



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Alderman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Dennis Wiser
Ronald D. Hart
O. Keith Fair

Monday, August 22, 2011

5:00 PM

City Hall, Room 301

Call to Order & Roll Call

PRESENT: 5 - Q.A. Shakoor, II, Terry McCarthy, Dennis Wiser, Ronald D. Hart and O. Keith Fair

Approval of Minutes for the August 8, 2011 meeting.

1. [11-6735](#)

Subject: (Direct Referral) Communication from the Assistant Commissioner of Public Works/Operations submitting a professional services proposal from Arnold & O'Sheridan, Inc. for review of the parking deck at the Safety Building.

Recommendation of the Public Works and Services Committee on 8-9-11: That the Mayor and City Clerk be authorized and directed to enter into a professional services agreement with Arnold & O'Sheridan, Inc. for a condition evaluation of the parking deck at the Safety building, in the not-to-exceed amount of \$3,200.00.

Further recommends that the item be referred to the Finance and Personnel Committee for funding

Fiscal Note: Funding to be determined.

Recommendation of the Finance & Personnel Committee on 8-22-11: Transfer \$3,200 from Account 990.410.5010, Solid Waste Garage Tuck Pointing to Account 990.210.5030 Safety Building Structural Repair to fund a professional service agreement with Arnold & O'Sherida, Inc. for a condition evaluation of the parking deck of the Safety Building.

Fiscal Note: There are sufficient funds available for the transfer.

Attachments: [A&O Deck Proposal.pdf](#)
[Safety Building Structural Repairs \(2\)](#)

David Brown, Finance Director, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D.

Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [11-6746](#)

Subject: Communication from the Fire Chief requesting permission to modify Section 38 of the City Ordinances related to Emergency Services.

Recommendation of the Finance & Personnel Committee on

8-22-11: Recommend that Section 38 of the Municipal Code relating to Emergency Services be modified to define Ambulance and Fire Department services, codify the fee structure for ambulance billings, codify the fee structure for motor vehicle accidents, define and codify the fee structure for specialty emergency responses and codify a fee structure for FEMA reimbursement during major disasters.

Fiscal Note: N/A

Attachments: [codifying request to modify municipal code 38 8 17 11](#)

Steve Hansen, Fire Chief, appeared before the Committee to discuss on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

3. [11-6793](#)

Subject: (Direct Referral) Communication from the Grant Facilitator to appear before the Finance & Personnel Committee requesting to apply for the Milwaukee Adolescent Health Program Grant in the amount of \$100,000 per year for 5 years from the Medical College of Wisconsin to be utilized for the Wisconsin PREP offering teen pregnancy prevention services.

Recommendation of the Finance & Personnel Committee on

8-22-11: Defer the item.

Fiscal Note: N/A

Attachments: [Milwaukee Adolescent Health Program](#)

The item was deferred because no one appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

4. [11-6763](#)

Subject: Communication from the Assistant Finance Director requesting to appear before the Finance & Personnel Committee to discuss the 2010 Financial Statements of the City of Racine.

Recommendation of the Finance & Personnel Committee on**8-22-11:** Item to be received and filed.**Fiscal Note:** N/A**Attachments:** [2010 Financial Statements](#)

Kathleen Fischer, Assistant Finance Director, appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended to be Received and Filed. The motion PASSED by a Voice Vote.

5. [11-6789](#)

Subject: (Direct Referral) Communication from the Deputy City Attorney and the Human Resources Manager requesting to appear before the Finance & Personnel Committee to submit for consideration a grievance procedure, pursuant to Sec. 66.0509, Wis. Stats., to be effected by repealing Sec. 2-441 and by repealing and recreating Chapter 74, Article III of the City of Racine Municipal Code.

Recommendation of the Finance & Personnel Committee on**8-22-11:** Item to be deferred so that the Committee members provide more input into the policy.**Fiscal Note:** N/A**Attachments:** [Grievance Procedure Memorandum](#)
[Grievance Procedure Ordinance](#)

Scott Letteney, Deputy City Attorney, and Scott Sharp, President of Local 67, appeared before the Committee to discuss on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

Miscellaneous Business

None

A motion was made by Alderman Terry McCarthy and seconded by Alderman Ron Hart that the Committee be convened in closed session pursuant to sec.19.85(1)(g) of the Wisconsin Statutes to confer with legal counsel concerning strategy and/or possible settlement with respect to litigation in the matter of Donna Atkinson v. City of Racine, Racine County Case No. 11-CV-1849.

Roll call taken: Ayes: Aldermen Shakoor, McCarthy, Wisner, Hart and Fair

The Chairman then announced that the Committee would convene in closed session for the reason stated in the motion and pursuant to Wisconsin Statute 19.85(1)(g).

6. [11-6773](#) **Subject:** (Direct Referral) Communication from the City Attorney requesting to meet in closed session under Wis. Stat. sec. 19.85(1)(g), concerning strategy and/or possible settlement with respect to litigation in the matter of Donna Atkinson v City of Racine, Racine County Case No. 11-CV-1849.

Recommendation of the Finance & Personnel Committee on 8-22-11: The matter of Donna Atkinson v. City of Racine, Racine County Case No. 11-CV-1849 be settled in the amount of \$6,250.

Fiscal Note: Funding for the settlement is available in Account 101.990.5910, Judgments and Claims.

Attachments: [Atkinson](#)

David Brown, Finance Director, appeared before the Committee to discuss on the item.

A motion was made by Ronald D. Hart, seconded by O. Keith Fair, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 6:45 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, September 12, 2011 at City Hall, Room 301.

Respectfully submitted,

**Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee**