



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chair Natalia Taft
Vice Chair Marcus West
Alder Sam Peete
Alder Jason Meekma
Alder John Tate II

Monday, May 10, 2021

5:30 PM

Virtual

Call To Order

PRESENT: 5 - Chair Taft, Vice Chair West, Alder Peete, Alder Meekma and Alder Tate II

Approval of Minutes for the April 26, 2021 Meeting.

A motion was made by Alder Peete, seconded by Vice Chair West, to Approve the Minutes.

[0386-21](#)

Subject: Communication sponsored by Mayor Mason requesting to waive formal bidding and enter into an agreement with Kane Communications to assist the City with outreach and communications directly related to increasing vaccination rates in the City of Racine.

Recommendation of the Finance and Personnel Committee on 05-10-2021: That the committee waive formal bidding and enter into an agreement with Kane Communications to assist with outreach and communications related to vaccinations be approved.

Fiscal Note: Funds will be reimbursed by FEMA, under the FEMA vaccination grant application.

Attachments: [ABM - Kane Communications Vaccinate Racine](#)
[City of Racine Vaccination Campaign June - Aug 2021](#)
[#0386-21 Resolution](#)

Shannon Powell, Communications Coordinator and Morgan Burns, Kane Communications Rep., appeared before the Committee to speak on this item.

A motion was made by Alder Tate II, seconded by Alder Peete, that this file be Recommended For Approval

[0393-21](#)

Subject: Communication sponsored by Mayor Mason and Alder Taft, requesting permission to enter into a sole source professional services agreement with SmithGroup for design and analysis services associated with the Coastal Resiliency and Improvements project development.

Recommendation of the Finance and Personnel Committee on 05-10-2021: The Mayor and City Clerk be authorized to execute and sign the professional services agreement with SmithGroup for design and analysis services associated with the Coastal Resiliency and Improvements project development.

Fiscal Note: The cost of approximately \$670,000 is budgeted in the 2021 capital plan under 45050 57110.

Attachments: [SmithGroup Coastal Resiliency Improvements](#)
[CON 2021-0324 Racine Lakshore Scope](#)
[#0393-21 Resolution](#)

Tom Molbeck, Director of Parks and Recreation and Rob Wright, Smith Group Representative, appeared before the Committee to speak on this item.

A motion was made by Vice Chair West, seconded by Alder Peete, that this file be Recommended For Approval

[0382-21](#)

Subject: Communication sponsored by Mayor Cory Mason for approval of the 2021 General Economic Development Services contract with Racine County Economic Development Corporation (RCEDC).

Recommendation of the Finance and Personnel Committee on 05-10-2021: That the request for approval of the 2021 General Economic Development Services with Racine County Economic Development Corporation be approved. Further that the Mayor and City Clerk, or their designees, be authorized and directed to enter into a contract with RCEDC for General Economic Development Services for 2021.

Fiscal Note: The cost of the contract is \$84,000. Funds are available in 45260 52100 IG Fund Professional Services.

Attachments: [City of Racine RCEDC Agreement 5.5.2021 - City Attorney Review - 2021-05-06](#)
[#0382-21 Resolution](#)

Laura Million, RCEDC Representative, appeared before the Committee to speak on this item.

A motion was made by Alder Peete, seconded by Vice Chair West, that this file be Recommended For Approval

[0305-21](#)

Subject: Communication sponsored by Alder Taft, on behalf Interim Chief Macemon, requesting to authorize the Police Department to apply for and accept the Wisconsin DOT / Bureau of Transportation Safety Grant (#00366).

Recommendation of the Finance and Personnel Committee on 04-26-2021: To Defer this item to the next Finance and Personnel

meeting on 05-10-2021.

Recommendation of the Finance and Personnel Committee on 05-10-2021: To authorize the Police Department to apply for and accept the Transportation Safety Grant (#00366) from the Wisconsin DOT for 2021.

Fiscal Note: The grant amount is \$13,000 and there is no city match required.

Attachments: [Pedestrian Bike Safety 2021 Grant Control Form](#)
[Re Sponsor Needed for RPD Grant](#)
[Request to Appear RE WI DOT Bureau of Transportation Safety Grant](#)
[RE Pedestrian Bike Safety Grant 20201](#)
[Patrol Areas - Map](#)
[Work Plan 2021](#)
[Racine PD Contract Terms Signed](#)
[2020 Pedestrian Safety Grant Data](#)
[City of Racine Pedestrian and Bike Safety Ops Plan](#)
[#0305-21 Resolution](#)

William Macemon, Deputy Chief of Police, appeared before the Committee to speak on this item.

A motion was made by Alder Peete, seconded by Alder Meekma, that this file be Recommended For Approval

[0349-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of Interim Chief Macemon, requesting approval to accept a donation from the Union Grove High School National Honor Society.

Recommendation of the Finance and Personnel Committee on 05-10-2021: That the request to accept a donation from the Union Grove High School National Honor Society be approved.

Fiscal Note: The donation is in the amount of \$15,000.00 and no City Match is required. This donation is directed to the RPD K-9 Unit in honor of fallen RPD officers Jennifer Diener and John Hetland.

Attachments: [Request to Appear RE Donation from UG NHS](#)
[#0349-21 Resolution](#)

A motion was made by Alder Tate II, seconded by Vice Chair West, that this file be Recommended For Approval

[0333-21](#)

Subject: Communications sponsored by Mayor Mason requesting the Mayor and City Clerk be authorized to sign the intergovernmental

agreement between the City of Racine and the Village of Elmwood Park to provide Fire and EMS services starting January 1, 2022.

Recommendation of the Finance and Personnel Committee on 05-10-2021: That the Mayor and City Clerk be authorized to sign the intergovernmental agreement between the City of Racine and the Village of Elmwood Park to provide Fire and EMS services starting January 1, 2022.

Fiscal Note: This intergovernmental agreement will provide \$46,923 annually Starting January 1, 2022 with an increase of two percent (2%) annually for the next four years starting in 2023.

Attachments: [041521-Elmwood Park-City of Racine Fire EMS Contract 1-1-2022.docx](#)
[#0333-21 Resolution](#)

Steve Hansen, Fire Chief, appeared before the Committee to speak on this item.

A motion was made by Alder Peete, seconded by Alder Tate II, that this file be Recommended For Approval

[0383-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of the City Clerk, submitting the bid received for printing the Common Council Proceedings and legal notices for the period of June 01, 2021 through May 31, 2022.

Recommendation of the Finance and Personnel Committee on 05-10-2021: Award the bid to The Journal Times, they being the sole and lowest responsible bidder.

Fiscal Note: Prices have increased for published advertisements to \$.63 per line for the first insertion, \$.62 per line for each subsequent insertion, affidavit fee \$1.00, 3 copies of each session of the Common Council for \$16.50 per page, and bound books \$71.00 per book.

Attachments: [Submitted Bid from JT](#)
[#0383-21 Resolution](#)

Tara Coolidge, City Clerk and Mayor Mason, appeared before the Committee to speak on this item.

A motion was made by Vice Chair West, seconded by Alder Tate II, that this file be Recommended For Approval

[0342-21](#)

Subject: Communication sponsored by Alder Taft, on behalf of the Finance Director, requesting the termination of Tax Incremental District No. 2 (Lakefront).

Recommendation of the Finance and Personnel Committee

05-10-2021: That the request by the Finance Director for the termination of Tax Incremental District No. 2 (Lakefront) be approved. Further that the Finance Director, Mayor, and City Clerk be authorized and directed to submit the necessary forms and reports to the Wisconsin Department of Revenue.

Fiscal Note: N/A

Attachments: [TID 2 Amended Project Plan 2010](#)
[TIF #2 STATEMENTS-2020](#)
[#0342-21 Resolution](#)

Kathleen Fischer, Finance Director, appeared before the Committee to speak on this item.

A motion was made by Alder Tate II, seconded by Vice Chair West, that this file be Recommended For Approval

[0387-21](#)

Subject: Communication sponsored by Mayor Mason requesting permission to apply for a reimbursement grant from FEMA for COVID-19 Vaccination planning, preparation, implementation and outreach. (Grant Control #00376).

Recommendation of the Finance and Personnel Committee on

05-10-2021: That the Health Department be authorized to apply for a reimbursement grant from FEMA for COVID-19 Vaccination planning, preparation, implementation and outreach. (Grant Control #00376)

Fiscal Note: Total application project costs are \$1,173,000. Grant will pay for 100% of the cost. There is no City match. Grant request is for reimbursement for some costs the City has already incurred as well as additional costs associated with the expansion of vaccination availability and community outreach.

Attachments: [Budget Final.pdf](#)
[#0387-21 Resolution](#)

Kathleen Fischer, Finance Director and Dottie-Kay Bowersox, Public Health Administrator, appeared before the committee to speak on the item.

A motion was made by Alder Peete, seconded by Alder Tate II, that this file be Recommended For Approval

[0330-21](#)

Subject: Communication sponsored by Alderman Natalia Taft, on behalf of the City Attorney's Office, submitting the claim of Gregory Mastos and Tammy Mastos for consideration for disallowance.

Recommendation of the Finance and Personnel Committee on

05-10-2021: That the claim of Gregory Mastos and Tammy Mastos be

disallowed.

Fiscal Note: N/A

Attachments: [mastos deny_001](#)
[0330-21 Agenda Briefing Memorandum - Mastos Claim](#)

Marisa Roubik, Asst. City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair West, seconded by Alder Tate II, that the disallowance of this claim be Recommended for Approval.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 7:15 p.m. The next scheduled meeting of this Committee is at 5:30 p.m. on Monday, May 24, 2021 at City Hall, Room 303.

**Respectfully submitted,
Ald. Taft, Chairman
Finance & Personnel Committee**