



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chairman Terry McCarthy*  
*Dennis Wiser*  
*Jeff Coe*  
*Ronald D. Hart*

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Monday, February 9, 2015

5:00 PM

City Hall, Room 307

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### Call To Order

### Approval of Minutes for the 01/26/2015 Meeting.

A motion was made by Hart, seconded by Wiser, that this file be to Approve the Minutes\*

1. [14-10387](#)

**Subject:** (Direct Referral) Communication from the Alderman of the 12th District requesting a traffic study be conducted on Ohio Street by Lockwood Park.

**Recommendation of the Traffic Commission on July 21, 2014:**  
Deferred

**Recommendation of the Traffic Commission on October 20, 2014:**  
Recommends that the communication be received and filed.

**Recommendation of the Traffic Commission on November 17, 2014:** Recommends that the item be referred to the Public Works and Services Committee.

**Recommendation of the Public Works and Services Committee on December 09, 2014:** Defer

**Recommendation of the Public Works and Services Committee on January 27, 2015:** Approve a study be conducted on Ohio Street by Lockwood Park.

Further recommends that this item be referred to the Finance and Personnel Committee for funding.

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Receive and file.

**Fiscal Note:** The study is estimated at \$8,000.00

**Attachments:** [14-10387](#)

[14-10387 Traffic Study Ohio St](#)

*Mark Yehlen, Commissioner of Public Works, appeared before the Committee to speak on the item.*

**A motion was made by Coe, seconded by Hart, that this file be Recommended to be Received and Filed**

2. [15-00047](#)

**Subject:** Resolution Regarding Declaration of Official Intent to Reimburse Lead Service Lateral Replacement Project

**Recommendation of the Waterworks Commission on 1/27/15:** To approve and that Mayor Dickert and the City Clerk be authorized to sign the Comfort Resolution regarding Declaration of Official Intent to Reimburse Lead Service Lateral Replacement Project

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE FOR APPROVAL

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Authorize and direct the Mayor and City Clerk to sign a Comfort Resolution regarding the Declaration of Official Intent to Reimburse Lead Service Lateral Replacement Project.

**Fiscal Note:** The Racine Water Utility applied for a Safe Drinking Water Loan through the State of Wisconsin. It may expend internal funds that would be reimbursed by loan funds in the future.

*Keith Haas, General Manager of Water Department, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

3. [15-00048](#)

**Subject:** Authorize the General Manager to File Application for Financial Assistance from State of Wisconsin Environmental Improvement Fund

**Recommendation of the Waterworks Commission on 1/27/15:** To approve

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE FOR APPROVAL

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Authorize the Water Utility General Manager to File Application for Financial Assistance from State of Wisconsin Environmental Improvement Fund.

**Fiscal Note:** N/A - As part of a loan, the State requires that an authorized representative be appointed. General Manager, Keith Haas, shall be appointed.

*Keith Haas, General Manager of Water Department, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

4. [15-00057](#)

**Subject:** Resolution Regarding Declaration of Official Intent to Reimburse Lift Station No. 2 Wastewater Storage Facility

**Recommendation of the Wastewater Commission on 1/27/15:** To approve and that Mayor Dickert and the City Clerk be authorized to sign a Comfort Resolution with regard to the Declaration of Official Intent to Reimburse Lift Station No. 2 Wastewater Storage Facility

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE FOR APPROVAL

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Authorize and direct the Mayor and City Clerk to sign a Comfort Resolution with regard to the Declaration of Official Intent to Reimburse Lift Station No. 2 Wastewater Storage Facility.

**Fiscal Note:** The Racine Wastewater Utility applied for a Clean Water Fund Loan through the State of Wisconsin. It may expend internal funds that would be reimbursed by loan funds in the future.

*Keith Haas, General Manager of Water Department, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

5. [15-00058](#)

**Subject:** Authorize the General Manager to File Application for Financial Assistance from State of Wisconsin Environmental Improvement Fund

**Recommendation of the Wastewater Commission on 1/27/15:** To approve and authorize Mayor Dickert and the City Clerk to sign agreement giving the General Manager of the Wastewater Utility authority to act as the authorized representative for this loan from the State of Wisconsin Environmental Improvement Fund.

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE FOR APPROVAL

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Authorize the Mayor and City Clerk to enter into an

agreement for the General Manager of the Wastewater Utility authority to act as the authorized representative for a loan from the State of Wisconsin Environmental Improvement Fund.

**Fiscal Note:** N/A

*Keith Haas, General Manager of Water Department, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wiser, that this file be Recommended For Approval**

6. [15-00059](#)

**Subject:** Resolution Regarding Declaration of Official Intent to Reimburse Kinzie-Roosevelt Improvements

**Recommendation of the Wastewater Commission on 1/27/15:** To approve and to authorize the Mayor and City Clerk to sign the comfort resolution regarding declaration of official intent to reimburse Kinzie-Roosevelt interceptor improvements.

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE FOR APPROVAL

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** To approve and to authorize the Mayor and City Clerk to sign the comfort resolution regarding declaration of official intent to reimburse Kinzie-Roosevelt interceptor improvements.

**Fiscal Note:** The Wastewater Utility applied for a Clean Water Fund Loan through the State of Wisconsin. It may expend internal funds that would be reimbursed by loan funds in the future.

*Keith Haas, General Manager of Water Department, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wiser, that this file be Recommended For Approval**

7. [15-00064](#)

**Subject:** Amendments to the Household Hazardous Waste (HHW) Agreements to Reflect 2015 Approved Costs

**Recommendation of the Wastewater Commission on 1/27/15:** That Mayor Dickert and the City Clerk be authorized to sign amendments to the Household Hazardous Waste Agreement with participating surrounding communities.

FURTHER RECOMMEND THAT THIS ITEM BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE FOR APPROVAL

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Authorize the Mayor and City Clerk to sign amendments

to the Household Hazardous Waste Agreement with participating surrounding communities.

**Fiscal Note:** The Household Hazardous Waste rate has been changed from \$3.00 to \$3.60 for 2015.

**Attachments:** [hww amd 5 caledonia](#)  
[hww amd 5 nofth bay](#)  
[hww amd 5 wind point](#)  
[hww amd 5 mt pleasant](#)  
[hww amd 5 sturtevant](#)

*Keith Haas, General Manager of Water Department, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

8. [15-00091](#)

**Subject:** Communication from the Public Health Administrator requesting permission to enter into a contract and accept funds of \$4,700.00 from the Wisconsin Department of Agriculture Trade and Consumer Protection.

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Permission be granted to the Public Health Administrator to enter into a contract and accept funds of \$4,700.00 from the Wisconsin Department of Agriculture Trade and Consumer Protection (Grant control #00008).

**Fiscal Note:** Grant amount is \$4,700.00. There is a City (soft) match required of \$1,567.00.

**Attachments:** [2015 DATCP - Clean Sweep - Med Collect](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

9. [15-00092](#)

**Subject:** Communication from the Public Health Administrator requesting permission to enter into an agreement and accept funds of \$3500.00 from NACCHO for MRC.

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Permission be granted to the Public Health Administrator to enter into an agreement and accept funds of \$3,500.00 from NACCHO for MRC. (Grant control #00009).

**Fiscal Note:** Grant amount is \$3,500.00. There is no City match required.

**Attachments:** [2015 NACCHO - MRC Capacity Building Award](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

10. [15-00093](#)

**Subject:** Communication from the Public Health Administrator requesting permission to enter into a Contract Agreement and accept funds in the amount of \$152,319.00 from the Department of Health Services for the Consolidated programs.

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Permission be granted to the Public Health Administrator to enter into a contract and accept funds of \$152,319.00 from the Department of Health Services for the Consolidated programs (Grant control #00010 thru #00016).

**Fiscal Note:** Grant amount is \$152,319.00. There is a soft match of \$23,094 required of the City for Maternal Child Healthcare (Grant Control #00016).

**Attachments:** [2015 Consolidated letter](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

11. [15-00094](#)

**Subject:** Communication from the Public Health Administrator requesting permission to enter into an Agreement with Wisconsin Humane Society for Stray and Impound Animal Shelter Services.

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Permission be granted to the Public Health Administrator to enter into an Agreement with Wisconsin Humane Society for Stray and Impound Animal Shelter Services for 2015.

**Fiscal Note:** The proposed cost to the City is \$257,229.00 and is provided for in the 2015 budget.

**Attachments:** [2015 Wisconsin Humane Society](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

12. [15-00102](#)

**Subject:** Communication from the Public Health Administrator requesting permission to accept additional funds in the amount of

\$5,000 from the Department of Health Services to support MRC units.

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Permission be granted to the Public Health Administrator to accept additional funds in the amount of \$5,000 from the Department of Health Services to support MRC units (Grant Control #2013-007).

**Fiscal Note:** Grant amount is \$5,000.00. There is no City match required. (Grant Control #2013-007).

**Attachments:** [2015 DHS-MRC Support Award \(PO\)](#)

*Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

13. [15-00095](#)

**Subject:** Communication from the Human Resources Manager requesting to reclassify position of Work Station Technician II PU-14.

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** Permission be granted to the Human Resources Manager to reclassify a position of Work Station Technician II PU-14.

**Fiscal Note:** Funding for this position is available in the 2015 budget.

**Attachments:** [work station tech II](#)  
[Workstation Support Technician II](#)

*Timothy Thompkins, Human Resources Manager, appeared before the Committee to speak on the item.*

*Paul Ancona, MIS Director, appeared before the Committee to speak on the item.*

**A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval**

[15-00090](#)

**Subject:** Communication from the City Attorney submitting the claim of Modine Manufacturing Company for the 2014 personal property tax assessment and 2014 personal property tax bill.

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** The City abide by the states reassessment of Modine Manufacturing Company's 2014 personal property and any overpayment be refunded.

**Fiscal Note:** The overpayment is estimated at \$39,900.00.

**Attachments:**     [Modine PPT claim 2014](#)

*Bill Bowers, City Assessor, appeared before the Committee to speak on the item.*

A motion was made by Hart, seconded by Wisner, that this file be Recommended For Approval.

**It is intended that the Finance and Personnel Committee convene in closed session pursuant to Wisconsin Statutes 19.85(1)(g), to confer with legal counsel concerning strategy with respect to litigation in which the City of Racine is or is likely to become involved.**

15.     [15-00122](#)             **Subject:** (Direct Referral) Communication from the Deputy City Attorney requesting to meet with the Finance & Personnel in Closed Session pursuant to Wisconsin Statutes section 19.85(1)(g), regarding *James Billups vs. City of Racine et al*, Racine County Case Number 2011 CV 002976.

**Recommendation of the Finance & Personnel Committee on 02/09/2015:** The case proceed to trial.

**Fiscal Note:** N/A

### Adjournment

There being no further business to come before the Committee, this meeting adjourned at 5:38 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, February 23, 2015 at City Hall room 307.

Respectfully submitted,  
Ald. Q.A. Shakoor II, Chairman  
Finance & Personnel Committee