



# City of Racine

City Hall  
730 Washington Ave.  
Racine, WI 53403  
www.cityofracine.org

## Meeting Minutes - Final

### Finance and Personnel Committee

*Chairman Q.A. Shakoor II*  
*Vice Chair James Morgenroth*  
*Alderman Mary Land*  
*Alderman Henry Perez*  
*Alderman Dennis Wisner*

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Monday, February 12, 2018

5:00 PM

City Hall, Room 307

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#### Call To Order

**PRESENT:** 5 - Q.A. Shakoor II, James Morgenroth, Mary Land, Henry Perez and Dennis Wisner

#### Chairman Comments

*Also Present: David Brown, Finance Director, Jose Gonzales-Cervera, Human Resources Clerk, Marisa Roubik, Assistant City Attorney.*

#### Approval of Minutes for the January 22, 2018 Meeting.

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.**

#### [0116-18](#)

**Subject:** Communication from the City Administrator presenting a proposed "Voluntary Collections Agreement", between the City of Racine and Airbnb for reporting, collection, and remittance of Room Tax collections from hosts booking overnight accommodations within the City.

#### **Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The Mayor and City Clerk be authorized and directed to execute the Voluntary Collection Agreement for City of Racine Room Tax, by and between Airbnb and the City of Racine, as attached herewith; thereafter allowing for the collection and remittance of Room Tax proceeds from Airbnb hosts to the City of Racine.

**Fiscal Note:** It is difficult to estimate the expected yearly collections that the City might receive from Airbnb hosted room taxes except to know that they will, by ordinance, equal 8% of all fees charged for lodging stays. There currently is not a significant number of hosts operating within the City, however, we expect that number to increase exponentially as the demand for lodging posed by the influx of 10,000 Foxconn construction workers prompts many City property owners to begin offering an expanding supply of rooms to meet the growing demand.

**Attachments:** [Airbnb updated Racine VCA 1.30.18 draft final](#)  
[CITY OF RACINE ABM - Airbnb](#)

*Jim Palenick, City Administrator, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval. The motion was APPROVED on a voice vote in consent. Ald. Perez voted NO.**

[0048-18](#)

**Subject:** Communication from Alisa Aviles requesting a waiver or discount of rental fees for use of the Dr. John Bryant Community Center for a Cancer Benefit on March 10, 2018.

**Recommendation of the Finance & Personnel Committee on 02.12.2018:** Receive and File as the petitioner withdrew the request.

**Fiscal Note:** N/A

**Attachments:** [Aviles\\_CCRental\\_FeeWaiver](#)  
[Aviles Estimated Fees for Rental of Dr](#)

*Jose Gonzales-Cervera, Human Resources Clerk, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended to be Received and Filed**

[0104-18](#)

**Subject:** Communication from the Manager of Housing and Community Development requesting the City of Racine accept properties from Racine County for the purpose of redevelopment.

**Recommendation of the Finance & Personnel Committee on 02.12.2018:** To accept any, or all of, the listed ten properties if obtained by the County via in rem foreclosure and donated to the City of Racine by the Racine County Board of Supervisors.

**Fiscal Note:** The City will insure all properties while holding title and will pay all property maintenance fees (snow removal, mowing, etc). While in City ownership, the properties will not accrue or pay property taxes. The City will pay all recording fees. No back taxes, liens, or fees may be paid by the City in exchange for the property.

**Attachments:** [F+P Memo Property Acceptance Feb12 2018](#)

*Laura Detert, Manager of Housing and Community Development, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval**

[0026-18](#)

**Subject:** Joint Engineering/Construction Management Agreement between City of Racine, Racine Water Utility and the Village of Sturtevant

**Recommendation of the Waterworks Commission on 1/30/18:** That the Mayor and City Clerk enter into this joint agreement.

**Recommendation of the Finance & Personnel Committee on 02.12.2018:** To authorize and direct the Mayor and City Clerk to execute and enter into the Joint Engineering/Construction Management Agreement between City of Racine, Racine Water Utility and the Village of Sturtevant.

**Fiscal Note:** The Water Utility will provide plans and specifications to the Village of Sturtevant for incorporation into one project. The Water Utility will be responsible for all water main associated costs.

**Attachments:** [joint agrmt eng constr mgmt with city water and sturt](#)

*Keith Haas, General Manager, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval**

[0033-18](#)

**Subject:** Developers Agreement for the Settlement at Hoods Creek - Phase 2

**Recommendation of the Waterworks Commission on 1/30/18:** That the Mayor and City Clerk be authorized to enter into this agreement to facilitate this project for the Settlement at Hoods Creek - Phase 2

**Recommendation of the Finance & Personnel Committee on 02.12.2018:** To authorize and direct the Mayor and City Clerk to execute and enter into the Developers Agreement for the Settlement at Hoods Creek - Phase 2.

**Fiscal Note:** Developer to pay all costs for a water main extension and turn water main assets over to the Racine Water Utility as a Contribution in Aids of Construction (CIAC).

**Attachments:** [hoods creek add 2 devel agrmt](#)

*Keith Haas, General Manager, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval**

[0094-18](#)

**Subject:** Communication from the Fire Chief requesting permission to sole source the acquisition of fire station uniforms.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The Fire Chief be authorized to negotiate and contract with Red the Tailor of Oak Creek for the provision of fire station uniforms.

**Fiscal Note:** Total estimated cost of the annual clothing purchases is \$40,000 a year.

**Attachments:** [Permission to Sole Source the Acquisition of Fire Station Uniforms](#)

*Steve Hansen, Fire Chief, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval**

[0095-18](#)

**Subject:** Communication from the Fire Chief requesting to waive formal bidding to acquire a new Ford/Horton Medical Response Unit from Foster Coach of Sterling, Illinois.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The Purchasing Agent be authorized to negotiate and contract a new Ford/Horton Type III Medical Response Unit from Foster Coach of Sterling, Illinois.

**Fiscal Note:** Funding for this purchase is available in the 2018 CIP program.

**Attachments:** [Request to Waive Formal Bidding to Acquire a New Rescue Squad](#)

*Steve Hansen, Fire Chief, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval**

[0123-18](#)

**Subject:** Communication from the Fire Chief requesting permission to apply for the FEMA 2017 Assistance to Fire Fighters Grant (AFG) for the purpose of acquiring chemical monitoring equipment and commercial grade extractor machines. (Grant #00168)

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** Permission be granted for the Fire Chief to apply for the FEMA 2017 Assistance to Fire Fighters Grant (AFG) for the purpose of acquiring chemical monitoring equipment and commercial grade extractor machines.

**Fiscal Note:** The grant request is for \$210,000 of which the City's hard match is 10% or \$21,000. Funds will be allocated from our Haz Mat (non levy) account with the balance coming from our equipment account. Grant number 00168.

**Attachments:** [Request Permission to Apply for the FEMA 2017 Assistance to Fire Fighters Grant](#)

*Steve Hansen, Fire Chief, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval**

[0124-18](#)

**Subject:** Communication from the Fire Chief requesting permission to apply for the Racine Community Foundation/Geiger Foundation grant for the purpose of acquiring a Rescue Utility Task Vehicle. (Grant #00169)

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** Permission be granted for the Fire Chief to apply for the Racine Community Foundation/Geiger Foundation grant for the purpose of acquiring a Rescue Utility Task Vehicle.

**Fiscal Note:** The grant request is for \$25,000. There is no hard match for the grant. Grant number 00169.

**Attachments:** [Request Permission to Apply for the Racine Community Foundation-Geiger Foundation Grant](#)

*Steve Hansen, Fire Chief, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval**

[0081-18](#)

**Subject:** Communication from the Alderman of the 12th district requesting a change to the Donations Policy adopted as Item 6 of the February 1, 2005 Finance and Personnel Committee Report by changing the dollar limit delineated in restriction number 3 from \$500 to \$2,500.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The Donations Policy adopted as Item 6 of the February 1, 2005 Finance and Personnel Committee Report be amended to change the dollar limit delineated in restriction number 3 from \$500 to \$2,500.

**Fiscal Note:** Efficiency gains will be realized by amendment of the policy.

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wiser, that this file be Recommended For Approval**

[0057-18](#)

**Subject:** Communication from the City Attorney requesting authorization to continue the self-insured workers compensation program under the Wisconsin Workers Compensation Act.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The City Attorney's Office be authorized to continue the

self-insured workers compensation program under the Wisconsin Workers Compensation Act.

**Fiscal Note:** N/A

**Attachments:** [wc self insurance\\_001](#)  
[Agenda Briefing Memorandum 057-18](#)

*Scott Letteney, City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval**

[0068-18](#)

**Subject:** Communication from the City Attorney submitting the claim of Erie Insurance for consideration.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The claim of Erie Insurance, 100 Erie Insurance Pl, Erie, PA 16530, for damages allegedly arising from a broken water main in the 2200 block of Hamilton Avenue on August 29, 2017 be denied.

**Fiscal Note:** N/A

**Attachments:** [erie ins\\_001](#)  
[Agenda Briefing Memorandum - Erie Insurance Claim 0068-18](#)

*Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this claim be denied. The motion was APPROVED on a voice vote.**

[0117-18](#)

**Subject:** Communication from the City Attorney submitting the claim of Mark Flynn and Christine Flynn for consideration.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The claim of Mark & Christine Flynn, 234 Wisconsin Ave, Racine, WI 53403, for repairs after their building located at 214 Third Street was allegedly struck by a waste collection vehicle on or about September 26, 2017 be denied.

**Fiscal Note:** N/A

**Attachments:** [flynn\\_001](#)  
[Agenda Briefing Memorandum - Flynn Claim 0117-18](#)

*Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner,**

that this claim be denied. The motion was **APPROVED** on a voice vote.

[0118-18](#)

**Subject:** Communication from the City Attorney submitting the claim of Francisco Rodriguez for consideration.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** The claim of Francisco X. Rodriguez, 1934 State St, Racine, WI 53404 for vehicle damage allegedly arising after he drove over a construction sign in a We Energies construction zone in the 3500 block of Rapids Drive on or about December 5, 2017 be denied.

**Fiscal Note:** N/A

**Attachments:** [rodriguez\\_001](#)

[Agenda Briefing Memorandum - Rodriguez Claim 0118-18](#)

*Marisa Roubik, Assistant City Attorney, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this claim be denied. The motion was **APPROVED** on a voice vote.**

[0132-18](#)

**Subject:** Communication from the Finance Director presenting the Property Assessment Settlement Agreement with H & K Partners.

**Recommendation of the Finance & Personnel Committee on**

**02.12.2018:** Authorize and direct the Finance Director to pay the settlement amounts for tax years 2016 and 2017 in the H & K Partners Settlement Agreement.

**Fiscal Note:** 2017 funding is available in account 11202-53420, real estate taxes cancelled. Other jurisdictions portions will be charged back through the state.

**Attachments:** [Signed Settlement Agreement](#)

*Dave Brown, Finance Director, appeared before the Committee to speak on the item.*

**A motion was made by Vice Chair Morgenroth, seconded by Alderman Wisner, that this file be Recommended For Approval**

**Adjournment**

**There being no further business to come before the Committee, the meeting adjourned at 5:50 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, February 26, 2018 at City Hall, Room 307.**

**Respectfully submitted,**

**Ald. Q.A Shakoor II, Chairman  
Finance & Personnel Committee**