



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes - Final Public Works and Services Committee

*Chairman Gregory Holding, Alderman Raymond DeHahn,
Alderman Sandy Weidner, Alderman Jeff Coe, Alderman
Michael D. Shields*

Tuesday, September 14, 2010

5:30 PM

City Hall, Room 301

Call To Order

The meeting was called to order at 5:30 P.M.

PRESENT: 4 - Gregory Holding, Raymond DeHahn, Sandy Weidner and Jeff Coe

EXCUSED: 1 - Michael Shields

Also Present: John Rooney, Tom Eeg, Brian O'Connell, Tom Karkow, Jessica Weed, Dave Mann, Dale Seianas

Approval of Minutes for the August 31, 2010 Meeting.

The minutes of the August 31, 2010 meeting were approved as printed. Passed unanimously.

1. [10-5547](#)

Subject: Communication from McKinley Middle School requesting to close city streets for the McKinley 5K Fun Run/Walk on Friday, September 24, 2010.

Recommendation of the Public Works and Services Committee on 9-14-10: That McKinley Middle School be granted permission to use close Mohr Avenue from Graham Street to Chicago Street; Chicago Street from Mohr Avenue to Rupert Boulevard; Rupert Boulevard from Chicago Street to Kinzie Avenue; and portions of the bicycle pathways for a 5K Run/Walk on Friday, September 24, 2010, from 8:00 a.m. to 12:00 p.m.

Further recommends that permission be granted with the following stipulations:

- A. A hold harmless agreement be executed.
- B. A liability insurance certificate be filed prior to this event.
- C. Any overtime costs incurred by any City department be charged to the sponsor.
- D. The sponsor shall notify all abutting property owners seventy-two (72) hours in advance of this event.

Further recommends that the Commissioner of Public Works/City

Engineer and Chief of Police provide limited assistance, in the interest of public safety, to implement this event.

FISCAL NOTE: There will be nominal costs to various City departments, on a regular shift basis, to assist in implementing this event.

Tom Eeg explained the request and the modified route for the request of McKinley Middle School for the McKinley 5K Fun Run/Walk. He noted the \$400 fee, the hold harmless agreement and liability insurance that is required.

Jessica Weed of McKinley Middle School appeared before the Committee and asked that the fee be waived.

John Rooney stated that staff does not recommend that the fees are waived. He needed these fees are part of the approved budget as revenues for the Public Works Department.

Alderman Coe commented the fee could be waived this year, but not in subsequent fees.

Motion made by DeHahn, seconded by Coe to approve the event without fee. Passed unanimously.

Recommended For Approval

2. [10-5522](#)

Subject: Communication from David Mann, Vice President and General Manager of John H. Batten Airport, and Dale Seianas (2828 Diane Ave.) requesting permission to remove the sidewalks at 2822 and 2828 Diane Avenue.

Recommendation of the Public Works and Services Committee on 9-14-10: The property owners of 2822 and 2828 Diane Avenue be granted permission to remove the sidewalk abutting their properties in accordance with the City's policy regarding sidewalks and their removal.

Fiscal Note: The cost of removing the sidewalk will be borne by the property owner.

Dale Seianas and David Mann appeared before the Committee to request permission to remove sidewalks at 2822 and 2828 Diane Avenue. Mr. Seianas and Mr. Mann explained the request.

John Rooney noted it is within City policy to have these sidewalks removed by the owner at their expense. He noted the orders to repair sidewalks at these locations would be rescinded.

Motion made by DeHahn, seconded by Coe to approve the request. Passed unanimously.

Recommended For Approval

3. [10-5523](#)

Subject: Communication from David Mann, Vice President and General Manager of John H. Batten Airport, requesting permission to remove the sidewalks at 2905 and 2911 Diane Avenue.

Recommendation of the Public Works and Services Committee on 9-14-10: The property owner of 2905 and 2911 Diane Avenue be granted permission to remove the sidewalk abutting their properties in accordance with the City's policy regarding sidewalks and their removal.

Fiscal Note: The cost of removing the sidewalk will be borne by the property owner.

David Mann appeared before the Committee, on behalf of Batten Airport, to request permission to remove sidewalks at 2905 and 2911 Diane Avenue. Mr. Mann explained the request.

John Rooney noted it is within City policy to have these sidewalks removed by the owner at their expense. He noted the orders to repair sidewalks at these locations would be rescinded.

Motion made by DeHahn, seconded by Coe to approve the request. Passed unanimously.

Recommended For Approval

4. [09-4410](#)

Subject: Communication from the Alderman of the 11th District requesting to reconsider Resolution 09-1679, dated November 3, 2009, regarding outdoor billboards at 1301 W. 6th Street.

Recommendation of the Public Works and Services Committee on 9-14-10: Defer

Tom Eeg inquired about the request to reconsider Resolution 09-1679 regarding the billboard lease for the billboard at 1301 W. 6th Street.

Brian O'Connell indicated this negotiation is still in limbo for the lease amount and asked that the item be deferred for two weeks.

Motion by DeHahn, seconded by Coe to defer. Passed unanimously.

Deferred

5. [10-5546](#)

Subject: Communication from the Director of City Development requesting approval of a change order to Contract 31-10 (K0-039) Roof Replacement - 1511 Washington Avenue.

Recommendation of the Public Works and Services Committee on 9-14-10: That Change Order No. 1 on Contract 31-10 (K0-039), Roof Replacement -1511 Washington Avenue, Carlson Racine Roofing & Sheet Metal, Inc., contractor, be approved in the amount of \$3,000.00.

Further recommends that funding to defray the cost of this change order be appropriated from Account 976.000.5110, 1511 Washington Ave.

Fiscal Note: Funds are available as herein delineated.

Brian O'Connell explained the change order in the amount of \$3,000 for two damaged flues at 1511 Washington Avenue.

Motion made by DeHahn, seconded by Coe to approve. Passed unanimously.

Recommended For Approval

6. [10-5567](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to rescind Res. 10-1979, dated April 19, 2010, regarding agreement with Hartmann Design to design a new site naming sign at the Racine Metro Transit Center to ARC Architectural Group.

Recommendation of the Public Works and Services Committee on 9-14-10: That Resolution 10-1979, dated April 19, 2010, be rescinded.

Fiscal Note: Not applicable at this time.

Tom Eeg noted Hartmann Design has been non-responsive to the request to the design for the naming of the sign at the Racine Metro Transit Center and asked that the agreement with Hartmann Design be rescinded.

Motion made by DeHahn, seconded by Coe to rescind the agreement. Passed unanimously.

Recommended For Approval

7. [10-5573](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations requesting to award the design of a new site naming sign at the Racine Metro Transit Center to ARC Architectural Group.

Recommendation of the Public Works and Services Committee on 9-14-10: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with ARC Architectural Group, Racine, WI, for signage design services for the Corine Reed-Owens Transit Center, in the not-to-exceed amount of \$3,350.00.

Further recommends that funds to defray the cost of these professional services are available in the operation budget of the Belle Urban System Enterprise Fund.

Fiscal Note: Funds are available as herein delineated.

Tom Eeg asked that the work for the renaming of the sign at Racine Metro Transit Center be awarded to ARC Architectural Group. He noted the amount of the proposal was similar to the one with Hartmann, and indicated they could do the work immediately.

Motion made by DeHahn, seconded by Coe to approve. Passed unanimously.

Recommended For Acceptance as a Professional Services Agreement

8. [10-5535](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting the 2010 Pavement Management System Summary Report.

Recommendation of the Public Works and Services Committee on 9-14-10: That the communication be received and filed.

Fiscal Note: N/A

John Rooney submitted the 2010 Pavement Management System Summary Report. He went over a PowerPoint slide presentation for pavement management and explained the City of Racine's infrastructure needs and funding sources.

Motion made by DeHahn, seconded by Weidner to receive and file. Passed unanimously.

Recommended to be Received and Filed

9. [10-5536](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering submitting Amendment No. 2 to State Contract ID: 2350-13-00, Douglas Avenue, (STH 32) Goold Street to Three Mile Road, Graef, consultant.

Recommendation of the Public Works and Services Committee on 9-14-10: That Amendment No. 2 to State Contract ID: 2350-13-00/70, Douglas Avenue (Hwy. 32), Goold Street to Three Mile Road, Graef, Inc., consultant, be approved in the amount of \$56,566.77, with the City's share being \$11,313.35 and the State's share being \$45,253.42.

Further recommend that funding to defray the cost of the City's share of these professional services be appropriated from Account 989.908.5110, Douglas Avenue - Goold to Three Mile.

Fiscal Note: Funds are available as herein delineated.

John Rooney submitted Amendment No. 2 to the three-party agreement between Graef, the State of Wisconsin and the City of Racine. He noted the amendment was to provide plans and specs for a passive park at the southwest corner of Douglas Park, add LED street lighting on Douglas Avenue from Goold to Layard and prepare some reports required by the DOT for right-of-way discrepancies. He noted the

amount of the amendment and noted the cost share between the City and the State.

After further discussion, a motion was made by DeHahn, seconded by Weidner to approve Amendment No. 2. Passed unanimously.

Recommended For Approval

10. [10-5565](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Engineering, on behalf of the Racine County Public Works Department, submitting a maintenance agreement for the County Bike Path in the right-of-way of Loni Lane and 21st Street.

Recommendation of the Public Works and Services Committee on 9-14-10: Defer

John Rooney noted he was waiting on an agreement from Racine County for the maintenance of the County bike path within the public right-of-way of Loni Lane and 21st Street. He noted he has not yet received that draft agreement for view and asked that the item be deferred.

Motion made by DeHahn, seconded by Weidner to defer. Passed unanimously.

Deferred

Adjournment

The meeting adjourned at 6:25 P.M.

If you are disabled and have accessibility needs or need information interpreted for you, please contact the Department of Public Works at 262.636.9121 at least 48 hours prior to this meeting.