

Work Plan**Federal Grant Period:**

Grant activities are funded for one federal fiscal year. The federal fiscal year 2021 runs from October 1, 2020 through September 30, 2021. Funded fiscal year activities may begin no earlier than October 1st and end no later than September 30th. **Grant activity may not begin until grant is in an ACTIVE status or have been notified by BOTS to begin.**

Work Plan/Calendar:

The Work Plan/Calendar contained within this contract is a term of the contract. It describes timing and level of enforcement activity. At a minimum, during the term of this contract:

- A). Grantee will schedule enforcement patrols to address the times and locations noted as high risk.
- B). One officer assigned to this enforcement activity is encouraged to attend the 2-day Wisconsin Pedestrian/Bicycle Law Enforcement Training Course. If grantee cannot perform the planned patrols, BOTS must be notified. Failure to perform planned activity may be considered grounds for terminating the grant.
- C). Agency must plan enforcement for a minimum of one deployment per week for three months.
- D). Agency is required to attend one county Traffic Safety Council (TSC) to give a short presentation about grant enforcement plan.

Grantee will implement at least one deployment each week within the specified grant period as planned in the Work Plan /Calendar. Agencies that receive funding for overtime enforcement must participate in the national mobilizations during the timeframes listed below. Sign-up for mobilizations is in Wise-Grants and is accomplished by activating an activity report under the View Available Opportunities button on the home screen. Completing the activity report after the two week mobilization helps BOTS to provide NHTSA with accurate information about the level of enforcement activity in the state AND will give your agency an opportunity to procure equipment

Required Mobilization

- **December 18, 2020 January 1, 2021 (Drive Sober - Winter)**
- **May 24 - June 6, 2021 (Click It Or Ticket National Mobilization)**
- **August 20 - Sept 6, 2021 (Drive Sober - Labor Day)**

Work Plan Amendment:

If work plan or other documentation must be changed after the grant is in active status, Grantee must submit an amendment request via the WISE Grants System. Amended activity shall not commence prior to BOTS approval.

Click [Here](#) to see Amendment Instructions

WORK PLAN/CALENDAR

Only requested reimbursed hours should be included in work plan calendar.

Month	(A) Deployments	(B) Hours per Deployment	(C) Officers per Deployment	(D) Total Officer Hours (AxB)xC = D
October				0
November				0
December				0
January				0
February				0
March				0
April				0
May	4	4	4	64
June	4	4	4	64
July	3	4	4	48
August				0
September				0
TOTAL	11	12	12	176

WORK PLAN ITEMS – Required:

1. BOTS enforcement grants are now using the High Visibility Enforcement (HVE) model as agreed to in your signed operations plan. The three main elements of HVE are: 1) multiple agencies 2) working the same day and time and 3) with a media component to educate the public. Single officer and agency deployments will require justification added to the monthly activity report .
2. Grantee will assign only sworn, SFST-trained officers in patrols. Part-time officers may be assigned only if the grant funded activity and their resulting weekly total hours do not exceed 39 hours.
3. Based on the information given in the above table, the grantee agrees to implement 11 deployments for a total of 176 enforcement hours.

Grant Reimbursable Hours & Rate:

Grantee's estimate of reimbursable hours is based upon an estimated average hourly wage/fringe rate of \$71.00

Total amount of Wage/Fringe Based on above deployments and rate \$12,496.00

Activity Reporting:

Grantee will complete the Activity Reports and submit them to BOTS no later than the 15th of the month following the activity.

Additional Items:

I agree to the terms and conditions above.