

Anjuman A. Islam, Ph.D.
Water Utility Director

Nathaniel Tillis
Wastewater Utility Director



Kenneth M. Scolaro, C.P.A.
Administrative Manager

Chad W. Regalia, P.E. Chief
Engineer

September 17, 2024

Board of Waterworks Commissioners:

Mayor Cory Mason
Alder Mollie Jones
Alder Terry McCarthy
Jens Jorgenson
John Tate II
Natalia Taft
Stacy Sheppard
Jim Sullivan

SUBJECT: Proposals for Lead Service Line Replacement Contract Management on East & West Group

Dear Commissioners:

Prior to his recent retirement, former Water Utility Director, Mike Gitter, along with Chief Utility Engineer, Chad Regalia, wrote up a Request for Proposal (RFP) for the Lead Service Line Replacement Contract Management on the East & West Groups, and requested proposals from four consulting firms, with August 9, 2024, as the deadline for submittal. We received proposals from three of the four consulting firms as shown below:

Consulting Firm	Proposal Amount for the East Group	Proposal Amount for the West Group	Combined Proposal Total
CDM Smith	\$221,402.00	\$249,452	\$382,034
TYLin	\$275,586.00	\$287,184	\$469,649
Ruekert-Mielke	\$244,452.00	\$291,863	\$475,268

As the Utility has collaborated with CDM Smith on previous LSL projects yielding good results, along with their extensive relevant experience to this project, as well as having the most competitive cost, I recommend that the proposal be awarded to CDM Smith for the East & West Group project at their amount of \$382,034.00.

Sincerely,

Anjuman Islam, Ph.D.
Water Utility Director

AI/jb