

**BOARD OF HEALTH MEETING  
ADMINISTRATIVE REPORT  
Submitted: January 5, 2009**

**DEPARTMENT: Healthy Birth Outcomes Coordinator,  
Racine Healthy Births Healthy Families (RHBHF) Program**

**REPORT FOR THE MONTH OF: December 2008**

**Highlights:**

- Attended “Strategic Approaches to Increasing Healthy Birth Outcomes and Reducing Fetal and Infant Mortality” at Wingspread Conference Center on December 5, 2008.
- Attended the Lead Sampling Initial Course on December 16, 2008 at the City Hall Annex.

**PRODUCTIVITY MEASURES**

Productivity Measures	Monthly	YTD
Attend Health Department meetings	1	4
Meet with Racine Infant Mortality Coalition (RIMC)	1	8
Meet with Racine Infant Mortality Coalition Exec. Board	1	4
Meet with Fetal Infant Mortality Review project of Racine	1	6
Conduct bi-weekly RHBHF Staff Meetings	0	0
Conduct weekly RHBHF Supervision Meetings	0	0

**CONFERENCES/MEETINGS/TRAINING**

Date	Conferences/Meetings/Training	Purpose
12/03	Meeting Goal 1 Group for Wingspread mtg.	Gathered ideas for Goal 1: Comprehensive prenatal and postnatal home visitation care coordination for pregnant women and infants under 1 year of age.
12/04	Phone Conference Call with Dane County/Racine County MERC grant	To continue development of community participatory research project
12/05	Meeting at Wingspread Conference Center	To convene and compile ideas for “Strategic Approaches to Increasing Healthy Birth Outcomes and Reducing Fetal and Infant Mortality” (Racine community plan)
12/08	Phone Conference with Georgia Cameron, Deputy Director, DHS/DPH - SE Region	Further development of RHBHF Program in P&P Manual, Outreach Plan, MOU, etc.
12/09	Meeting with Ben Hughes, City Administrator	Follow up on RHBHF Program, given direction for next steps
12/11	Meeting with Ben Hughes, City Administrator	Follow up on RHBHF Program, given direction for next steps
12/12	Phone Conference Call with Kimberly Porter, UW Extension	Discuss training topics and set up schedule for RHBHF Program
12/12	Meeting with Daryl Carter	RIMC Ad-Hoc Committee to plan PBS Series “Unnatural Causes: When

		the Bough Breaks” February event.
12/15	Meeting with RUSD Nurses	Discuss method of referrals between two programs – RUSD and CoRHD.
12/15	BadgerCare Plus meeting at Racine County Human Services Department	Discuss coordination of outreach and enrollment efforts for BadgerCare Plus throughout Racine County.
12/16	Lead Sampling Training	Learned process of taking a lead sampling within a home environment; took test and passed to gain initial certification.
12/17	Meeting with PHNs and RUSD Nurses	Discussion of programs, materials utilized development of relationships.
12/17	Meeting with MIS	Discussion on case management software – Epitome vs. Nightingale Notes
12/18	Phone Conference Call with Dane County/Racine County MERC grant	To continue development of community participatory research project
12/19	Meeting with Daryl Carter	RIMC Ad-Hoc Committee to plan PBS Series “Unnatural Causes: When the Bough Breaks” February event.
12/23	Phone Conference Call with Lorraine Lathan	Request to submit a summary of how could assist attaining GAC Objective 7 with RIMC membership to develop a plan in the community.