

0497-19 Communication from Andrew Swofford requesting the use of the Uptown parking lot on May 15th, June 5th, July 31st, September 4th, and October 2nd from 5 p.m. to 9 p.m. for the Traveling Food Truck Tour.

Recommendation: Approve the use of Uptown Lot No. 1 - 1422 Ann Street, with the exception of the reserved parking spaces, for the 2019 dates of May 15th, June 5th, July 31st, September 4th, and October 2nd from 5 p.m. to 9 p.m. for the Traveling Food Truck Tour with the following stipulations.

- A. A hold harmless agreement be executed and a \$75.00 processing fee paid.
- B. A liability insurance certificate be filed prior to the event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners 72 hours in advance of this event.
- E. The sponsor shall pay a \$206.00 fee per event, for a total fee of \$1,030.00.
- F. If required, sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval, and providing and removing all temporary traffic control devices and detour signs.
- G. If required, sponsor shall provide a detour plan for the closure of all State connecting highways, arterial and collector streets to the City Engineer for approval.
- H. If required, sponsor is responsible for cleaning the streets and lot.
- I. If required, sponsor shall install parking meter hoods or temporary parking signs at least 24 hours in advance of the event and if this is not done, sponsor is responsible for vehicle towing and parking violation expenses of the violators.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

Fiscal Note: \$1,030.00 in revenue to the Parking System.