



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

*Chairman James T. Spangenberg
Vice Chair Q.A. Shakoor, II
Alderman Robert Anderson
Alderman Michael Shields
Alderman Terry McCarthy*

Monday, January 25, 2010

5:00 PM

City Hall, Room 301

Call To Order

PRESENT: 4 - Alderman Spangenberg, Q. A. Shakoor, Robert Anderson and Terry McCarthy

EXCUSED: 1 - Alderman Michael Shields

Approval of Minutes for the January 11, 2010 Meeting. to Approve the Minutes

1. [09-3836](#) **Subject:** Communication from the Alderman of the 15th District requesting to conduct a city-employee survey focusing on reporting problems & complaints to supervisors or Human Resources Department.

Recommendation of the Finance & Personnel Committee on 07-13-09: To receive and file.

Recommendation of the Finance & Personnel Committee on 01-25-10: To receive and file.

Fiscal Note: N/A

Attachments: [Page0001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee. He stated that Terry Parker, Human Resources Manager, had put together a Citizen Complaint Form that was now in place, and Ald. Mozol was satisfied with this.

Recommended to be Received and Filed

2. [07-0839](#) **Subject:** Communication from the City Attorney submitting the claim of Carolyn Bayer and Richard Bayer for consideration.

Recommendation of the Finance & Personnel Committee on 01-25-10: The claim of Carolyn & Richard Bayer, 2016 Hayes Avenue for reimbursement for damages arising from Carolyn's alleged slip and fall on the sidewalk adjacent to 2016 Cleveland Avenue on June 28, 2008, be denied.

Fiscal Note: N/A

Attachments: [Bayer 001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to recommend denial of this claim. The City denies liability because the blocks were marked very clearly on the sidewalk to indicate the need for repair and the owners had been notified.

Recommended For Denial

3. [10-4630](#)

Subject: Communication from the Director of Parks, Recreation & Cultural Services requesting permission to extend the waiver of certain fees until March 31, 2010 to promote pre-sales of the new crypts and niches at Mound Cemetery.

Recommendation of the Finance & Personnel Committee on

01-25-10: Recommend the waiver of certain fees until March 31, 2010 to promote pre-sales of the new crypts and niches at Mound Cemetery.

Fiscal Note: Increased sales are anticipated to offset forgone fees.

Attachments: [Cemetery pre sales extend](#)

David Brown, Finance Director appeared before the Committee on this item.

Recommended For Approval

4. [10-4639](#)

Subject: Communication from the Director of City Development submitting an agreement with Ehlers & Associates for professional services related to amendments to Tax Incremental Districts No. 2 and No. 14.

Recommendation of the Finance & Personnel Committee on

01-25-10: Recommend that the Mayor and City Clerk be authorized and directed to sign and execute the proposed professional services agreement with Ehlers & Associates related to amendments to Tax Incremental Districts No. 2 and No. 14.

Fiscal Note: Funds are available from the TIDs for this purpose.

Attachments: [Ehlers and Associates request \(10-4639\)](#)
[Ehlers and Associates proposal](#)

Brian O'Connell, Director of City Development, appeared before the Committee. He stated that the firm of Ehlers & Associates would provide financial advisory services in the updating of TID No. 2 and the possible closing of TID No. 14.

Recommended For Approval

5. [10-4656](#)

Subject: Communication from the Interim Public Health Administrator requesting to accept funds from the State of Wisconsin represented

by its Division of Public Health of the Department of Health Services Immunization Program. (Grant Control #2009-068)

Recommendation of the Finance & Personnel Committee on

01-25-10: The Mayor and City Clerk be authorized and directed to enter into a contract agreement and to accept grant funds of \$33,324 from the State of Wisconsin represented by its Division of Public Health of the Department of Health Services Immunization Program. (Grant Control #2009-068)

Fiscal Note: No match required on the part of the City.

Attachments: [Immunization 2010.pdf](#)

Marcia Fernholz, Interim Public Health Administrator, appeared before the Committee. She stated that these funds will be used towards expanding the Health Department's immunization services and to update their equipment.

Recommended For Approval

6. [10-4658](#)

Subject: Communication from the Chief of Police, requesting to transfer Police Evidence Funds from Fund 712 to Fund 216.

Recommendation of the Finance & Personnel Committee on

01-25-10: To approve the transfer of Police Evidence Funds from Fund 712 to Fund 216 for the purpose of payment to Racine Community Outpost 6th St. Inc. for their community policing efforts.

Fiscal Note: There are sufficient funds available for the transfer.

Attachments: [LEGISTAR ID 10-4658_001](#)

Police Chief Kurt Wahlen, appeared before the Committee. He stated that the funds would be used to bolster the COP program.

Recommended For Approval

7. [10-4682](#)

Subject: (Direct Referral) Communication from the Human Resources Manager and Deputy City Attorney submitting the Racine Police Association collective bargaining agreement for consideration.

Recommendation of the Finance & Personnel Committee on

01-25-10: The negotiated Racine Police Association collective bargaining agreement for contract years 2009-2010 be approved with the following budgetary transfers: 1) Transfer up to \$128,400 of 2009 Wage Provision, 101.990.5010, in 2009 as follows: \$99,280 to Police-Salaries, 101.311.5010, \$20,800 to Police-Wisconsin Retirement, 101.311.5110, \$7,680 to Police-FICA, 101.311.5120 and \$640 to Police-Longevity, 101.311.5180. 2) Transfer up to \$129,360 of 2010 Contingency, 101.990.5970, in 2010 as follows: \$99,280 to

Police-Salaries, 101.311.5010, \$21,760 to Police-Wisconsin Retirement, 101.311.5110, \$7,680 to Police-FICA, 101.311.5120 and \$640 to Police-Longevity, 101.311.5180.

Fiscal Note: There are sufficient funds available in their respective budgets for the transfers; 2% increase for 2009; 0% for 2010.

Scott Letteney, Deputy City Attorney, presented a summary of the proposed agreement. He stated that the 2% increase for 2009 was a buyout of the lifetime health insurance benefit for the Racine Police Association.

Recommended For Approval

8. [10-4683](#)

Subject: (Direct Referral) Communication from the Human Resources Manager and Deputy City Attorney submitting the Staff Officers Association of the Racine Police Department agreement for consideration

Recommendation of the Finance & Personnel Committee on

01-25-10: Recommendation of the Finance and Personnel Committee on 01-25-10: The negotiated Racine Police Department Staff Officers Association agreement for years 2009-2010 be approved with the following budgetary transfers: 1) Transfer up to \$32,100 of 2009 Wage Provision, 101.990.5010, in 2009 as follows: \$24,820 to Police-Salaries, 101.311.5010, \$5,200 to Police-Wisconsin Retirement, 101.311.5110, \$1,920 to Police-FICA, 101.311.5120 and \$160 to Police-Longevity, 101.311.5180. 2) Transfer up to \$32,340 of 2010 Contingency, 101.990.5970, in 2010 as follows: \$24,820 to Police-Salaries, 101.311.5010, \$5,440 to Police-Wisconsin Retirement, 101.311.5110, \$1,920 to Police-FICA, 101.311.5120 and \$160 to Police-Longevity, 101.311.5180.

Fiscal Note: There are sufficient funds available in their respective budgets for the transfers; 2% increase for 2009; 0% for 2010.

Scott Letteney, Deputy City Attorney, presented a summary of the proposed agreement. He stated that the 2% increase for 2009 was a buyout of the lifetime health insurance benefit for the Police Staff Officers Association.

Recommended For Approval

9. [10-4684](#)

Subject: (Direct Referral) Communication from the City Administrator submitting the report of the Mayor's travel expenditures for 2009 for review.

Recommendation of Finance & Personnel Committee on 1-25-10:

To receive and file and that this report be reviewed every six months.

Fiscal Note: N/A

Attachments: [MayorExpenseReport](#)
[MayorExpenseBreakdown](#)

City Administrator Tom Friedel appeared before the Committee. It was the feeling of all concerned that the Mayor has been very prudent with his travel expenses and most of the trips have been trips that the Mayor has been asked to take on the city's behalf.

Recommended to be Received and Filed

10. [10-4685](#)

Subject: (Direct Referral) Communication from the City Administrator submitting contract for a Public Information Officer for consideration.

Recommendation of the Finance & Personnel Committee on 1-25-10: Recommend approval of the contract.

Fiscal Note: There are sufficient funds in the 2010 budget.

Attachments: [RAMAC Public Information Consulting Agmt - rev 5_1-21-10.doc](#)

City Administrator Tom Friedel, appeared before the Committee. Roger Caron, Director of RAMAC was also present and expressed his support of former alderman Mark Eickhorst for this part time position. The position will start out as part-time on a trial basis and will be re-evaluated after one year to see if it will be made a full-time position.

Recommended For Approval

Miscellaneous Business

NONE

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:58 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, February 8, 2010 at City Hall, Room 301.

Respectfully submitted,

**Ald. James Spangenberg, Chairman
Finance & Personnel Committee**