



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Civic Centre Commission

*Alderman Jeff Coe  
Gary Anderson  
James DeMatthew  
Anna LeGath  
Frank Jarosz  
Yumi Skow  
Dave Blank  
Eric Hillery*

---

Wednesday, February 28, 2018

6:30 PM

Festival Hall-Green Room

---

Revised 2/28/18

#### Call To Order

**PRESENT:** 5 - James DeMatthew, Frank Jarosz, Yumi Skow, Dave Blank and Eric Hillery

**EXCUSED:** 3 - Gary Anderson, Anna LeGath and Jeff Coe

#### Approval of Minutes for the November 22, 2017 Meeting

to Approve the Minutes

#### New Business

[0208-18](#)

Subject: (Direct Referral) Financial Report for October through December 2017.

*Executive Director Amanda Gain presented the financial report for fourth quarter 2017. October the Civic Centre came in under budget by approx. \$17,000 - this was due to several new events. November budget was missed by \$23,000 - this is due to the large year-end supplies orders that are done every November and December. For the overall year-end for 2017, the Civic Centre came in under budget by approx. \$48,650.*

**Received and Filed**

[0209-18](#)

Subject: (Direct Referral) Attendance Report October - December 2017.

*2017 Year End attendance was 75,630. This was down approx. 16% from 2016. In October there were 19 event days and 23 use days. In November there were 18 event days and 19 use days. And in December there were 16 event days and 19 use days.*

**Received and Filed**

[0210-18](#)

Subject: (Direct Referral) CIP Projects - Update on current and upcoming projects.

*CIP projects were discussed. The Festival Hall bathroom renovation was completed as was the upper window treatments. The carpet will be replaced - samples are being gathered for the commission to take a look at. The lighting system at Festival Hall will*

*have to go back out to bid due to issues with the vendor that won the bid. The Digital marquee is currently out to bid. Memorial Hall sound system will go back out to bid. Amanda is getting specifications from the city purchasing agent for the ATV/UTV purchase. We are looking at obtaining one similar to those used by PD and Parks Dept. A vendor will be looked at for the painting on the remainder of the fence outside.*

*The commission also inquired about several projects and things forwarded to the city that have not gotten taken care of. They requested DPW Commissioner Mark Yehlen attend the next meeting if possible.*

**Received and Filed**

[0211-18](#)

Subject: (Direct Referral) Event Report

- a) December - February
- b) Upcoming

*The events report was provided. Programming highlights from December - February included a new InSinkEerator holiday banquet, RSO Concert, InSinkEerator Children's Holiday party, SCJ Retiree luncheon, Dr. Jones holiday concert, Andis Employee banquet, United Way Victory Celebration, a historical building meeting, and the first wedding of the year in January!*

*Upcoming events include the Belle City Brewfest, Empty Bowls, WisConn Transportation Resource Fair, Hope City Church Easter Service, Spring Craft Show and the Belle City Bridal Show.*

**Received and Filed**

[377-17](#)

Subject: (Direct Referral) Discussion on Commission expectations

**Deferred**

### **Next Meeting Date**

*Next meeting set for Wednesday, April 11th at 6:30pm*

### **Adjournment**

*Adjourn at 7:47pm*

**If you are disabled and have accessibility needs or need information interpreted for you, please contact 262-636-9229 at least 48 hours prior to this meeting.**