



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Wastewater Commission

*President Kathy DeMatthew, Vice President Mike Andreasen,
Secretary John Engel, Mayor John Dickert, Robert Pucely,
Ronald Keland, Alderman Ronald D. Hart, Alderman James T.
Spangenberg, John Hewitt, Daryl Lynaugh, Robert Lui,
Thomas Bunker, Victor Puente, Thomas Friedel, Chris
Larsen, Thomas Sollman*

Tuesday, March 30, 2010

4:30 PM

City Hall Annex - Room 227

1. Roll Call

OTHERS PRESENT: K. Haas, M. Gitter, K. Scolaro, N. Sanders, A. Wheeler, R. Gilbreath, S. Cryer, N. Erlandson, R. Pace, D. Snyder, W. Mielke

PRESENT: 10 - John Dickert, Ronald D. Hart, Ronald Keland, John Hewitt, Daryl Lynaugh, Kathy DeMatthew, Mike Andreasen, John Engel, Robert Lui and Thomas M. Sollman

EXCUSED: 6 - Robert Pucely, Victor Puente, Thomas Friedel, James T. Spangenberg, Chris Larsen and Thomas Bunker

2. Approval of Minutes for the February 2010 Meeting

A motion was made by John Hewitt, seconded by Vice President Mike Andreasen, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.

3. [10-4887](#)

Subject: Project Reports:

- A) Welcome to Commissioner Tom Sollman
- B) 2009 Pretreatment Users - Significant Non-Compliance Industries
- C) Annual Mercury Report
- D) Update on OpenCEL Project
- E) Household Hazardous Waste Update Schedule for 2010
- F) Lift Station No. 1 Force Main Replacement
- G) State Lab of Hygiene Lab Certification
- H) 2009 Capacity Update
- I) Phosphorous Update
- J) Union Contract Signed
- K) Ammonia Update

Recommendation: Receive and File

Project reports were given by staff.

Received and Filed

4. [10-4888](#)

Subject: Change Order No. 1 on Contract C-09, Electrical Feed Improvements, Delta Electric, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted Change Order No. 1 on Contract C-09 in the amount of \$8,195.00, bringing the total contract amount to \$84,895.00 and recommended approval.

A motion was made by Ronald D. Hart, seconded by Vice President Mike Andreasen, that this be Approved. The motion PASSED by a Voice Vote.

5. [10-4889](#)

Subject: Final Payment on Contract C-09, Electrical Feed Improvements, Delta Electric, Inc. (Contractor)

Recommendation: Approve

The General Manager submitted final pay request on Contract C-09. He recommended that the work performed by Delta Electric, Inc. be accepted and final payment be authorized for a total contract amount of \$84,895.00.

A motion was made by Robert Lui, seconded by Vice President Mike Andreasen, that this be Approved. The motion PASSED by a Voice Vote.

6. [10-4902](#)

Subject: Amendment to Household Hazardous Waste (HHW) Agreement to Eliminate Language Regarding Event in Caledonia

Recommendation of the Wastewater Commission on 3/30/10: That Mayor Dickert and the City Clerk be authorized to sign amendments to the Household Hazardous Waste Agreement with participating communities. Refer to the Finance and Personnel Committee for approval.

Fiscal Note: N/A

A motion was made by Vice President Mike Andreasen, seconded by John Hewitt, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [10-4761](#)

Subject: Use of Wastewater Utility Interceptor by Caledonia during Repair of Caledonia East Forcemain

Recommendation of the Wastewater Commission on 3/30/10: That Mayor Dickert and the City Clerk be authorized to sign an Indemnification and Hold Harmless Agreement with the Village of Caledonia. Refer to the Finance and Personnel Committee for approval.

Fiscal Note: N/A

The General Manager explained that the subject agreement was in addition to a required insurance policy and that the agreement was reviewed by the City Attorney and the Village of Caledonia Attorney.

A motion was made by Ronald D. Hart, seconded by Thomas M. Sollman, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

8. [10-4898](#) **Subject:** OpenCEL - Current Status of Focus on Energy Grant
- Recommendation:** Approve
- Fiscal Note:** Funds are available in the Utility reserves to pay the initial cost of this unit and the Racine Intergovernmental Sanitary Sewer Service Agreement was amended to allow for the procurement of this equipment, and the item was included in the amended Capital Improvement Program budget for 2010.
- The Wastewater Commission authorizes the General Manager to accept the pending grant from Focus on Energy on behalf of the Commission, enter into the Memorandum of Understanding (MOU) with OpenCEL on behalf of the Commission initiating the procurement action, and that the Commission grants permission that formal bidding procedures be waived and reaffirms that the General Manager was granted permission on November 24, 2009, to execute the MOU with OpenCEL.*
- A motion was made by Ronald D. Hart, seconded by John Hewitt, that this be Approved. The motion PASSED by a Voice Vote.**
9. [10-4895](#) **Subject:** Discussion of Technical Advisory Committee (TAC) Meeting of March 9, 2010
- Recommendation:** Receive and File
- The General Manager gave a presentation informing the Commission on the items that the Technical Advisory Committee discussed at their meeting on March 9, 2010.*
- Received and Filed**
10. [10-4894](#) **Subject:** Proposal from AECOM for Force Main Alignment Evaluation for Lift Station No. 1 West
- Recommendation:** Approve
- The General Manager submitted a proposal from AECOM for professional services relating to Force Main Alignment Evaluation for Lift Station No. 1 West in the amount not to exceed \$29,318.00 and recommended approval.*
- The Technical Advisory Committee has recommended that the Commission proceed with installation of a pipe at 8th Street and Washington Avenue this year to conform with Wisconsin Department of Transportation requirements regarding utilities in the public right of way.*
- A motion was made by John Dickert, seconded by Vice President Mike Andreasen, that this be Approved. The motion PASSED by a Voice Vote.**
11. [10-4901](#) **Subject:** Presentation by the General Manager Relating to Cost of Service Studies for Recently Constructed Projects
- Recommendation:** Receive and File
- The General Manager gave a presentation relating to Cost of Service Studies for the Basin Z Storage Basin, Ohio Street, 15th Street and Lathrop Avenue, and Michigan Boulevard projects. He noted that Ruckert-Mileke is working to put together an*

electronic copy of the updated Intergovernmental Sanitary Sewer Service Agreement which will be available on line.

Vice President Mike Andreasen asked that a copy of a recent letter sent by Mt. Pleasant be furnished to the Wastewater Commissioners.

Received and Filed

12. [10-4896](#)

Subject: Proposal from Ruckert-Mielke to Perform Sewer Utility Professional Services in Support of Several Projects

Recommendation: Approve

The General Manager submitted a proposal from Ruckert-Mielke to perform sewer utility professional services in support of several projects in the amount not to exceed \$60,000.00 and recommended approval.

The Technical Advisory Committee has requested that the Commission develop Cost of Service Studies (COSS) for the projects recommended in the final draft Storage Optimization study dated October 2009. A professional services proposal has been requested and reviewed to outline a number of work products that the Commission needs from Ruckert-Mielke in 2010.

A motion was made by John Dickert, seconded by John Engel, that this be Approved. The motion PASSED by a Voice Vote.

13. [10-4911](#)

Subject: Proposal from AECOM to Prepare Technical Analysis in Support of Cost of Service Studies for the Storage Optimization Study

Recommendation: Approve

The General Manager submitted a proposal from AECOM for professional services relating to the preparation of technical analysis in support of Cost of Service Studies for the Storage Optimization study in the amount not to exceed \$23,900.00 and recommended approval.

AECOM will work with Ruckert-Mielke in support of the Technical Advisory Committee's requested Cost of Service Studies.

A motion was made by John Engel, seconded by Thomas M. Sollman, that this be Approved. The motion PASSED by a Voice Vote.

14. [10-4897](#)

Subject: Request from the General Manager for Authority to Initiate Notifications Associated with the Grove Avenue Storage Basin and Ohio Street Interceptor Improvements

Recommendation: Defer

Discussion was held on this item and there was concern as to whether giving the General Manager authorization to initiate notifications on projects that have already been completed would affect funding. Therefore, this item is deferred until further investigation.

A motion was made by Robert Lui, seconded by John Hewitt, that this be Deferred. The motion PASSED by a Voice Vote.

15. [10-4904](#) **Subject:** Request from the General Manager for Permission to Prepare and Present Testimony at Upcoming Department of Natural Resources Public Hearings Regarding Phosphorous Standards in Wisconsin

Recommendation: Approve

The General Manager requested permission to prepare and present testimony at upcoming Department of Natural Resources public hearings regarding phosphorous standards in Wisconsin in an effort to make sure the Commission's voice is heard relating to pending legislation.

A motion was made by Robert Lui, seconded by John Dickert, that this be Approved. The motion PASSED by a Voice Vote.

16. **Adjournment**

There being no further business, John Hewitt made a motion, seconded by John Dickert, to adjourn the meeting at 6:10 p.m. The motion passed unanimously.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the office of the General Manager at 636-9181 at least 48 hours prior to this meeting.