



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

Chairman Q.A. Shakoor II
Vice Chair James Morgenroth
Alderman Mary Land
Alderman Henry Perez
Alderman Dennis Wiser

Monday, April 9, 2018

5:00 PM

City Hall, Room 307

Call To Order

PRESENT: 4 - Q.A. Shakoor II, James Morgenroth, Mary Land and Henry Perez

EXCUSED: 1 - Dennis Wiser

Chairman Comments

Also Present: David Brown, Finance Director, Emelia Roso, Human Resources Assistant, Marisa Roubik, Assistant City Attorney.

Approval of Minutes for the March 26, 2018 Meeting.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be to Approve the Minutes

[0344-18](#)

Subject: Communication from the Mayor requesting to allocate \$48,000.00 from hotel tax revenue to establish a Racine Underground Railroad Trail.

Recommendation of the Finance & Personnel Committee on 4/9/2018: To allocate \$48,000.00 from hotel tax revenue to establish a Racine Underground Railroad Trail.

Fiscal Note: Approximately \$80,000 is available in the Room Tax Fund as of January 2018.

Recommendation of the Public Works and Services Committee on 04-10-18: Authorize City staff to work with relative entities to proceed with the installation of the Racine Underground Railroad Trail signs as outlined.

Fiscal Note: Cost not to exceed \$48,000.00.

Mayor Mason, Dave Blank, CEO of Real Racine, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0326-18](#)

Subject: Purchasing Agent wishing to discuss bid results for Official Notice #4-2018 - Request for Bid for Ash Tree Removal.

Recommendation of the Finance & Personnel Committee on 4/9/2018: To award Official Notice #4-2018 - Request for Bid for Ash Tree Removal to Droprite Tree & Landscape LLC, they being the lowest responsive, responsible bidder.

Fiscal Note: Sufficient funds are available in account 45150-57110. The total amount of the work is \$83,902.00.

Attachments: [0326-18](#)

Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0327-18](#)

Subject: Purchasing Agent wishing to discuss bid results for Official Notice #5-2018 - Request for Bid for Lake Michigan Slope - Tree & Brush removal.

Recommendation of the Finance & Personnel Committee on 4/9/2018: To award Official Notice #5-2018 - Request for Bid for Lake Michigan Slope - Tree & Brush removal to Davey Tree Expert Company, they being the lowest responsive, responsible bidder.

Fiscal Note: Sufficient funds are available in account 45050-57110, Land Improvements. The total amount of the work is \$34,463.00.

Attachments: [0327-18](#)

Kathy Kasper, Purchasing Agent, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0263-18](#)

Subject: Communication from the Director of Parks, Recreation, and Cultural Services requesting permission to appear before the Finance and Personnel Committee to discuss the sole source procurement of a Barber beach cleaner surf rake.

Recommendation of the Finance & Personnel Committee on 4/9/2018: That the Purchasing Agent be authorized to negotiate and contract with Barber for the purchase of a Barber Surf Rake.

Fiscal Note: N/A

Attachments: [Request for Sole Source Procurement BarbeBeachCleaner](#)

Tom Molbeck, Director of Parks, Recreation, and Cultural Services, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0285-18](#)

Subject: Financial Assistance Agreement Resolution for Safe Drinking Water Loan 4887-09 for Lead Service.

Recommendation of the Waterworks Commission on 3/27/18: To approve and authorize the Mayor and City Clerk to enter into the Financial Assistance Agreement (FAA).

Recommendation of the Finance & Personnel Committee on 4/9/2018: To approve and authorize the Mayor and City Clerk to enter into the Financial Assistance Agreement (FAA) for the Safe Drinking Water Loan 4887-09 for Lead Service Replacements.

Fiscal Note: The FAA will make available up to \$1,400,000 in a principal forgiveness loan for lead service lateral replacements.

Attachments: [Racine 4887-08 LSL FAA](#)

[Racine 4887-09 draft PF-Only Resolution \(Haas draft\)](#)

Keith Haas, General Manager of the Wastewater and Water Utility, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0308-18](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer requesting permission to apply for the WisDNR Urban Nonpoint Source & Storm Water Construction Grant for Lakeview Park (Grant Control No. 00173).

Recommendation of the Public Works and Services Committee on 03-27-18: Permission be granted for the Assistant Commissioner of Public Works/City Engineer to apply for the WisDNR Urban Nonpoint Source & Storm Water Construction Grant for Lakeview Park (Grant Control No. 00173).

Recommendation of the Finance & Personnel Committee on 4/9/2018: Permission be granted for the Assistant Commissioner of Public Works/City Engineer to apply for the WisDNR Urban Nonpoint Source & Storm Water Construction Grant for Lakeview Park (Grant

Control No. 00173).

Fiscal Note: Local match funded 50% by Storm Water Utility and 50% by the Parks Department CIP.

Attachments: [0308-18 WisDNR Urban Nonpoint Source & Storm Water Construction Grant for Lakeview Park.pdf](#)

John Rooney, Assistant Commissioner of Public Works, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0322-18](#)

Subject: (Direct Referral) Request by the Director of City Development for approval of the use of Intergovernmental Revenue Funds for the purpose of a development agreement/grant to Wild Root Market Cooperative for the construction of a cooperative market at 500 Walton Avenue and, further, authorize the RDA Executive Director and the RDA Chairman to negotiate and execute a development agreement resulting in a \$390,000 grant if the terms of the development agreement are met.

Recommendation of the Finance & Personnel Committee on 4/9/2018: To approve the use of Intergovernmental Revenue Funds for the purpose of a development agreement/grant to Wild Root Market Cooperative for the construction of a cooperative market at 500 Walton Avenue and, further, authorize the RDA Executive Director and the RDA Chairman to negotiate and execute a development agreement resulting in a \$390,000 grant if the terms of the development agreement are met. The development agreement must be presented to the Finance and Personnel Committee for approval.

Fiscal Note: Funds for the grant would come from the City's Intergovernmental Revenue Funds. There are sufficient funds in the account to support the grant.

Attachments: [\(0332-18\) ABM for Wild Root Market F&P](#)

James Palenick, City Administrator, Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Alderman Perez, seconded by Vice Chair Morgenroth, that this file be Recommended For Approval

[0299-18](#)

Subject: Communication from the Racine Baseball Cooperative requesting a waiver of their fees for Conditional Use permit and Building permits related to their location at 1501/1509 Rapids Drive.

Recommendation of the Finance & Personnel Committee on 4/9/2018: This item be deferred for 30-45 days.

Fiscal Note: N/A

Attachments: [RBC request to waive fees](#)

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Deferred for 30-45 days.

[0323-18](#)

Subject: Communication from the City Administrator presenting a new contractual agreement, extending through December 31, 2021, between Real Racine and the City of Racine for the collection and disbursement of room tax revenues.

Recommendation of the Finance & Personnel Committee on

4/9/2018: To Adopt the Agreement By and Between the City of Racine and Real Racine for the Collection and Disbursement of Room Tax Revenues, and to Designate the Mayor and City Clerk as Signatories to the Execution thereof.

Fiscal Note: N/A

Attachments: [CITY OF RACINE ABM - Real racine Contract](#)
[Final approved Real racine contract](#)

James Palenick, City Administrator, Dave Blank, CEO of Real Racine, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0339-18](#)

Subject: (Direct Referral) Communication from the Human Resources Manager and the City Attorney submitting the Staff Officers Association of the Racine Police Department 2018-2020 collective bargaining agreement for consideration.

Recommendation of the Finance & Personnel Committee on

4/9/2018: The Staff Officers Association of the Racine Police Department 2018-2020 collective bargaining agreement be approved as submitted.

Fiscal Note: The 2018 increases of 1% on January 1, 2018, and 1% plus \$0.14 per hour on July 1, 2018 amount to approximately \$64,500 in wages plus \$12,900 in benefits (FICA, Medicare and WRS) for a total of \$77,400 over 2017. The 2019 increases of 1% on January 1, 2019, and 1% plus \$0.08 per hour on July 1, 2019 amount to approximately \$55,900 in wages plus \$11,200 in benefits for a total of \$67,100 over 2018. The 2020 increases of 1.25% on January 1, 2020 and 1.25% on July 1, 2020 amount to approximately \$54,700 in wages plus \$10,900 in benefits for a total of \$65,600 over 2019. The cumulative costs of the contractual

increases over the three year period amount to approximately \$462,600 in wages and \$92,300 in benefits for a total cost of \$554,900. Base wages will increase by 7.38% and \$0.22 per hour over the term of the contract.

Attachments: [0339-18](#)

Scott Letteney, City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

[0311-18](#)

Subject: Communication from the Finance Director requesting permission to appear before the Finance and Personnel Committee at their meeting scheduled on Monday, April 9, 2018 to discuss transferring budgeted amounts for Fire Department Clothing Allowance from the Salaries and Fringe Benefit appropriation unit to the Operating Expenditures appropriation unit in conformity with the negotiated Collective Bargaining Agreement for Fire Fighters Local 321.

Recommendation of the Finance & Personnel Committee on 4/9/2018: To approve the transfer of budgeted amounts for Fire Department Clothing Allowance from the Salaries and Fringe Benefit appropriation unit to the Operating Expenditures appropriation unit in conformity with the negotiated Collective Bargaining Agreement for Fire Fighters Local 321.

Fiscal Note: \$110,000 will be transferred from the Salaries and Fringe Benefit appropriation unit to the Operating Expenditures appropriation unit.

Attachments: [Scan-23-Mar-2018:10:34:45](#)

David Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Morgenroth, seconded by Alderman Land, that this file be Recommended For Approval

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:06 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, April 23, 2018 at City Hall, Room 307.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**

