparedness
1/04	CRI – Milwaukee Coalition		CRI – pandemic preparedness
1/05	Conference call		Pandemic preparedness
1/08	Milwaukee PIP conference call		Pandemic preparedness
1/08	Administrative Managers		Administration meeting
1/07	Finance and Personnel		grants
1/09	Board of Health		Health department business
1/09	Admin Mngrs pandemic influenza		Pandemic influenza
1/11	Management Team		Health department business
1/12	Family Practice resident		Health department review
1/15	Tri County Consortium		Emergency preparedness
1/16	Healthcare Project Team Committee		Employee health committee
1/18	Sanitarian meeting		Food service facility insp.
1/18	Media event in Kenosha		HUD Grant receipt
1/22	Administrative Managers		Administration meeting
1/23	City Administration meeting		laboratory
1/24	Work in laboratory with Julie Kinzelman		Interaction project
1/25	Management Team		Health department business
1/25	CDBG – Home Development Committee		HD funding
1/26	EPL training for management		Disciplinary procedures
1/30	BOH – special meeting		laboratory

PROGRAM: Tobacco Control Community Coalition, Maternal and Child Health and Wisconsin Well Woman Program grants

Highlights:

January 26, 2007-Johnson Outdoor hosted its first annual Wellness fair. There were approximately 60 Johnson Outdoor employees who visited the Racine on the Lake Tobacco Free Coalition's table on quitting smoking and smoke free air.

PRODUCTIVITY MEASURES:

Productivity Measures	Monthly	YTD
Racine on the Lake Tobacco Free Coalition Meetings	1	1
Smoke Free Wisconsin Conference Calls	1	1
Safe Kids Coalition Meetings	0	0
Car Seat Education Sessions	6	6
Women's Cancer Control: Mammograms / Cervical Screen	21/13	21/13

MEETINGS/TRAINING:

Date	Staff	Conf./Training	Place	Purpose
1/16	SMC	Statewide Initiatives meeting	(Shorewood, WI)	A meeting to determine what the Southeast Region Coalitions are willing to do to educate elected officials during the budget process.
1/24	SMC	NACCHO Conference Call		A conference call to learn about how to use the 2006 Surgeon General Report in local communities.
1/30	SMC	Statewide Smoke Free Air Team Meeting	(Madison, WI)	A meeting to discuss, promote and guide the efforts of state and local tobacco control advocates in the area of smoke free air.
1/30	SMC	Statewide Smoke Free Air Team Meeting-Lessons Learned Subcommittee	(Madison, WI)	A meeting to create, edit and report on the lessons learned from local coalition coordinators.
1/30	SMC	Governor's Anti-Smoking Initiative Meeting	(Madison, WI)	A meeting to discuss the information provided during Governor Jim Doyle's press conference on January 24th