



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg
Vice Chair Q.A. Shakoor, II
Alderman Ronald Hart
Alderman Terry McCarthy
Alderman Dennis Wiser*

Monday, March 7, 2011

5:00 PM

City Hall, Room 301

Call To Order & Roll Call

PRESENT: 5 - James T. Spangenberg, Q.A. Shakoor, II, Ronald D. Hart, Terry McCarthy and Dennis Wiser

Approval of Minutes for the February 21, 2011 and March 1, 2011 Meetings.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be to Approve the Minutes. The motion **PASSED** by a Voice Vote.

1. [11-6085](#)

Subject: Easement Agreement with the Village of Mt. Pleasant for the Frontage Road Water Main

Recommendation of the Waterworks Commission on 2/22/11:
Waterworks Commission approved and further recommends that this item be referred to the Finance and Personnel Committee for approval

Recommendation of the Finance & Personnel Committee on 3-07-11: The Mayor and City Clerk be authorized and directed to enter into an Easement Agreement with the Village of Mt. Pleasant and Kwik Trip for the Frontage Road Water Main.

Fiscal Note: N/A

Attachments: [mt pleasant water main easement.pdf](#)

Keith Haas, General Manager of Water/Wastewater, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion **PASSED** by a Voice Vote.

2. [11-6086](#)

Subject: Professional Service Agreement with the Village of Mt. Pleasant for Construction Related Services for Frontage Road Water Main

Recommendation of the Waterworks Commission on 2/22/11:

The Waterworks Commission approved and further recommends that this item be referred to the Finance and Personnel Committee for approval

Recommendation of the Finance & Personnel Committee on

3-07-11: Approve the Professional Service Agreement with the Village of Mt. Pleasant for construction related services for the Frontage Road Water Main.

Fiscal Note: N/A

Attachments: [mt pleasant east frontage rd water main agrmt.pdf](#)

Keith Haas, General Manager of Water/Wastewater, appeared before the Committee to speak on the item.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [11-6104](#)

Subject: Communication from the Interim Commissioner of Public Works/City Engineer requesting permission to apply for and accept a Focus on Energy LED Streetlight Retrofit Grant 38261/13875 (Grant Control No. 2011-005).

Recommendation of the Finance & Personnel Committee on

3-07-11: Permission be granted to apply for and accept a Focus on Energy Grant (Grant Control No. 2011-005) from WE Energies for upgrading street light fixtures on various circuits throughout the City of Racine with more energy efficient LED lighting.

Fiscal Note: The estimated project cost is \$107,718.00 and will result in an annual electric cost savings of \$18,719.00. The grant is in the amount of \$5,911.00, resulting in an estimated 5.4-year payback. Funds for the project are available in the 2011 Street Lighting Capital Outlay and CDBG-R Program.

Attachments: [11-6104](#)

John Rooney, Interim Commissioner of Public Works, appeared before the Committee to explain the Focus on Energy Grant and request that he be able to apply for and accept it.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [11-6120](#)

Subject: Communication from the interim Commissioner of Public Works/City Engineer requesting permission to apply for the Focus on Energy LED Streetlight Retrofit grant.

**Recommendation of the Finance & Personnel Committee on
3-07-11:** To receive and file the item.

Fiscal Note: N/A

Attachments: [11-6120 Focus on Energy #2](#)

John Rooney, Interim Commissioner of Public Works, appeared before the Committee to request that this item be received and filed. The item has been accounted for in item #11-6104.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

5. [11-6112](#)

Subject: Communication from Director of Parks, Recreation and Cultural Services requesting permission to transfer funds to be able to replace two baseball light poles at Horlick Athletic Field.

**Recommendation of the Finance & Personnel Committee on
3-07-11:** \$37,000 be transferred from account 990.700.5010, Forestry Ariel Truck, to account 990.700.5100, Horlick Field Light Poles, for the replacement of two failing baseball light poles at Horlick Athletic Field.

Fiscal Note: Sufficient funds are available for the transfer.

Attachments: [Letter council FP transfer bid](#)

Jack Schumann, Assistant Director of Parks, appeared before the Committee requesting a transfer of funds to replace to failing baseball light poles at Horlick Athletic Field.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

6. [11-6118](#)

Subject: Communication from the Police Chief, requesting to discuss the waiver of bidding requirements for the purchase of replacement locks, from Apex Key & Lock, for the Racine Police Department.

**Recommendation of the Finance & Personnel Committee on
3-07-11:** Authorize and direct the Purchasing Agent to waive formal bidding and negotiate sole-source procurement of replacement locks operational with current Police Department software from Apex Key and Lock of Racine, Wisconsin.

Fiscal Note: Funding for this purchase is budgeted in account 991.310.5030, 2011 Capital Projects, Police Key System.

Attachments: [WAIVE BIDS-APEX KEY_001 \(2\)](#)

Deputy Chief Schulz appeared before the Committee to request that bidding requirements be waived for the purchase of replacement locks.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

7. [11-6119](#)

Subject: Communication from the Police Chief, requesting to discuss the waiver of bidding requirements for the purchase of fitness equipment from Magnum Fitness Systems.

Recommendation of the Finance & Personnel Committee on

3-07-11: Authorize and direct the Purchasing Agent to waive formal bidding and negotiate sole-source procurement of exercise equipment from Magnum Fitness Systems of South Milwaukee, Wisconsin.

Fiscal Note: Funding for this purchase is budgeted in account 241.000.5770, Federal Asset Forfeiture, Machinery and Equipment.

Attachments: [WAIVE BIDDING-MAGNUM FIT_001](#)

Deputy Chief Schulz appeared before the Committee requesting to waive bidding requirements for the purchase of fitness equipment.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

8. [11-6132](#)

Subject: Communication from the Public Health Administrator requesting to apply for funds in an amount up to \$100,000 from the US Environmental Protection Agency (EPA) for the EPA Community Action for Renewed Environment Program. (Grant Control #2011-009)

Recommendation of the Finance & Personnel Committee on

3-07-11: Permission granted for the Public Health Administrator to apply for funds in an amount up to \$100,000 from the US Environmental Protection Agency (EPA) for the EPA Community Action for Renewed Environment Program. (Grant Control #2011-009)

Fiscal Note: There is no match required of the City.

Attachments: [CARE Apply 2011.pdf](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee requesting permission to apply for a grant from the US Environmental Protection Agency.

Recommended For Approval

9. [11-6133](#)

Subject: Communication from the Public Health Administrator requesting to apply for funds in an amount up to \$100,000 from the

US Environmental Protection Agency for evaluation of rapid bacteriological analytical methods for use as fecal indicators of beach contamination. (Grant Control #2011-008)

Recommendation of the Finance & Personnel Committee on

3-07-11: Permission granted for the Public Health Administrator to apply for funds in an amount up to \$100,000 from the US Environmental Protection Agency for evaluation of rapid bacteriological analytical methods for use as fecal indicators of beach contamination. (Grant Control #2011-008)

Fiscal Note: There is no match required of the City.

Attachments: [US EPA Apply 2011.pdf](#)

Dottie-Kay Bowersox, Public Health Administrator, appeared before the Committee requesting permission to apply for a grant from the US Environmental Protection Agency.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

10. [11-6135](#)

Subject: Communication from the Fair Housing Department requesting to accept a \$1,000 donation from S.C. Johnson for use in hosting the 2011 Wisconsin Fair Housing Network Conference and Awards Luncheon on April 28 & 29.

Recommendation of the Finance & Personnel Committee on

3-07-11: Permission granted for the Fair Housing Department to accept a \$1,000 donation from S.C. Johnson for use in hosting the 2011 Wisconsin Fair Housing Network Conference and Awards Luncheon on April 28 & 29.

Fiscal Note: Donation proceeds will be used for general conference expenses.

Attachments: [Donation Request](#)
[Conference Reg. Broch '11](#)

Dave Brown, Finance Director, appeared before the Committee on behalf of Morris Reece, Fair Housing Director, requesting to accept a donation from S.C. Johnson.

A motion was made by Vice Chair Q.A. Shakoor, II, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:22 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, March 21, 2011 at City Hall, Room 301.

Respectfully Submitted,

Alderman Spangenberg, Chairman
Finance & Personnel Committee