

# **City of Racine**

City Hall 730 Washington Ave. Racine, WI 53403 www.cityofracine.org

# Meeting Minutes - Final Public Works and Services Committee

Chairman Sandy Weidner Vice Chairman Raymond DeHahn Michael Shields Jim Kaplan James Morgenroth

Tuesday, January 29, 2013

5:30 PM

City Hall, Room 301

#### **Call To Order**

PRESENT: 3 - Chairman Weidner, Vice Chairman DeHahn and James Morgenroth

**EXCUSED:** 2 - Michael Shields and Jim Kaplan

Also Present: John Rooney, Tom Eeg, Mark Yehlen, Karl Fuller, Jeff Steinhoff, Tom Karkow, Dave Blank, Kari Dawson

# Approval of Minutes for the January 8, 2013 Meeting.

The minutes of the January 8, 2013 meeting were approved as printed.

# **Public Comment Period**

Karl Fuller (2415 Jerome) and Jeff Steinhoff (1906 Mars) appeared before the Committee to discuss the proposed Adopt-A-Streetlight program.

#### 1. 13-8515

**Subject:** Communication from Real Racine on behalf of The Color Run requesting permission to use city right-of-way, Pershing Park, parking ramps and the Gateway parking lot for their event from Thursday, May 23, 2013, to Saturday, May 25, 2013. (Res. No. 13-0035)

Recommendation of the Public Works and Services Committee on 1-29-13: That permission be granted to Real Racine to close the following streets and to utilize certain other City streets, as indicated, on their race map, for The Color Run on Saturday, May 25, 2013:

Pershing Park Drive from 6th St to 11th Street
11th Street from Main Street to Pershing Park Drive
Main Street from 10th Street to 11th Street
10th Street from Main Street to Lake Avenue
Lake Avenue from 10th Street to State Street
6th Street from Pershing Park Drive to Center Street
7th Street from Lake Avenue to Center Street
Main Street from 7th Street to Main Street Bridge

Gaslight Drive from Lake Avenue to cul-de-sac 2nd Street from Main Street to Wisconsin Avenue Wisconsin Avenue from 2nd Street to 3rd Street 3rd Street from Wisconsin Avenue to Main Street

with the following stipulations:

- A. A hold harmless agreement be executed and a \$62.50 processing fee paid.
- B. Proof of liability insurance be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.
- E. The sponsor shall pay a \$1,700.00 special event fee.
- F. Sponsor shall be responsible for submitting a Temporary Traffic Control Plan to the Engineering Department for approval; and providing and removing all temporary traffic control devices and detour signs.
- G. Sponsor shall provide a detour plan for the closure of all State Connecting Highways, arterial and collector streets to the City Engineer for approval.
- H. Sponsor shall pay \$750.00 for street sweeping.
- I. Sponsor shall pay \$6.25 per impacted parking meter.

Further recommends that the Commissioner of Public Works, City Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

**Fiscal Note:** There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Kari Dawson and Dave Blank appeared before the Committee and explained the event. They noted this was the second year of the event with a new route, and noted the date and the earlier start time of 8:00 A.M. The event should be over with by noon with all the streets cleaned up and opened to traffic. They explained the new route to the Committee and noted they wanted to avoid more businesses, churches and homes along this route.

In response to a question by staff, Kari Dawson noted areas by the boat launch, Reef Point Marina and Radisson Inn would be open to traffic on an interim basis as needed by law enforcement.

After further discussion, a motion was made by DeHahn, seconded by Morgenroth to approve, subject to the fees and usual stipulations. Passed unanimously.

# **Recommended For Approval**

2. 13-8530

**Subject:** (Direct Referral) Communication from the Purchasing Agent submitting bid results on Official Notice #1 for Two (2) Heavy Duty,

Low Entry, Dual Steer Cab Truck Chassis, with 25 Cubic Yard High Compaction Rear Loading Refuse Packers. (Res. No. 13-0036)

Recommendation of the Public Works and Services Committee on 1-29-13: That the contract for Two (2) Heavy Duty, Low Entry, Dual Steer Cab Truck Chassis, with 25-cubic yard High Compaction Rear Loading Refuse Packer be awarded to R.N.O.W. Inc., at their bid price of \$384,140.00 with trade-in, they being the lowest responsible bidder.

**Fiscal Note:** Funding to defray the cost of this purchase be appropriated from Account 943.400.5010, Solid Waste - Refuse Trucks.

Mark Yehlen read the Official Notice #1 results from the Purchasing Agent for two heavy duty, low entry, dual steer cab truck chassis with 25 cubic yard high compaction rear loading refuse packers and recommended going with the lowest responsible bidder.

Motion made by Morgenroth, seconded by DeHahn to approve. Passed unanimously.

#### **Recommended For Approval**

3. 13-8499

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting final payment on Contract 07-12 (K2-007), Professional Services for 2012 Illicit Discharge Detection and Elimination Program Support, AECOM, consultant. (Res. No. 13-0037)

Recommendation of the Public Works and Services Committee on 1-29-13: That the professional services provided by AECOM Technical Services, Inc. under Contract 7-12 (K2-007), Professional Services - 2012 Illicit Discharge Detection and Elimination (IDDE) Program Support, be accepted and final payment authorized for a total contract amount of \$19,962.44.

**Fiscal Note:** Contract was authorized under Resolution No. 12-2913, dated January 17, 2012.

John Rooney noted the work was complete and asked for final payment on Contract 07-12.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

#### **Recommended For Approval**

4. 13-8540

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 to Contract 12-12 (K2-013), CDBG Paving, Payne & Dolan, Inc., contractor. (Res. No. 13-0038)

Recommendation of the Public Works and Services Committee on 1-29-13: That Change Order No. 1 on Contract 12-12 (K2-013), CDBG Paving, Payne & Dolan, Inc., contractor, be approved in the amount of \$152,514.45.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from the following accounts:

\$ 72,420.52 - Account 992.908.5220, Asphalt Resurfacing

\$ 80,093.93 - Account 104.992.5420, Storm Sewer, Misc. Loc.

\$ 152,514.45 - Total

John Rooney submitted Change Order No. 1 on Contract 12-12. He noted the change order added quantities and rectified others and was a final change order. He noted funding is available.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

#### **Recommended For Approval**

5. 13-8541

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting final payment to Contract 12-12 (K2-013), CDBG Paving, Payne & Dolan, contractor. (Res. No. 13-0039)

**Recommendation of the Public Works and Services Committee on 1-29-13:** That the work done by Payne & Dolan, Inc. under Contract 12-12 (K2-013), CDBG Paving, be accepted and final payment authorized for a total contract amount of \$1,198,648.65.

**Fiscal Note:** Contract was authorized under Resolution No. 12-3139, dated May 15, 2012.

John Rooney asked for final payment on Contract 12-12.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

# **Recommended For Approval**

6. 13-8535

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 24-12 (K2-026), Roof Replacement at Equipment Maintenance Garage, Alois Roofing & Sheet Metal, contractor. (Res. No. 13-0040)

Recommendation of the Public Works and Services Committee on 1-29-13: That Change Order No. 1 on Contract 24-12 (K2-026), Roof Replacement at Equipment Maintenance Garage, Alois Roofing & Sheet Metal, contractor, be approved in the amount of \$5,350.00

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from the following accounts:

\$ 5.000.00 - Contract Allowance

<u>\$ 350.00</u> - Account 401.992.5760, Equipment Garage-Replace Roof \$ 5,350.00 - Total

Tom Eeg submitted Change Order No. 1 on Contract 24-12.

Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.

#### **Recommended For Approval**

#### 7. <u>13-8536</u>

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 24-12 (K2-026), Roof Replacement at Equipment Maintenance Garage, Alois Roofing & Sheet Metal, contractor. (Res. No. 13-0041)

Recommendation of the Public Works and Services Committee on 1-29-13: That the work done by Alois Roofing & Sheet Metal under Contract 24-12 (K2-026), Roof Replacement at Equipment Maintenance Garage, be accepted and final payment authorized for a total contract amount of \$148,904.00.

**Fiscal Note:** Contract was authorized under Resolution No. 12-3102, dated May 1, 2012.

Tom Eeg submitted final payment on Contract 24-12.

Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.

# **Recommended For Approval**

#### 8. 13-8556

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 1 to Contract 27-12 (K2-031), CCTV & Manhole Inspection, Green Bay Pipe & TV, contractor. (Res. No. 13-0042)

Recommendation of the Public Works and Services Committee on 1-29-13: That Change Order No. 1 on Contract 27-12 (K2-031), CCTV & Manhole Inspection, Green Bay Pipe & TV, contractor, be approved in the deduct amount of (\$6,604.40).

**Fiscal Note:** Change Order No. 1 will result in a decrease in contract price. Funding accounts to be adjusted by the following amounts:

(\$ 6,203.20) - Account 104.992.5420, Storm Sewers, Misc. Loc. (\$ 401.20) - Account 287.992.5310, Sanitary Sewers, Var. Loc. (\$ 6,604.40) - Total

John Rooney submitted a rectifying Change Order No. 1 on Contract 27-12.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

#### **Recommended For Approval**

#### 9. <u>13-8557</u>

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting final payment on Contract 27-12 (K2-031), CCTV & Manhole Inspection, Green Bay Pipe & TV, contractor. (Res. No. 13-0043)

Recommendation of the Public Works and Services Committee on 1-29-13: That the work done by Green Bay Pipe & TV under Contract 27-12 (K2-031), CCTV & Manhole Inspection, be accepted and final payment authorized for a total contract amount of \$262,458.57.

**Fiscal Note:** Contract was authorized under Resolution No. 12-7598, dated May 1, 2012.

John Rooney submitted final payment on Contract 27-12.

Motion made by Morgenroth, seconded by DeHahn to approve. Passed unanimously.

#### **Recommended For Approval**

### 10. <u>13-8500</u>

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a request for final payment on Contract 37-12 (K2-042), Central Heating Plant-Tunnel Repairs, Allied Waterproofing, Inc., contractor. (Res. No. 13-0044)

Recommendation of the Public Works and Services Committee on 1-29-13: That the work done by Allied Waterproofing, Inc. under Contract 37-12 (K2-042), Central Heating Plant Tunnel Repairs, be accepted and final payment authorized for a total contract amount of \$44,967.00.

**Fiscal Note:** Contract was authorized under Resolution No. 12-3271, dated August 21, 2012.

Mark Yehlen submitted final payment on Contract 37-12.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

#### **Recommended For Approval**

11. <u>13-8558</u>

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change

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Order No. 2 to Contract 38-12 (K2-043), Sewer and Lateral Lining, Musson Brothers, contractor. (Res. No. 13-0045)

Recommendation of the Public Works and Services Committee on 1-29-13: That Change Order No. 2 on Contract 38-12 (K2-043), Sewer and Lateral Lining, Musson Brothers, contractor, be approved in the deduct amount of (\$639.70).

**Fiscal Note:** Change Order No. 2 will result in a decrease in contract price. Funding account to be adjusted by (\$639.70) is 287.992.5310, Sanitary Sewers, Var. Loc.

John Rooney submitted a rectifying and final Change Order No. 2 on Contract 38-12.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

**Recommended For Approval** 

**12. 13-8559** 

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting final payment on Contract 38-12 (K2-043), Sewer and Lateral Lining, Musson Brothers, contractor. (Res. No. 13-0046)

**Recommendation of the Public Works and Services Committee on 1-29-13:** That the work done by Musson Brothers under Contract 38-12 (K2-043), Sewer and Lateral Lining, be accepted and final payment authorized for a total contract amount of \$637,786.25.

**Fiscal Note:** Contract was authorized under Resolution No. 12-7727, dated June 4, 2012.

John Rooney submitted final payment on Contract 38-12.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

**Recommended For Approval** 

13. <u>13-8522</u>

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting Change Order No. 3 on Contract 52-12 (K2-063) - 2012 Bridge Repairs, Vista Design & Construction, contractor. (Res. No. 13-0047)

Recommendation of the Public Works and Services Committee on 1-29-13: That Change Order No. 3 on Contract 52-12 (K2-063), 2012 Bridge Repairs, Vista Design & Construction, LLC, contractor, be approved in the amount of \$10,603.66.

**Fiscal Note:** Funding to defray the cost of this change order be

appropriated from Account 992.908.5020, Concrete Paving, Misc.

John Rooney submitted Change Order No. 3 on Contract 52-12. He noted this change order was for railing repairs at the Memorial Drive Bridge that was caused by a vehicle before the construction project began. He noted the cost of this change order would be billed to the vehicle owner.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

#### **Recommended For Approval**

#### 14. <u>13-8523</u>

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting final payment on Contract 52-12 (K2-063) - 2012 Bridge Repairs, Vista Design & Construction, contactor. (Res. No. 13-0048)

Recommendation of the Public Works and Services Committee on 1-29-13: That the work done by Vista Design & Construction, LLC under Contract 52-12 (K2-063), 2012 Bridge Repairs, be accepted and final payment authorized for a total contract amount of \$195,851.41.

**Fiscal Note:** Contract was authorized under Resolution No. 12-3305, dated September 4, 2012.

John Rooney submitted final payment on Contract 52-12.

Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.

#### **Recommended For Approval**

#### 15. 13-8539

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting Change Order No. 1 to Contract 59-12 (K2-070), Painting of Main Street Lift Bridge, Drax, Inc., contractor. (Res. No. 13-0049)

**Recommendation of the Public Works and Services Committee on 1-29-13:** That Change Order No. 1 on Contract 59-12 (K2-070), Painting of Main Street Lift Bridge, Drax, Inc., contractor, be approved in the amount of \$22,539.56.

**Fiscal Note:** Funding to defray the cost of this change order be appropriated from Account 930.086.5810, Main Street Lift Bridge.

Tom Eeg submitted Change Order No. 1 on Contract 59-12. He explained the change in operations for the painting and noted the cost for the work is 100% reimbursable by WisDOT.

Motion made by DeHahn, seconded by Morgenroth. Passed unanimously.

Recommended For Approval

16. <u>13-8529</u>

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer requesting to reduce the retainage to 3.41% on Contract 06-12 (K2-006) - 2012 Concrete Street Reconstruction. (Res. No. 13-0050)

Recommendation of the Public Works and Services Committee on 1-29-13: That the request of the contractor to reduce the retainage on Contract 6-12 (K2-006), 2012 Concrete Street Reconstruction, A.W. Oakes & Son, Inc., contractor, to \$25,000.00, be approved.

**Fiscal Note:** The amount of retainage is sufficient to cover the value of the remainder of the work on this project.

John Rooney submitted a request to reduce retainage from 5% to 3.41% on Contract 06-12. He noted reduction in retainage needed to be approved, so payment for work associated with the DNR grant could be made in order for the City to receive the full reimbursement amount for the grant associated with the work on Mound Avenue.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

**Recommended For Approval** 

17. 13-8502

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a proposal from Industrial Roofing Services, Inc. for Contract 10-13 (K3-010), 2013 Parking Lot Repairs-Parking System & Hampden Place. (Res. No. 13-0051)

Recommendation of the Public Works and Services Committee on 1-29013: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Industrial Roofing Services, Inc., under Contract 10-13 (K3-010), Professional Services - 2013 Parking Lot Repairs-Parking System & Hampden Place, in the not-to-exceed amount of \$14,700.00.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from the following accounts:

\$ 7,700.00 - Account 106.993.5750, Surface Lot Repaving \$ 7,000.00 - Account 993.404.5020, Hampden Place-Resurface Lot \$ 14,700.00 - Total

Tom Eeg submitted a proposal from IRS for Contract 10-13. He noted this was for design and review of parking lot repairs for the Parking System Lot No. 5 and Hampden Place.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Acceptance as a Professional Services Agreement

18. 13-8562

**Subject:** (Direct Referral) Communication from the Transit and Parking System Manager submitting a proposal from Arnold & O'Sheridan for Contract 11-13 (K3-011), Professional Services - 2013 Parking Ramp Repairs. (Res. No. 13-0052)

Recommendation of the Public Works and Services Committee on 1-29-13: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Arnold & O'Sheridan, Inc., under Contract 11-13 (K3-011), Professional Services - 2013 Parking Ramp Repairs, in the not-to-exceed amount of \$26,000.00.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from Account 106.993.5760, 2013 Building Improvements.

Tom Eeg submitted a professional services agreement from Arnold & O'Sheridan for Contract 11-13 to prepare plans and specs for 2013 parking ramp repairs.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Acceptance as a Professional Services Agreement

19. 13-8560

**Subject:** (Direct Referral) Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal from AECOM Technical Services, Inc. for Contract 16-13 (K3-016), 2013 Pavement Inspections and Planning. (Res. No. 13-0053)

Recommendation of the Public Works and Services Committee on 1-29-13: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with AECOM Technical Services, Inc., under Contract 16-13 (K3-016), Professional Services - 2013 Pavement Inspection and Planning, in the not-to-exceed amount of \$82,100.00.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from Account 101.130.5610, 2013 Professional Services.

John Rooney submitted a proposal from AECOM for Contract 16-13 for pavement inspections and planning. He noted this is an annual request for the consultant to inspect streets and assign pavement condition ratings to them for pavement management.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Acceptance as a Professional Services Agreement

**20**. <u>13-8513</u>

**Subject:** Communication from the Assistant Commissioner of Public Works/City Engineer submitting a proposal from Baird & Associates for Contract 17-13 (K3-017), Professional Services - Hydrographic Survey of 5th Street Boat Launch Basin. (Res. No. 13-0054)

Recommendation of the Public Works and Services Committee on 1-29-13: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Baird & Associates, under Contract 17-13 (K3-017), Professional Services - Hydrographic Survey of 5th Street Launch Basin, in the not-to-exceed amount of \$7,200.00.

**Fiscal Note:** Funding to defray the cost of these professional services be appropriated from Account 993.700.5040, Pershing Park Boat Launch.

John Rooney submitted a proposal from Baird & Associates for Contract 17-13. He noted the agreement was to perform a hydrographic survey of the 5th Boat Launch ramps and the basin. He noted this was needed to determine how much dredging needed to be done and how much ramp repair would need to be performed. He noted he was working with the County to expedite a project to make sure the boat ramp is useable for summer 2013 due to the lower lake water levels.

Motion made by DeHahn, seconded by Morgenroth to approve. Passed unanimously.

Recommended For Acceptance as a Professional Services Agreement

**21.** <u>12-8412</u>

**Subject:** (Direct Referral) Communication from the City Engineer wishing to discuss the independent Engineering Report for the W. Sixth Street Bridge.

Recommendation of the Public Works and Services Committee on 1-29-13: That the communication be received and filed.

Fiscal Note: N/A

John Rooney submitted the independent Engineering Report for the W. Sixth Street Bridge. He noted the W. Sixth Street Bridge's sufficiency rating qualifies it for bridge replacement funds. He noted he would be applying for funds through the local program sponsored by WisDOT in the 2013 through 2018 funding cycle. He indicated potential cost replacement, and also explained the report. He noted he would be going to the Finance Department to get authorization to apply for the grants when they become available. He asked the Committee receive and file the report.

Motion made by DeHahn, seconded by Morgenroth to receive and file. Passed unanimously.

Recommended to be Received and Filed

22. 12-8413

**Subject:** (Direct Referral) Communication from the City Engineer wishing to discuss the independent Engineering Report for the

Memorial Drive Bridge.

# Recommendation of the Public Works and Services Committee on 1-29-13: That the communication be received and filed.

Fiscal Note: N/A

John Rooney submitted the independent Engineering Report for the Memorial Drive Bridge. He noted the Memorial Drive Bridge's sufficiency rating qualifies it for bridge rehabilitation funds. He noted he would be applying for funds through the local program sponsored by WisDOT in the 2013 through 2018 funding cycle. He indicated potential cost of rehabilitation, and also explained the report. He noted he would be going to the Finance Department to get authorization to apply for the grants when they become available. He asked the Committee receive and file the report.

Motion made by DeHahn, seconded by Morgenroth to receive and file. Passed unanimously.

#### Recommended to be Received and Filed

#### 23. 13-8563

**Subject:** (Direct Referral) Communication from the Commissioner of Public Works submitting a draft of the Adopt-A-Streetlight Program. (Res. No. 13-0055)

Recommendation of the Public Works and Services Committee on 1-29-13: That the Adopt-A-Streetlight Program be approved.

**Fiscal Note:** Residents will be required to pay the annual WE Energies lease cost for any street or alley light they are sponsoring plus a \$15 administrative fee.

Mark Yehlen submitted a draft of an adopted streetlight program. He noted the program was based on an example from Concord, MA. He discussed the proposed policy and he noted the costs and sponsor obligations if they would like to adopt a WE Energy leased light and pay for the light to remain on the street.

Karl Fuller appeared before the Committee and thanked the Public Works and Services Committee for creating a policy and moving it forward to the Common Council for consideration.

There were some comments from Alderman Morgenroth regarding billing for the adopted street light program and if that could be done.

After further discussion, a motion was made by DeHahn, seconded by Morgenroth to approve the Adopt-A-Streetlight Program policy as drafted. Passed unanimously.

# **Recommended For Approval**

#### **Adjournment**

The meeting was adjourned at 6:48 P.M.

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If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.

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