



Department of City Development
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MEMORANDUM

DATE: December 3, 2014

TO: Honorable Members, Community Development Committee

FROM: Brian F. O'Connell, Director

SUBJECT: Item 14-10799- Request of the Racine Literacy Council for an amendment to the CDBG Grant Agreement for the 2014 Adult Literacy Program.

On March 18, 2014, by Resolution 14-0123, the Common Council awarded a grant of \$20,000 in 2014 Community Development Block Grant funds to the Racine Literacy Council for the Adult Literacy Program. Racine Literacy Council is requesting a revision to the program budget. The budget line for salaries, Program Coordinator, will be increased by \$1,100.00; the budget line for supplies will be reduced by \$1,100.00 to zero. There is no change in the total grant amount.

City Development staff is recommending the following:

That the request of the Racine Literacy Council to revise its 2014 grant budget for the Adult Literacy Program be approved.

Further recommends that the Mayor and City Clerk be authorized to execute an amended grant agreement consistent with the revised budget.

Fiscal Note: The total 2014 Community Development Block Grant allocation to Racine Literacy Council Adult Literacy Program will remain \$20,000.