



City of Racine

City Hall
730 Washington Ave.
Racine, WI 53403
www.cityofracine.org

Meeting Minutes Finance and Personnel Committee

Chairman Q.A. Shakoor, II
Vice Chairman Terry McCarthy
Ronald D. Hart
Dennis Wiser
O. Keith Fair

Monday, November 12, 2012

5:00 PM

City Hall, Room 301

Call To Order and Roll Call

PRESENT: 4 - Chairman Shakoor, II, Vice Chairman McCarthy, Ronald D. Hart and O. Keith Fair

EXCUSED: 1 - Dennis Wiser

Approval of Minutes for the October 22, 2012 Meeting.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be to Approve the Minutes. The motion PASSED by a Voice Vote.

1. [12-8305](#)

Subject: Communication from the Racine County Economic Development Corporation (RCEDC) requesting to present the semi-annual plan certifications for periods ending May 31, 2012 and September 30, 2012 for the City Revolving Loan Fund (City-RLF).

Recommendation of the Finance & Personnel Committee on November 12, 2012: That the City certify for the reporting periods ending March 31, 2012 and September 30, 2012 that the City of Racine Revolving Loan Fund (City-RLF) Plan is consistent with and supportive of the area's current economic development strategy, and the City-RLF is being operated in accordance with the policies and procedures contained in the City-RLF Plan, and the City-RLF loan portfolio meets the standards contained therein;

Further recommends that Executive Director of RCEDC be authorized and directed to submit the semi-annual certification to the US Economic Development Administration .

Fiscal Note: N/A

Attachments: [Plan Certification for City-RLF 2012](#)

Carolyn Engel, representative with the Racine County Economic Development

Corporation appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

2. [12-8264](#)

Subject: Communication from the Alderman of the 1st District requesting to know the amount of the settlement to William Bielefeldt from the Mayor and the City of Racine.

Recommendation of the Finance & Personnel Committee on October 22, 2012: Defer the item to the next scheduled Finance & Personnel Committee meeting.

Recommendation of the Finance & Personnel Committee on November 12, 2012: Defer the item to the next scheduled Finance & Personnel Committee meeting.

Fiscal Note: N/A

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by O. Keith Fair, seconded by Vice Chairman Terry McCarthy, that this be Deferred. The motion PASSED by a Voice Vote.

3. [12-8289](#)

Subject: Director of Parks, Recreation and Cultural Services is requesting permission to enter into a professional agreement with Rudie Butterfield & Seitz Architectural Services for design of a new ADA restroom at the Mound Cemetery Chapel.

Recommendation of the Finance & Personnel Committee on November 12, 2012: Permission be granted to the Director of Parks, Recreation and Cultural Services to enter into a professional agreement with Rudie Butterfield & Seitz Architectural Services for design of a new ADA restroom at the Mound Cemetery Chapel.

Fiscal Note: The price quote is \$4,500.00 and funds will be withdrawn from account 207.000.5750-Cemetery Land Improvements, Road and Walk Repairs.

Attachments: [Mound Cemetery - ADA Restroom Design](#)

Thomas Molbeck, Director of Parks, Recreation & Cultural Services appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

4. [12-8317](#)

Subject: Communication from the Police Chief, requesting to appear to discuss the general plan for animal control and the fiscal impact of

implementing that plan.

Recommendation of the Finance & Personnel Committee on November 12, 2012: \$150,000.00 be appropriated from the 2012 note anticipation notes and placed in account 992.490.501, Animal Control, for start-up equipment needs.

Fiscal Note: Funding of \$150,000.00 is available in the 2012 Capital Projects for start up equipment.

Attachments: [LEGISTAR ID 12-8317_001](#)
[12-8317 ATTACHMENT 2_001](#)

Chief of Police, Arthel Howell, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

5. [12-8278](#)

Subject: communication from the City Attorney submitting the claim of Shelly Haga for consideration.

Recommendation of the Finance & Personnel Committee on November 12, 2012: The claim of Shelly Haga, 1610 Sunset Ave #120, Waukegan, IL 60087, requesting \$350,000.00 for damages arising from an alleged trip and fall incident at the Racine Zoological Gardens on May 22, 2012 be denied.

Fiscal Note: N/A

Attachments: [haga recommendation_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

6. [12-8297](#)

Subject: communication from the City Attorney submitting the claim of Rita Lutes for consideration.

Recommendation of the Finance & Personnel Committee on November 12, 2012: The claim of Rita Lutes, 9349 Greenslope Ct. Fishers, IN 46038, damages in the amount of 37,500.00 for damages arising from an alleged trip and fall incident on the public sidewalk on Hayes Ave adjacent to 3301 Washington Ave on August 25, 2011 be denied.

Fiscal Note: N/A

Attachments: [lutes_001](#)

Scott Letteney, Deputy City Attorney, appeared before the Committee to speak on the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Denial. The motion PASSED by a Voice Vote.

7. [12-8282](#)

Subject: Communication from the Assistant Commissioner of Public Works/City Engineer requesting permission to apply for a Fund for Lake Michigan grant for the Root River Stabilization and Riparian Habitat Restoration Project - Grant Control No. 2012-036.

Recommendation of the Finance & Personnel Committee on November 12, 2012: To defer the item due to non-representation of staff to speak on the item.

Fiscal Note: The total design and construction cost estimate is \$702,000. The breakdown of the funding is the City share \$224,800, WisDNR share \$252,400 and Fund for Lake Michigan share \$224,800. Funding is available in 104.992.5470-Lincoln Park Streambank and the 2013 Storm Water Utility Budget.

Attachments: [12-8282 Fund for Lake Michigan Grant](#)

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Deferred. The motion PASSED by a Voice Vote.

8. [12-8300](#)

Subject: Communication from the Public Health Administrator requesting permission to enter into an agreement with the University of Wisconsin Oshkosh for the Health Department Laboratory to provide contracted services not to exceed \$167,196.00 over a 2-year period for Implementation of Beach Redesigns to Make Southern Wisconsin Beaches Safer. (Grant Control #2012-037)

Recommendation of the Finance & Personnel Committee on November 12, 2012: Permission be granted to the Public Health Administrator to enter into an agreement with the University of Wisconsin Oshkosh for the Health Department Laboratory to provide contracted services not to exceed \$167,196.00 over a 2-year period for Implementation of Beach Redesigns to Make Southern Wisconsin Beaches Safer. (Grant Control #2012-037)

Fiscal Note: There is no City match.

Attachments: [2012 UW Oshkosh](#)

Marcia Fernholz, Environmental Health appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

9. [12-8323](#)

Subject: Communication from the Finance Director requesting to have Brad Viegut, Director from Robert W. Baird and Company, address the Committee at their next scheduled meeting to discuss refunding the outstanding 2012 note anticipation note.

Recommendation of the Finance & Personnel Committee on November 12, 2012: Approve the refunding of the 2012 note anticipation notes.

Fiscal Note: The amount being refunded is \$10,760,000.00

Attachments: [2012 note anticipation note](#)
[prs Summary of Recommended Financing Plan Racine 110512](#)

Bradley D. Viegut, Director from Robert W. Baird and Company appeared before the Committee to discuss the item.

A motion was made by Vice Chairman Terry McCarthy, seconded by Ronald D. Hart, that this be Recommended For Approval. The motion PASSED by a Voice Vote.

Adjournment

There being no further business to come before the Committee, the meeting adjourned at 5:50 p.m. The next scheduled meeting of this Committee is at 5:00 p.m. on Monday, November 26, 2012 at City Hall, Room 301.

Respectfully submitted,

Ald. Q.A. Shakoor II, Chairman
Finance & Personnel Committee