



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final

Finance and Personnel Committee

*Chair Natalia Taft
Alder Trevor Jung
Alder Jason Meekma
Alder Marcus West
Alder John Tate II*

Monday, December 7, 2020

5:30 PM

Virtual

Call To Order

PRESENT: 4 - Alder Tate II, Alder West, Alder Taft and Alder Jung

EXCUSED: 1 - Alder Meekma

Approval of Minutes for the November 23, 2020 Meeting.

A motion was made by Alder Tate II, seconded by Alder West, to Approve the Minutes

[0845-20](#)

Subject: Communication sponsored by Alder Taft requesting to extend the City's contract with VenuWorks for one year, for a contract ending date of 12/31/2021.

Recommendation of the Finance and Personnel Committee on 12-07-2020: To authorize the Mayor and City Clerk to enter into an extension agreement with VenuWorks with a contract ending date of 12/31/2021

Fiscal Note: Funds are budgeted in the 2021 budget for this extension.

Attachments: [Venuworks Letter](#)
[#0845-20 Resolution](#)

John Siehl, Vice President and Chief Operating Officer for VenuWorks, appeared before the committee to speak on the item.

A motion was made by Alder Jung, seconded by Alder Taft, that this file be Recommended For Approval

[0797-20](#)

Subject: Communication from Alder Taft on behalf of the fire department requesting permission for the Mayor to sign an agreement between the City of Racine and Racine County Emergency Management for the HMEP Specialized Haz Mat Training Grant.

Recommendation of the Finance and Personnel Committee on

12-07-2020: That permission be granted to the Mayor and City Clerk to sign an agreement between the City of Racine and Racine County Emergency Management for the HMEP Specialized Haz Mat Training Grant.

Fiscal Note: The fire department will receive \$6,000 from Racine County to implement specialized hazardous materials training. There is no local match.

Attachments: [Hazardous Materials Emergency Preparedness Specialized HazMat Training FFY2020 Agreement](#)
[#0797-20 Resolution](#)

Brian Phillips, Fire Lieutenant Admin, appeared before the committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder Jung, that this file be Recommended For Approval

[0839-20](#)

Subject: Communication sponsored by Alder Taft, on behalf of the Commissioner of Public Works, submitting a request to transfer \$75,000 from the Contingency Fund to DPW, Parking System & Park Department 2020-21 Snow and Ice Operations and authorize the hiring of contractors for snow removal for City owned properties.

Recommendation of the Finance and Personnel Committee on 12-07-2020: To authorize the Finance Director to transfer funds from the Contingency Fund in the amount of \$75,000 to the aforementioned accounts as needed. If additional funds are needed later in 2021, the Commissioner of Public works will come back to this committee to authorize an additional allocation and to authorize the Purchasing agent to negotiate and hire contractors to remove snow from City owned off street facilities if necessary.

Fiscal Note: Adopted 2021 budget for the contingency account is \$200,000. Fund are available for the transfer in the 2021 budget account number 11202 56200.

Attachments: [Draft FP Memo regarding contingency funds for snow ice - December 2020 - Rev1](#)
[FPC - DPW Snow Plow Funding](#)
[#0839-20 Resolution](#)

John Rooney, Commissioner of Public Works, appeared before the committee to speak on this item.

A motion was made by Alder Tate II, seconded by Alder Jung, that this file be Recommended For Approval

[0789-20](#)

Subject: A communication sponsored by Alder Jung on behalf of the Director of City Development requesting permission to apply for a

Certified Local Government Historic Preservation Subgrant from the Wisconsin Historic Society to help fund the preparation of a Reconnaissance Survey for a potential Carlisle Avenue National Historic District.

Recommendation of the Planning, Heritage, and Design

Commission on 11-18-2020: That the request from the Director of City Development for permission to apply for a Certified Local Government Historic Preservation Subgrant from the Wisconsin Historical Society to help fund the preparation of a Reconnaissance Survey for a potential Carlisle Avenue National Historic District, be approved and that the Department of City Development staff be authorized to submit the necessary application forms to the Wisconsin Historical Society.

Recommendation of the Finance and Personnel Committee on

12-07-2020: That the request from the Director of City Development for permission to apply for a Certified Local Government Historic Preservation Subgrant from the Wisconsin Historical Society to help fund the preparation of a Reconnaissance Survey for a potential Carlisle Avenue National Historic District, be approved and that the Department of City Development staff be authorized to submit the necessary application forms to the Wisconsin Historical Society.

Fiscal Note: The Subgrant requested will be in the amount of \$10,000, which are the estimated project costs. There is no local match required for this grant.

Attachments: [Recon Survey Memo](#)
 [#0789-20 Resolution](#)

Matt Sadowski, Manager of City Development, appeared before the committee to speak on the item.

A motion was made by Alder Tate II, seconded by Alder West, that this file be Recommended For Approval

[0790-20](#)

Subject: A communication sponsored by Alder Jung on behalf of the Director of City Development requesting permission to apply for a Certified Local Government Historic Preservation Grant from the Wisconsin Historical Society to help fund the preparation of Rehabilitation Design Guidelines for residential properties in Racine.

Recommendation of the Planning, Heritage, and Design

Commission on 11-18-2020: That the request from the Director of City Development requesting permission to apply for a Certified Local Government Historic Preservation Grant from the Wisconsin Historical Society to help fund the preparation of Rehabilitation Design Guidelines for residential properties in Racine, be approved. Further that the

Department of City Development staff be authorized to execute the necessary application forms to apply for this grant.

Recommendation of the Finance and Personnel Committee on 12-07-2020: That the request from the Director of City Development requesting permission to apply for a Certified Local Government Historic Preservation Grant from the Wisconsin Historical Society to help fund the preparation of Rehabilitation Design Guidelines for residential properties in Racine, be approved. Further that the Department of City Development staff be authorized to execute the necessary application forms to apply for this grant.

Fiscal Note: The Subgrant requested will be in the amount of \$15,000, which is the estimated project cost. There is no local match required for this grant.

Attachments: [Guidelines Memo](#)
[#0790-20 Resolution](#)

Matt Sadowski, Manager of City Development, appeared before the committee to speak on this item.

A motion was made by Alder Jung, seconded by Alder Tate II, that this file be Recommended For Approval

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:25 p.m. The next scheduled meeting of this Committee is at 5:30 p.m. on Monday, December 21, 2020 to be held Virtually via WebEx .

Respectfully submitted,
Ald. Taft, Chair

Finance & Personnel Committee