



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Agenda - Revised Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair James Morgenroth*  
*Alderman Mary Land*  
*Alderman Henry Perez*  
*Alderman Dennis Wisner*

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Monday, February 12, 2018

5:00 PM

City Hall, Room 307

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Call To Order

Chairman Comments

Roll Call

Approval of Minutes for the January 22, 2018 Meeting.

1. [0116-18](#) **Subject:** Communication from the City Administrator presenting a proposed "Voluntary Collections Agreement", between the City of Racine and Airbnb for reporting, collection, and remittance of Room Tax collections from hosts booking overnight accommodations within the City.

**Staff Recommendation to the Finance & Personnel Committee on 02.12.2018:** The Mayor and City Clerk be authorized and directed to execute the Voluntary Collection Agreement for City of Racine Room Tax, by and between Airbnb and the City of Racine, as attached herewith; thereafter allowing for the collection and remittance of Room Tax proceeds from Airbnb hosts to the City of Racine.

**Fiscal Note:** It is difficult to estimate the expected yearly collections that the City might receive from Airbnb hosted room taxes except to know that they will, by ordinance, equal 8% of all fees charged for lodging stays. There currently is not a significant number of hosts operating within the City, however, we expect that number to increase exponentially as the demand for lodging posed by the influx of 10,000 Foxconn construction workers prompts many City property owners to begin offering an expanding supply of rooms to meet the growing demand.

**Attachments:** [Airbnb updated Racine VCA 1.30.18 draft final](#)  
[CITY OF RACINE ABM - Airbnb](#)

2. [0048-18](#) **Subject:** Communication from Alisa Aviles requesting a waiver or discount of rental fees for use of the Dr. John Bryant Community Center for

a Cancer Benefit on March 10, 2018.

**Recommendation of the Finance & Personnel Committee on 02.12.2018:** None at this time.

**Fiscal Note:** The approximate fee amount would be \$2,090.00.

**Attachments:** [Aviles\\_CCRental\\_FeeWaiver](#)  
[Aviles\\_Estimated Fees for Rental of Dr](#)

3. [0104-18](#) **Subject:** Communication from the Manager of Housing and Community Development requesting the City of Racine accept properties from Racine County for the purpose of redevelopment.

**Staff Recommendation to the Finance & Personnel Committee on 02.12.2018:** To accept any, or all of, the listed ten properties if obtained by the County via in rem foreclosure and donated to the City of Racine by the Racine County Board of Supervisors.

**Fiscal Note:** The City will insure all properties while holding title and will pay all property maintenance fees (snow removal, mowing, etc). While in City ownership, the properties will not accrue or pay property taxes. The City will pay all recording fees. No back taxes, liens, or fees may be paid by the City in exchange for the property.

**Attachments:** [F+P Memo Property Acceptance Feb12\\_2018](#)

4. [0026-18](#) **Subject:** Joint Engineering/Construction Management Agreement between City of Racine, Racine Water Utility and the Village of Sturtevant

**Recommendation of the Waterworks Commission on 1/30/18:** That the Mayor and City Clerk enter into this joint agreement.

**Staff Recommendation to the Finance & Personnel Committee on 02.12.2018:** To authorize the Mayor and City Clerk to execute and enter into the Joint Engineering/Construction Management Agreement between City of Racine, Racine Water Utility and the Village of Sturtevant.

**Fiscal Note:** The Water Utility will provide plans and specifications to the Village of Sturtevant for incorporation into one project. The Water Utility will be responsible for all water main associated costs.

**Attachments:** [joint agrmt eng constr mgmt with city water and sturt](#)

5. [0033-18](#) **Subject:** Developers Agreement for the Settlement at Hoods Creek - Phase 2

**Recommendation of the Waterworks Commission on 1/30/18:** That

the Mayor and City Clerk be authorized to enter into this agreement to facilitate this project for the Settlement at Hoods Creek - Phase 2

**Staff Recommendation to the Finance & Personnel Committee on**

**02.12.2018:** To authorize the Mayor and City Clerk to execute and enter into the Developers Agreement for the Settlement at Hoods Creek - Phase 2.

**Fiscal Note:** Developer to pay all costs for a water main extension and turn water main assets over to the Racine Water Utility as a Contribution in Aids of Construction (CIAC).

**Attachments:** [hoods creek add 2 devel agrmt](#)

6. [0094-18](#) **Subject:** Communication from the Fire Chief requesting permission to sole source the acquisition of fire station uniforms.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The Fire Chief be authorized to negotiate and contract with Red the Tailor of Oak Creek for the provision of fire station uniforms.

**Fiscal Note:** Total estimated cost of the annual clothing purchases is \$40,000 a year.

**Attachments:** [Permission to Sole Source the Acquisition of Fire Station Uniforms](#)

7. [0095-18](#) **Subject:** Communication from the Fire Chief requesting to waive formal bidding to acquire a new Ford/Horton Medical Response Unit from Foster Coach of Sterling, Illinois.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The Purchasing Agent be authorized to negotiate and contract a new Ford/Horton Type III Medical Response Unit from Foster Coach of Sterling, Illinois.

**Fiscal Note:** Funding for this purchase is available in the 2018 CIP program.

**Attachments:** [Request to Waive Formal Bidding to Acquire a New Rescue Squad](#)

8. [0123-18](#) **Subject:** Communication from the Fire Chief requesting permission to apply for the FEMA 2017 Assistance to Fire Fighters Grant (AFG) for the purpose of acquiring chemical monitoring equipment and commercial grade extractor machines. (Grant #00168)

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** Permission be granted for the Fire Chief to apply for the FEMA 2017 Assistance to Fire Fighters Grant (AFG) for the purpose of

acquiring chemical monitoring equipment and commercial grade extractor machines.

**Fiscal Note:** The grant request is for \$210,000 of which the City's hard match is 10% or \$21,000. Funds will be allocated from our Haz Mat (non levy) account with the balance coming from our equipment account. Grant number 00168.

**Attachments:** [Request Permission to Apply for the FEMA 2017 Assistance to Fire Fighters Gr](#)

9. [0124-18](#) **Subject:** Communication from the Fire Chief requesting permission to apply for the Racine Community Foundation/Geiger Foundation grant for the purpose of acquiring a Rescue Utility Task Vehicle. (Grant #00169)

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** Permission be granted for the Fire Chief to apply for the Racine Community Foundation/Geiger Foundation grant for the purpose of acquiring a Rescue Utility Task Vehicle.

**Fiscal Note:** The grant request is for \$25,000. There is no hard match for the grant. Grant number 00169.

**Attachments:** [Request Permission to Apply for the Racine Community Foundation-Geiger Fou](#)

10. [0081-18](#) **Subject:** Communication from the Alderman of the 12th district requesting a change to the Donations Policy adopted as Item 6 of the February 1, 2005 Finance and Personnel Committee Report by changing the dollar limit delineated in restriction number 3 from \$500 to \$2,500.

**Staff Recommendation to the Finance & Personnel Committee on**

**02.12.2018:** The Donations Policy adopted as Item 6 of the February 1, 2005 Finance and Personnel Committee Report be amended to change the dollar limit delineated in restriction number 3 from \$500 to \$2,500.

**Fiscal Note:** Efficiency gains will be realized by amendment of the policy.

11. [0057-18](#) **Subject:** Communication from the City Attorney requesting authorization to continue the self-insured workers compensation program under the Wisconsin Workers Compensation Act.

**Staff Recommendation to the Finance & Personnel Committee on**

**02.12.2018:** The City Attorney's Office be authorized to continue the self-insured workers compensation program under the Wisconsin Workers Compensation Act.

**Fiscal Note:** N/A

**Attachments:**     [wc self insurance\\_001](#)  
[Agenda Briefing Memorandum 057-18](#)

12.     [0068-18](#)     **Subject:** Communication from the City Attorney submitting the claim of Erie Insurance for consideration.

**Staff Recommendation to the Finance & Personnel Committee on 02.12.2018:** The claim of Erie Insurance, 100 Erie Insurance Pl, Erie, PA 16530, for damages allegedly arising from a broken water main in the 2200 block of Hamilton Avenue on August 29, 2017 be denied.

**Fiscal Note:** N/A

**Attachments:**     [erie ins\\_001](#)  
[Agenda Briefing Memorandum - Erie Insurance Claim 0068-18](#)

13.     [0117-18](#)     **Subject:** Communication from the City Attorney submitting the claim of Mark Flynn and Christine Flynn for consideration.

**Staff Recommendation to the Finance & Personnel Committee on 02.12.2018:** The claim of Mark & Christine Flynn, 234 Wisconsin Ave, Racine, WI 53403, for repairs after their building located at 214 Third Street was allegedly struck by a waste collection vehicle on or about September 26, 2017 be denied.

**Fiscal Note:** N/A

**Attachments:**     [flynn\\_001](#)  
[Agenda Briefing Memorandum - Flynn Claim 0117-18](#)

14.     [0118-18](#)     **Subject:** Communication from the City Attorney submitting the claim of Francisco Rodriguez for consideration.

**Staff Recommendation to the Finance & Personnel Committee on 02.12.2018:** The claim of Francisco X. Rodriguez, 1934 State St, Racine, WI 53404 for vehicle damage allegedly arising after he drove over a construction sign in a We Energies construction zone in the 3500 block of Rapids Drive on or about December 5, 2017 be denied.

**Fiscal Note:** N/A

**Attachments:**     [rodriguez\\_001](#)  
[Agenda Briefing Memorandum - Rodriguez Claim 0118-18](#)

15.     [0132-18](#)     **Subject:** Communication from the Finance Director presenting the Property Assessment Settlement Agreement with H & K Partners.

**Staff Recommendation to the Finance & Personnel Committee on 02.12.2018:** Authorize and direct the Finance Director to pay the settlement amounts for tax years 2016 and 2017 in the H & K Partners Settlement Agreement.

**Fiscal Note:** 2017 funding is available in account 11202-53420, real estate taxes cancelled. Other jurisdictions portions will be charged back through the state.

**Attachments:** [Signed Settlement Agreement](#)

### Adjournment

**If you are disabled and have accessibility needs or need information interpreted for you, please contact Human Resources at 262-636-9175 at least 48 hours prior to this meeting.**